



City of Zephyrhills

Fiscal Year 2023-2024



Adopted Version - 9/25/2023





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INTRODUCTION





Budget Message

William C. Poe, Jr., City Manager

Honorable Mayor and City Council:

This current fiscal year millage rate is 6.25 mills. The proposed budget draft as presented is based on a millage of 6.25 mills, which will generate \$7,990,644 in ad valorem taxes based on a citywide property valuation of \$1,345,792,668. Last year's valuation was \$1,110,155,587 and the ad valorem generated was \$6,591,549. Total budget expenditures are expected to be \$106,470,399.

- The proposed budget is balanced and is based on the 6.25 millage rate as approved by Council.
- Employee salary and benefits are included under each department. Total costs for health care increased 9.75%.
- The proposed budget includes a percentage raise to all employees to cover the final results of a city wide salary study.
- City Council Salaries increased by \$100 a month which will take affect at each election for the newly elected Council member.
- Administration Increase to Marketing and Publicity to implement the new City re-branding.
- Human Resources Property & Casualty & Worker's Comp did increase city wide for 2023-2024 by \$236,681 (25%).
- IT budgeted \$16,000 for a battery backup and firewall replacement for City Hall (General Fund), \$43,000 for Police laptops and \$21,000 for the firewall replacement and 5 additional security cameras (Penny Funds).
- Police expenses will include \$57,000 for property/evidence storage unit, speed sign, portable marquee sign, and an ice machine. In addition, there will be \$1,292,500 (Penny Funds) for the purchase of 5 new SUV vehicles, 7 replacement vehicles, new crime scene vehicle, vehicle equipment and building improvements.
- Fire has merged with Pasco County Fire Rescue. Operating expenses will be \$568,564 to Pasco County per contract and \$75,000 for PSAP.
- Fleet Maintenance will spend \$24,000 on a heavy vehicle diagnostic scanner tool, shop fan, and tire changing machine.
- Stormwater has budgeted \$475,000 for 6th Ave drainage improvements (Penny Funds), \$50,000 for retention pond fencing, \$50,000 for pumping station upgrades and \$170,000 for an emergency generator for pump station #5.
- Streets will spend \$25,000 for a bat wing mower, \$125,000 for a John Deere tractor, \$150,000 for a skid steer loader and \$75,000 for a new 3/4 ton fleet truck (Gas Tax), \$185,000 flat bed truck and \$137500 for a grapple truck (Penny), and \$700,000 for street resurfacing (Gas Tax).
- Parks will spend \$1,200,000 on design and engineering for the City Yard facility (Penny) \$75,000 for a 2 60" mowers and a 96" mower (Gas Tax), \$300,000 for park improvements/playground equipment (Park Impact Fee).
- CRA revenues are expected to increase from \$722,466 to \$989,820. Capital projects include: \$100,000 for public art downtown, \$240,000 for commercial and residential land purchases, \$160,000 Zephyr Park, Oakside neighborhood improvements, \$200,000 Clock Plaza improvements, \$250,000 sidewalk and trails design and engineering, \$100,000 park signage, \$100,000 entrance signage and \$150,000 5th ave hardscape improvements.
- Water major projects include City Yard design and engineering \$600,000, Water Line Extensions: Alston to Tucker & Eiland to Massey \$2,305,000, Well #10 Building Reno \$500,000, Backflow Replacement Program \$125,000 and Well Bldg Rehabs \$85,000. Equipment purchases include \$13,000 for a mobile data collector and \$76,000 for data collectors for AMI system.
- Wastewater major projects include Kossik & Fort King Sewer/Water Main \$4,000,000, Pasco Reclaimed & Water Systems \$1,650,000, South 301 Wastewater Redevelopment \$1,300,000, Sewer Gravity Line Lining \$750,000, Lift Station Major Rehabs \$550,000, Manhole Major Rehabs \$250,000, Lift Station Generator \$150,000.
- Airport received a 100% state appropriation for \$6,201,073 for new Terminal/Box Hangars/Taxiway and \$4,200,000 for existing Runway 1-19 rehab (FDOT 80%/20%)
- Sanitation will spend \$856,500 on a new front load garbage truck, grapple truck, main lift hydraulic cylinders, truck arm lift, 40' gooseneck trailer, flat bed truck, Z-Carts and a truck canopy safety guard. Also includes \$200,000 for the City Yard design and engineering.

Major Projects for FY2024

- SVB Indoor Tennis Facility \$4,665,000 (100% State Funded)
- South Ave Ext. Natl Guard \$1,940,000 (100% State Funded)
- Sidewalks Phase II \$700,000 (P4P)
- Annual Road Resurfacing \$700,000 (Gas Tax)
- CR 54 East of Hercules \$581,907 (P4P)
- Stormwater Design Phase \$475,000 (P4P)
- Zephyr Park Improvements \$500,000 (P4P)
- Gateway Project \$350,000 (Transportation Impact Fee)
- SVB Outdoor Tennis Courts \$600,000 (100% State Funded)



- Park Improvements \$300,000 (Park Impact Fees)
- Parks Master Plan \$100,000 (Park Impact Fees & CRA)
- Design of City Yard \$2,000,000 (P4P, Utility Fund, Sanitation Fund)
- Terminal/Box Hangars/Taxiway \$6,201,073 (100% State Funded)
- Runway 1-19 Pavement Rehab \$4,200,000 (FDOT 80%/Local 20%)
- Airfield Pavement Rehab \$1,000,000 (FDOT 80%/Local 20%)
- Water Line Extensions:
 - Alston to Tucker \$1,230,000
 - Palm Grove Dr. to HWY 301 \$1,100,000
 - Eiland to Massey \$1,000,000
- Kossick to Fort King Sewer/Water Main \$4,000,000 (\$3.5M State Appropriation)
- 12" Reclaim Dairy Rd to Simons Rd \$2,000,000 (SWFWMD \$1M/Local \$1M)
- 8" Reclaimed Eiland to Abbott Square \$1,650,000
- South 301 Wastewater Redevelopment \$1,300,000 (FDEP \$650K/Local \$650K)

Personnel Changes

- Patrol Officers +5 (NEW)
- Crime Analyst +1 (Reclass)
- Deputy Building Official +1 (NEW)
- Deputy City Clerk +1 (Reclass)
- F.O.G. Inspector +1 (NEW)
- Intern +1 (Reclass)
- Parks Maintenance Worker 1 +1 (NEW)
- Sanitation Worker 1 +1 (NEW)
- Senior Customer Service Representative +1 (Reclass)

Sincerely,



William C. Poe, Jr.
City Manager



City Council



City Council - Elected Officials

Lance A. Smith, Council President
Kenneth M. Burgess, Jr., Vice President
Charles E. Proctor
Jodi Wilkeson
Steven F. Spina, Ph.D.

Mayor

Melonie Bahr Monson

City Manager

William C. Poe, Jr.

City Attorney

Matthew Maggard

Appointed Officials

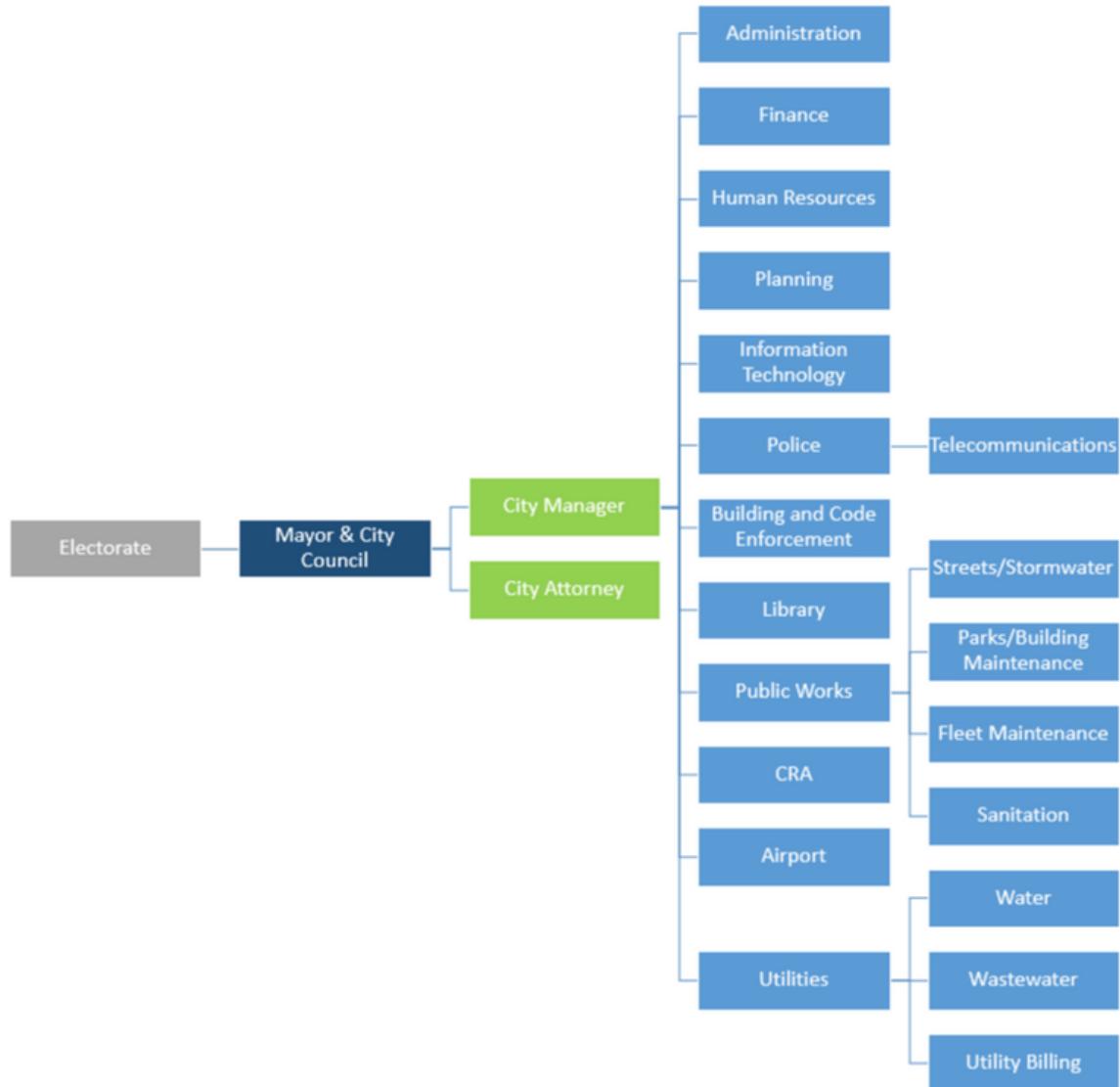
Airport Manager	Nathan Coleman
Building Official	William Burgess
City Clerk	Lori Hillman
CRA Director	Gail Hamilton
Finance Director	Ted Beason
HR/Risk Management Director	Sandra Amerson
Information Technology Director	Michael Panak
Library & Museum Services Director	Peggy Panak
Planning Director	Todd Vande Berg
Police Chief	Derek Brewer
Public Works Director	Shane LeBlanc
Utilities Director	John Bostic II

Prepared By:

Finance Department

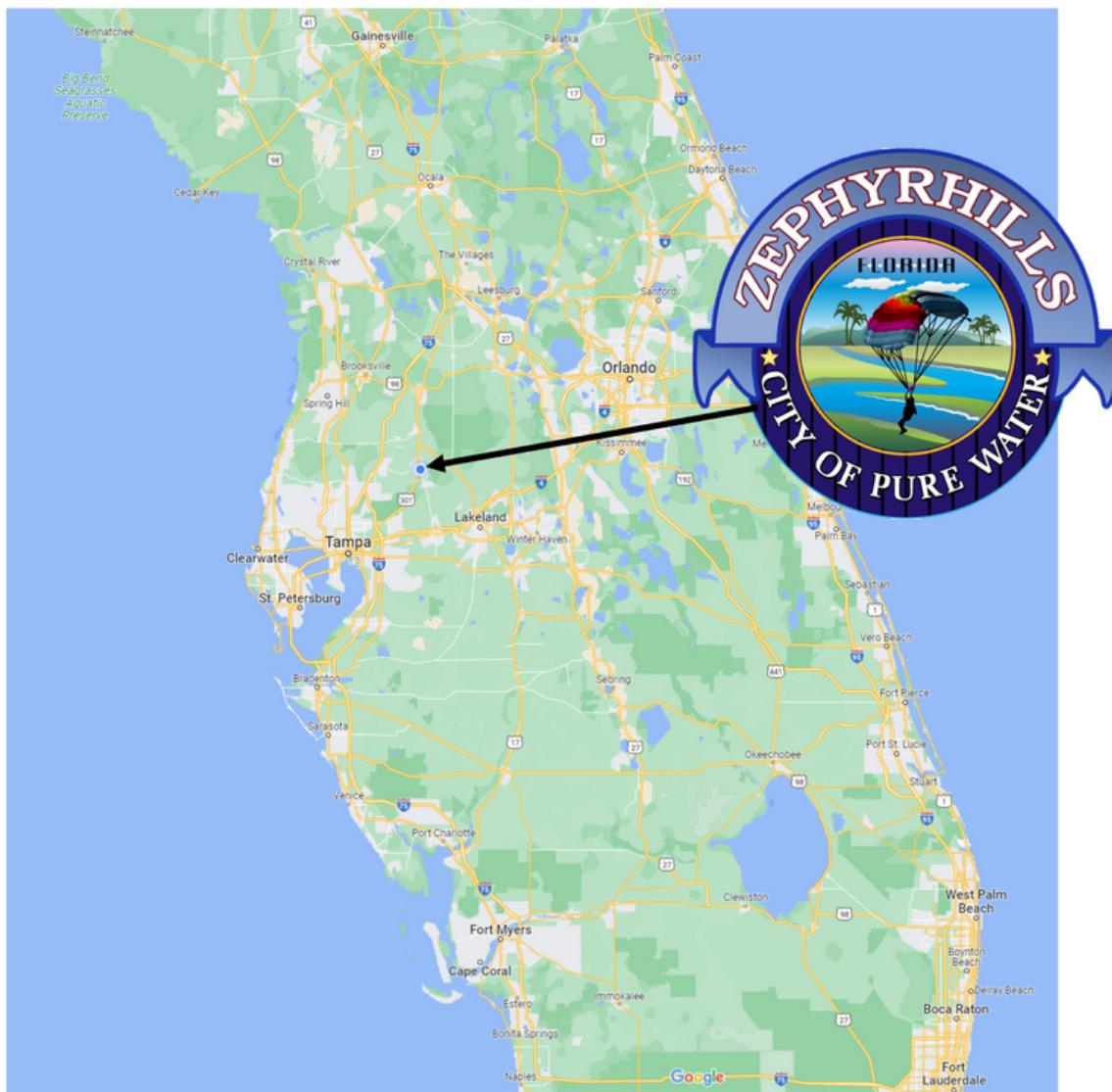


Organization Chart



City Overview

Zephyrhills is located in the scenic rolling hills, citrus groves and lake sections of Central Florida. It is in the southeastern part of Pasco County about midway north and south in peninsular Florida, 40 miles from the Gulf of Mexico, 45 minutes northeast of Tampa, 35 minutes from Lakeland, 75 minutes from St. Petersburg, and southwest of the famed Disney World near Orlando by 90 minutes driving time.



Governance

Founding: 1910

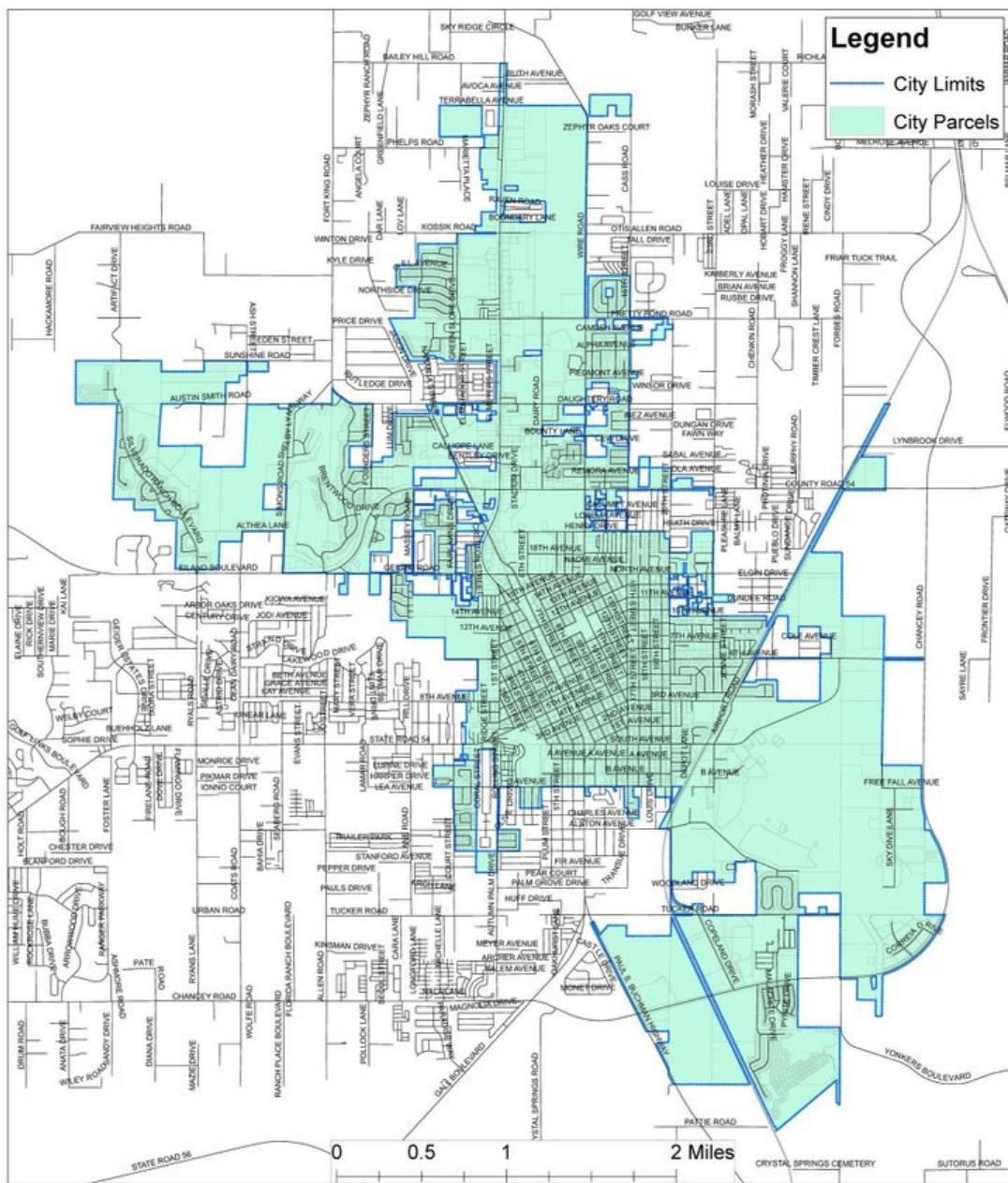
Date of Incorporation and Original Charter Adoption: 1914

Mayors Serving Zephyrhills since 1917: 21

City Managers Serving Zephyrhills since 1974: 8

Fiscal Year: October 1 - September 30

Form of Government: City Council - Manager



Contact Information

Website: www.ci.zephyrhills.fl.us

Address: 5335 8th Street, Zephyrhills, FL 33542

Phone: 813-780-0000



City Facilities

Facility	Address
City Hall	5335 8th Street
Oakside Cemetery	5301 1st Street
Library	5347 8th Street
Police	6118 8th Street
Airport	39450 South Avenue
Train Depot Museum	39110 South Avenue
City Yard	39421 South Avenue
Wastewater Treatment	39825 Alston Avenue

Historic Overview

Abbott Station

When Pasco County was formed in 1887, the site of Abbott forerunner of Zephyrhills was controlled by Simon J. Temple, who had purchased the land from Florida Railway and Navigation Corp. on November 11, 1886, paying \$1,026.69 for 280.74 acres. Abbott, named for a Dr. Abbott who ran a drug store and practiced medicine, was laid out for Temple and the plot recorded April 18, 1888. It became a voting precinct in 1893 and "Station" was added to the name in 1896 when the Seaboard Coast Line depot was built to facilitate the shipping of naval stores and lumber. In the early 1900's the land was covered with virgin pine. Old-timers recall four operational phases, each of which left its imprint on the community. Successively, the pine trees were tapped for turpentine production, and then cut for lumber, the stumps uprooted and pushed out, and then the land seeded to pasture or set in citrus groves.

Zephyrhills

Captain H.B. Jeffries, a Civil War veteran from Pennsylvania, chose the Abbott Station location in December 1909, for a veteran colony because the land was high and fertile, there was an abundance of good water, and the area had no swamps, malaria or mosquitoes. While showing the countryside to prospective residents from the top of LeHeup Hill on historic Fort King Road, he overheard a chance remark about the rolling hills and Zephyr-like breezes. Impressed by the melodic combination, he coined the name "Zephyrhills" for this colony company which was founded January 1910.

On March 10, 1910, Abbott Station officially changed its name to Zephyrhills. The town was incorporated November 17, 1914, and on February 15, 1916, the charter granted by the Florida Legislature in 1915 was ratified at a meeting held in the Grand Army of the Republic (GAR) Hall – which now is the American Legion Hall – by a vote of 65 for and 12 against.



Detail Overview

Our Narrative

Nestled in the heart of Florida, Zephyrhills beckons with its warm embrace and a promise of endless adventures. From the moment you arrive, you're greeted with a sense of belonging that's as refreshing as a glass of the crystal-clear spring water that led it to be called the city of pure water. But Zephyrhills isn't just a place. It's an invitation to jump right in – to a world of natural beauty, vibrant community, heart-pounding skydiving experiences and thriving business opportunities.

Even more than the allure of its namesake springs—the area's rich history and natural oases have been drawing visitors and residents for generations. Families and friends gather in local parks to play and picnic, residents enjoy room to stretch out and enjoy their beautiful surroundings. Enduring legends and lore speak of the rejuvenating powers of this place, inspiring you to jump right in – to relax, explore and refresh.

But Zephyrhills isn't just about its environment – it's about the people who call it home. As you wander through the historic streets, you'll find yourself drawn to the welcoming atmosphere of small town living with ready access to all of the modern conveniences you need. The vibrant Main Street offers local shops, eateries, and gatherings each offering a unique taste of the community's character. With all this and fun, family-friendly events throughout the year, Zephyrhills beckons you to jump right in – to the heart of its close-knit community.

Beyond its natural beauty and sense of community, Zephyrhills presents a landscape of business potential. The town's strategic location provides ready access to major highways, combined with an in-town Municipal Airport that makes it a prime destination for entrepreneurs and investors alike. With space available, a growing population of new talent bringing their fresh ideas and ambition and a supportive local government, the path to success is as simple as – jump right in.

Zephyrhills has earned its place on the skydiving map too with its state-of-the-art facilities and a community of skydiving enthusiasts that's second to none. Skydive City, located at the heart of the airport, has become a hub for both seasoned jumpers and those taking their first leap. The thrill of freefalling over the stunning Florida landscape, with the Gulf of Mexico in the distance is an experience that is hard to put into words. From the rush of the freefall to the embrace of the skydiving community, this place embodies the spirit to jump right in—to the unknown with open arms and let your dreams take flight.

For those that prefer to remain on solid ground, the community delivers a wonderful park system for all to enjoy along with a bustling YMCA. Perhaps the crown jewel of sporting pursuits here is relative newcomer to the community, the Sarah Vande Berg Tennis Center. This world-class facility stands as a testament to Zephyrhills' commitment to sports and community. It is more than just a collection of courts; offering professional coaches and a welcoming atmosphere, it's a place where friendships are forged, victories are celebrated, and the love for sports is cherished.

The center offers the opportunity for tennis enthusiasts of all skill levels to jump right in—to the excitement of the game.

Whether you're considering a permanent move or just a visit, Zephyrhills offers a life where you can dive into a world of opportunities, both natural and professional. So, take a leap of faith into the vibrant tapestry of Zephyrhills. Let the flow wash away your worries, the community embrace you, and the business prospects propel you toward your dreams. In Zephyrhills, the sky's the limit, the people are warm, and the possibilities are endless.

Jump Right In.

Profile of the Government

The City of Zephyrhills, a municipal corporation of the State of Florida located in Pasco County, was initially incorporated on Nov. 17, 1914.

Zephyrhills is strategically located in Central Florida, along the I-4 corridor nestled between three large metropolitan cities: 30 miles northeast of Tampa, and 75 miles southwest of Orlando, and within 25 miles northwest of Lakeland.

Zephyrhills prides itself on its hometown charm of a warm, thriving, and welcoming community. With its network of highways, state roads, active rail lines, and municipal airport that run through the community, Zephyrhills provides the perfect location for all types of aviation, manufacturing, and distribution ventures.

In addition, Zephyrhills offers a business-friendly climate welcoming an assortment of small, family-owned and independent establishments.



Zephyrhills has a reputation as a proud, passionate community that offers safe walkable neighborhoods, charming historic districts, prideful local schools, and unique retail, dining and entertainment options.

The City's location, climate, natural resources, and sense of community have influenced the City's growth. Residents and visitors enjoy numerous year-round recreational opportunities, which results in the perfect blend of community and prosperity.

Zephyrhills citizens enjoy a full range of services including general government, airport, police, streets, parks and facilities management, planning, zoning, community redevelopment, code enforcement, and public library.

The City also provides water, wastewater treatment and solid waste as enterprise activities. Fire rescue services are contracted out through Pasco County, with two stations in the municipal limits. Electric, telephone, gas and cable television services are provided by franchisees. The City includes a dependent special district called the Community Redevelopment Agency.

City Structure

The City operates under the Council/Manager form of government.

A Mayor and five Council members are elected at large for a four-year term with no term limits, which constitute the governing body of the City with legislative authority. The Mayor and City Council serve as representatives of the electors of the City of Zephyrhills and are responsible for establishing the direction and policies of all affairs of the City.

Their primary duties include exercising legislative leadership and policy to promulgate the laws and ordinances of the City, approving an annual budget to provide for the needs and services of the City, setting policy and direction for the various functions of City government, and appointing citizens to serve on various advisory boards and committees.

The City Manager is the chief administrative officer of the City and responsible to the City Council for administration of all City affairs and performance of its municipal functions. The City Manager appoints, removes and determines compensation for the department heads and all other City employees, except those specified by the Charter.

Redevelopment

Although it functions within the City of Zephyrhills, the Zephyrhills Community Redevelopment Agency (CRA) is a separate and distinct legal entity. The Zephyrhills City Council also serves as the appointed board governing the Zephyrhills CRA.

The CRA encompasses approximately 501.6 acres in the historic downtown area, which includes the following core neighborhoods: Hercules, Historic Jeffries, Historic Abbott, Moore's Estate, Zephyr Lake, Oakside and Plaza, respectively.

The CRA is a dependent special district in which any future increases in property values are set aside in a Trust Fund to support economic development and redevelopment projects within the designated district.

CRA Boards do not establish policy for the city or county, they develop and administer a Master Plan to implement that policy. The CRA acts officially as a body distinct and separate from the governing body, even when it is the same group of people.

The CRA has certain powers the city or county by itself may not do, such as establish tax increment financing, and leverage local public funds with private dollars to make redevelopment happen. The CRA term is limited to 30 years, 40 years if extended, after that time all tax revenues are retained by each taxing entity that contributed to the CRA Trust Fund.

Comprehensive Plan and Zoning Code

The City of Zephyrhills Planning Department advises the City Manager, City Council, the business community and the general public on general planning and regulatory development issues.

The Planning Department is committed to providing the community with high-quality, proactive services and programs to enhance the quality of life of the City's residents, businesses and visitors, and to promote a well-designed, sustainable, physically integrated, livable and economically diverse and prosperous community.

The Planning Department is in the process of updating the City's adopted 2025 Comprehensive Plan, referred to as PlanZephyrhills2035.



This City of Zephyrhills Comprehensive Plan takes a long view to envision the places where people will live, work, learn, play, socialize, maintain health, and preserve assets for the benefit of current and future generations.

The Comprehensive Plan looks out 10 years, at minimum, to identify and address needs, such as an adequate drinking water supply, and wants, such as spaces for arts, culture, and other leisure activities.

Local Economy

The City's very location – in the middle of an impressive framework of highways, rail lines, a major sea port and several airports just north of Tampa Bay and the I-4 corridor – makes it a desirable area to grow a business.

Additionally, the City also has passed ordinances meant to entice new businesses and industries with attractive incentives. The City boasts highly competitive prices for real property, previously-approved development parks and public facilities that meet the needs of the business community.

Leading industries in Zephyrhills include healthcare and social assistance, manufacturing, and retail trade. Among the top employers are Florida Medical Clinic, AdventHealth, Blue Triton Brands (formerly Zephyrhills Bottled Water Company), Morrow Steel, and Heyl Truck Lines, respectively.

A snapshot of Zephyrhills (figures are as of 2021/2022 U.S. Census Estimates)

- Population: 19,295
- Season (Fall/Winter) Population: 85,000
- Median Age: 51.3 years old
- Estimated Per Capita Income: \$23, 847
- Median Value of Owner-Occupied Housing Units: \$124,900
- Average Temperature: 71.4 degrees
- Average Annual Precipitation: 53 inches



BUDGET OVERVIEW



Executive Summary

Citywide revenues and expenditures at \$106.47 million are \$5.19 million more than the 2023 budget. A summary follows with details provided at the Fund level.

Personnel Services – The 2024 budget funds a percentage increase for all employees to cover the final results of our salary study and a 9.75% increase for health insurance. With the 9.75% health insurance increase and the percentage to cover the salary study, the City's personnel increased 13.8% from \$14,583,121 in Fiscal Year 2023 to \$16,592,499 in 2024. The City overall position count can be found under the Personnel Summary.

Operating Expenditures – This category increased 16.8% from \$10,451,599 to \$12,210,366. One factor contributing to this increase is a 25% increase in property & casualty and worker's compensation insurance premium. Also included are funds for rebranding, new IT software purchases, additional Patrol Officer positions, CRA master plan, Neptune 360 AMI meter reading software, employee training and the increase cost of gas and oil.

Capital Outlay – The budgeted appropriation in this category increased from \$51,597,054 to \$53,214,748. Significant projects for FY2024 include SVB Indoor Tennis Facility at \$4,665,000, Terminal/Box Hangars/Taxiway \$6,201,073, City Yard Redesign \$2,000,000, Kossick to Fort King Sewer/Water Main \$4,000,000, South Ave Ext. National Guard \$1,940,000, and Sidewalks \$700,000. A complete list of capital outlay is located under Capital Improvements.

Debt – Total budgeted debt service payments increased by \$109,866 from \$2,776,109 to \$2,885,975. Debt Service includes the annual payments on the state revolving fund loans used to build the wastewater treatment plant which matures in 2028 and 2040, AWT upgrade which matures in 2043, Reclaimed Water Line which matures 2043; the annual payment for the City hall loan which has a final payment in 2032; and the lease on our AMI Metering System/Software, which has a final payment in 2026.

Contributions – This category increased from \$224,000 to \$1,364,000. One contributing factor to this increase is the \$990,000 economic development grant in place for new businesses.

GENERAL FUND

The General Fund budget increased \$2,906,971 from \$16,391,197 to \$19,298,168. This is a result of a percentage increase for all employees to cover the final results of our salary study and a 9.75% increase for health insurance. A 25% increase in property & casualty and worker's compensation insurance premium. This includes the approval of 6 new full time positions.

Revenues

Ad Valorem Tax – The City's gross taxable value increased from \$1,115,113,999 at prior year final certification to \$1,345,792,668 – an increase of \$230,678,669. Budgeted ad valorem taxes increased by \$1,399,095 to \$7,990,644, the millage rate remained the same at 6.2500.

The millage rate remained the same at 6.2500 mills, which is more than the rolled-back rate of 5.6768 mills per \$1,000 assessed property value. Property values are based on the market at the end of 2022. The City of Zephyrhills has an optimistic outlook for the future. The following table provides a recap of millage levied for the past six years.

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Millage Rate						
(Mills per \$1,000)	6.3500	6.3500	6.3500	6.3500	6.2500	6.2500

The Fiscal Year 2023-2024 budgeted revenues include \$99,534 of unspent fund balance carried forward from Fiscal Year 2022-2023.

Expenditures

With a percentage increase for all employees to cover the final results of our salary study, a health insurance increase of 9.75%, personnel costs increased 13.7% by \$1,463,022 from \$10,658,629 to \$12,121,652. Operating expenditures increased \$664,747 from \$4,440,484 to \$5,105,231 due to an economic development grant in the amount of \$660,000.



SPECIAL REVENUE FUND

The Special Revenue Fund contains the budget for all City gas taxes, Penny for Pasco which is the 7th penny per dollar of sales tax charged in Pasco County, American Rescue Plan Act funds and awarded State Appropriation funds. All of these funds have restrictions on how they may be expended. Neither funding source may be used to cover personnel services costs. Allowable use for operating costs is very limited. Mostly, these funds may be used for capital projects or debt related to capital projects. More information on capital projects is available under the Capital Outlay in the back of the budget book.

CRA FUND

The Community Redevelopment Area (CRA) Fund was established in 1998 and is funded through tax increment financing. The dollar value of all real property in the original Community Redevelopment Area was determined as of 1998, also known as the "frozen value". In 2012, the Community Redevelopment Area district was enlarged. The dollar value of the expansion area was determined as of 2012 and frozen. The City and the County continue to receive property tax revenues based on the frozen value. These frozen value revenues are available for general government purposes. However, any tax revenues from increases in real property value, referred to as "tax increment," are deposited into the Community Redevelopment Agency Fund and dedicated to the redevelopment area. Property values are increasing in the CRA, resulting in increased revenue for the Community Redevelopment Agency.

IMPACT FEE FUND

The Impact Fee Fund contains the budget for all impact fees collected by the City except for Water and Wastewater capacity fees. The collection of impact fees related to new or proposed development assists in paying for a portion of the growth related costs that the development may cause. Current economic conditions have slowed development and the related collection of impact fees. Several capital projects have been budgeted to be paid from impact fee funds. More information is available in Capital Outlay in the back of the budget book.

UTILITY CAPACITY FEE FUND

The Utility Capacity Fee Fund was created in Fiscal Year 2011-2012 to separately account for capacity fees – or connection fees - related to the City's Utility Fund. These funds may be used to pay for projects related to growth or added capacity and may be used to pay debt on projects related to growth or added capacity. Wastewater connection fee reserves have been budgeted toward wastewater treatment plant debt and water connection fee reserves have been budgeted for qualified water capital projects. More information is available at the back of the budget book in Capital Outlay.

ENTERPRISE FUND – UTILITY FUND

Utility Fund Fiscal Year 2023-2024 expenses increased by \$368,031 or 1.2% over Fiscal Year 2022-2023. The major impact on this year's budget was the increase of personnel and debt services. Capital projects include City Yard Building Design and Engineering \$600,000; Water Line Extensions to include Alston to Tucker \$1,230,000 and Massey Eiland \$1,000,000; City/County Reclaimed & Water Systems \$2,000,000; South 301 Wastewater Redevelopment \$1,300,000 and Kossick & Fort King Sewer & Water Main Extension \$4,000,000.

Revenues: Charges for Services revenues are budgeted to increase by 2% over last year's budget.

Expenses: With a percentage increase for all employees to cover the final results of our salary study and a health insurance increase of 9.75% contributed to the \$325,392 or 12.6% increase in budgeted personnel services costs. Operating expenses have increased by \$938,511 or 23.1%. Capital purchases and projects, which decreased by \$1,448,000, are detailed following each division's line item budget and located under Capital Improvements. Debt service increased \$109,990 to start paying back SRF loan WW510531 and WW510550.

ENTERPRISE FUND – AIRPORT FUND

The Airport Fund budget increased from \$8,963,569 to \$13,375,756 because of the increase in state grants and appropriations.



Revenues: Charges for Services revenues are budgeted \$30,923 or 1.8% more than the previous year. This is primarily due to a projected increase in airport rentals, leases and fuel sales.

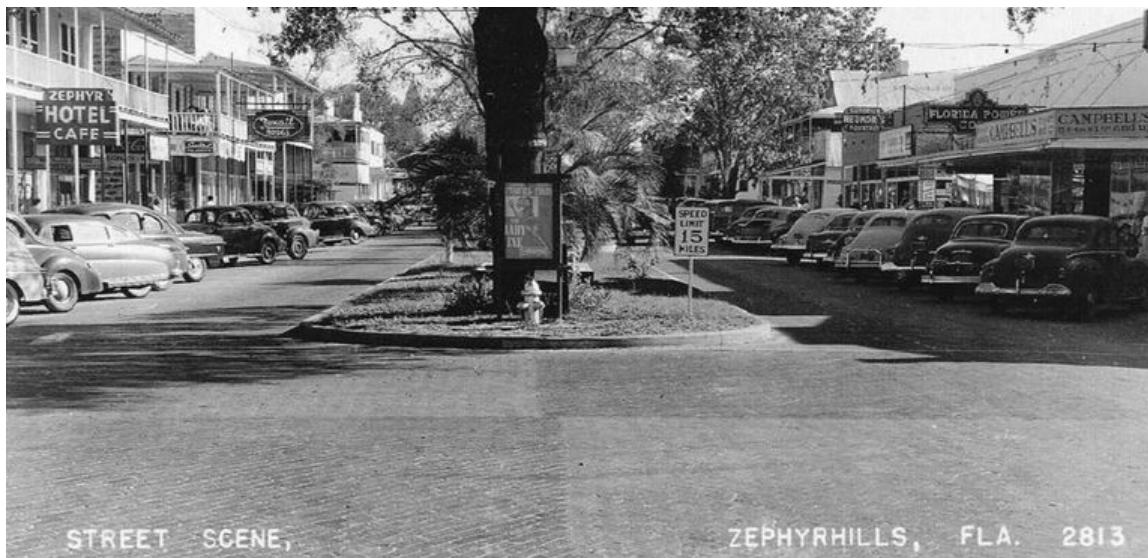
Expenses: Airport personnel costs increased with a percentage increase for all employees to cover the final results of our salary study and a health insurance increase of 9.75%. Operating costs have increased by \$42,314 or 12.1%. This is due to an increase in aeronautical communications with the AWOS yearly maintenance, infrastructure maintenance and the rising cost of fuel. Capital Outlay has increased by \$4,361,073 due to the costs of the 2 major projects for FY2024. More detail on Airport capital projects is located under Capital Improvements.

ENTERPRISE FUND – SANITATION FUND

The Sanitation Fund reflects a \$733,679 or 32.8% increase in expenses for a total 2023-2024 annual budget of \$2,973,349.

Revenues: Charges for Services revenues increased \$149,051 based on an 6.7% increase in rates tied to the consumer price index and new growth in newly constructed living units.

Expenses: Personnel costs increased with a percentage increase for all employees to cover the final results of our salary study and a health insurance increase of 9.75%. Budgeted operating expenses increased from \$566,577 to \$637,629. Capital outlay increased from \$565,000 to \$1,106,500 as the city is purchasing a front load garbage truck, grapple truck, z-carts, and their portion of the City Yard building design and engineering. More detail on Sanitation capital projects is located under Capital Improvements.



Budget Process

Budget Review and Adoption: The Budget process is a year-long event. The budget for the fiscal year is implemented beginning **October 1** and runs through the fiscal year ending **September 30**. Each year, generally in **December and January**, the City prepares its Audited Financial Statements, which is audited by a firm of independent certified public accountants. These Statements provide the results of the prior year, including comparisons of actual revenues and expenditures to budgeted revenues and expenditures, a form of monitoring budget compliance.

Production of the budget numbers begins in **April and May** with the preparation of the individual department's operating budget and capital outlay requests, while the Finance Director completes preliminary revenue estimates. Capital outlay requests undergo a vigorous review. In **June and July**, the City Manager and Finance Director begin an extensive review process with the respective departments and revise the budget accordingly. At the same time, the Finance Director finalizes revenue estimates and recommends budget revisions to the City Manager.

No later than **July 1**, the County Property Appraiser provides an assessment of the value of all property to the City. Also no later than **August 4**, based on the Property Appraiser's preliminary numbers, the City Council approves the millage certification including tentative millage rate, rolled-back rate, and date, time, and place for the September public hearings and provides budgetary guidance. The tentative millage rate and hearing data is provided to the County Property Appraiser for distribution to City property owners. Upon the City Manager's review and approval, the Finance Director compiles the proposed budget. Budget workshops are held during **August** to discuss and refine the proposed budget. During **September**, in accordance with the timing specified in Florida Law (F.S. 200.065), the budget is adopted at a series of two public hearings. At the same public hearings, ad valorem millage rates required to fund the budget are adopted. The public is invited and encouraged to attend and participate in all work sessions and public hearings.

Budgetary Control: The budget process allows for amendments during the year as conditions warrant. The City Council is authorized to make such changes to the budget as it deems necessary for the proper and economical operation of the City. If, at any time during the fiscal year, the City Manager recommends the re-appropriation of funds not needed for the purpose for which they were appropriated, or the appropriation of any unappropriated cash surplus, the City Council may appropriate such funds to any municipal purpose. An amendment may be initiated by the Finance Director, reviewed and approved by the City Manager, and submitted to the City Council for consideration. With the City Council approval, the fund appropriations are realigned. In addition, the enabling legislation allows the City Manager or Finance Director to transfer part or all of any encumbered appropriated balance among programs and/or broad characters within an operating fund. Department directors are authorized to move funds within broad characters of its respective divisions and between the same broad characters of divisions in the same fund. Transfers between broad characters or departments must be approved by the City Manager. Transfers may not be made between funds.

Budgetary Basis: Budgets for funds that have formal budgetary integration are prepared in accordance with generally accepted accounting principles. This includes an original appropriation ordinance and any other budget amendments adopted by the City Council. Appropriations for these funds lapse at the end of each fiscal year.

Budgets for governmental funds are adopted using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available. Expenditures are recognized in the period in which the fund liability is incurred (except matured interest on general long-term debt, which is recognized when due). While budgets for the proprietary fund types are not required by generally accepted accounting principles (GAAP) or by state or local law, they are adopted using the modified accrual basis of accounting to provide for comparability with the other funds.



Accounting and Financial Policies

Basis of Presentation: The City's accounts are organized by funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for in separate self-balancing accounts which comprise its assets and other debits, liabilities, fund equities and other credits, revenues, and expenditures or expenses. Government resources are allocated to and for individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds and account groups are reported by generic classification within the budget and other financial statements.

Basis of Accounting and Measurement Focus: Basis of accounting refers to the point revenues and expenditures are recognized in the accounts and relates to the timing of the measurements, regardless of the measurement focus applied. All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized in the period in which they become susceptible to accrual; i.e., when they become measurable and available to pay liabilities of the current period. Ad valorem taxes, special assessments, and charges for services are susceptible to accrual when collected in the current year or within 60 days subsequent to year-end; provided that amounts received pertain to billings through the fiscal year just ended. Intergovernmental revenues, which include state revenue sharing allotments, local government one-half cent sales tax, and county-shared revenue, among other sources, are recorded in accordance with their legal or contractual requirements if collected in the current period or within 60 days after year-end. Interest is recorded when earned. Other miscellaneous revenues are recorded as revenues when received in cash because they are generally not measurable until actually received. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include principal and interest on long-term debt which is recognized when due.

Enterprise funds are accounted for using the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred. Unbilled utility service receivables are estimated and recorded at year-end. Fees collected in advance of the period to which they apply are recorded as deferred revenue.

Budget Accounting: State of Florida Statutes requires that all municipal governments establish budgetary systems and approve annual operating budgets. Budgets are adopted consistent with generally accepted accounting principles. The City adopts a non-appropriated operating budget for enterprise funds substantially consistent with generally accepted accounting principles. All appropriations lapse at fiscal year-end unless specifically designated to be carried forward.

Cash and Investments: Cash and investments of each fund, except certain investments in the debt service and enterprise funds, are accounted for in pooled cash and investment accounts with each fund maintaining its proportionate equity in the pool accounts. The use of a pooled cash and investments account enables the Council to invest idle cash for short periods of time, thereby maximizing earnings potential. Income earned from pooling cash and investments is allocated to the respective funds based upon average monthly proportionate balances. The funds are diversified; invested in U.S. Treasury Securities and Agencies, CDs, local government pools, and money market accounts.

Capitalization Threshold: This budget has been prepared with a capitalization threshold of \$5,000.

Interfund Transactions: During the course of normal operations, it is necessary for the City to enter into interfund transactions among its various funds. These transactions consist of one or more of the following types:

- Payments from a fund responsible for the expenditures or expenses to a fund that initially paid the cost to provide a service.
- Operating transfers in and out, as appropriate, for all interfund transactions that are shown as other financing sources or uses.
- All other outstanding balances between funds are reported as "due to/from other funds."



Financial Structure

The City of Zephyrhills utilizes a **fund structure**, whereby a fund is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein, which are segregated for the purpose of conducting specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. Funds are divided into various types according to the legal restrictions imposed upon them or by their uses. The following fund structure is contained in the budget:

Governmental Funds: Governmental Funds are accounted for on a "spending" or "financial flow" measurement focus. Accordingly, the budgeted fund balances provide an indicator of available, spendable resources.

General Fund - The general fund of a government unit serves as the primary reporting vehicle for current government operations including Police, Fire, Public Works, Library, Planning, Building, Finance and Administration. The general fund accounts for all current financial resources not required by law to be accounted for in another fund.

Special Revenue Funds - The special revenue funds account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes other than debt service or capital projects. This budget contains four Special Revenue Funds: Special Revenue Fund, CRA Fund, Impact Fee Fund and Utility Capacity Fee Fund.

Proprietary Funds: Proprietary Funds are accounted for on a cost of services or "capital maintenance" measurement focus. Accordingly, assets, liabilities, and net assets included on their balance sheet, and operating statements provide an indication of the economic net worth of the fund.

Enterprise Funds - The enterprise funds account for operations that are financed and operated in a manner similar to private business enterprises. Enterprise Funds budgeted and included in the document are: Utility Fund, Airport Fund and Sanitation Fund.



Revenue Forecast Methodology

A balanced budget is presented for each of the City's funds. Revenues are estimated, and fund balance is appropriated only to the extent that appropriations exceed estimated revenues. The purpose of detailing forecast methodologies for revenues is to determine the validity of the forecast over time and to utilize the information in making future forecasts.

Revenues are classified pursuant to the uniform classification of accounts prescribed by the State Comptroller's office. The following information provides a fund-by-fund basis for major revenues forecasted in the Fiscal Year 2023-2024 budget:

General Fund

Ad valorem property tax – The specific formula used to budget ad valorem tax revenues is to multiply the approved millage rate of 6.25 per \$1,000 by the aggregate assessed property value (as certified by the County Property Appraiser) less 5%.

$$(1,345,792,668 \times 6.25/1000) \times 95\%$$

The 2023 property value estimate of \$1,345,792,668 represents an increase of \$230,678,669 or 20.7% over the 2022 final taxable value of \$1,115,113,999. The increase can be attributed to the continued strength of the area's real estate market. The values are based on the market at the end of 2022. The millage rate has remained the same at 6.25 mills and is 10.10% more than the rolled-back rate as established by the Florida Legislature.

Service and Business Taxes – The analysis of recent trends in this revenue source category indicates revenues have been relatively stable compared to last year.

Permits, Fees & Special Assessments - Includes building and utility permits, development review fees, franchise fees, and other local permits all of which have dropped. Franchise fees from electric and gas utilities are included in this category and remained relatively stable over the past five years.

Intergovernmental Revenues - Includes federal, state, and local grant revenue. State Shared Revenues include cigarette tax, half-cent sales tax, and alcoholic beverage licenses.

Charges for Services - Includes payment in lieu of taxes, certification and copy of City documents and records, sale of official maps and publications, recording, inspection, and other user charges.

Fines and Forfeitures - Includes court fines, traffic violations, parking tickets, false alarms, library fines, and other penalties. These estimates are developed from historical data trends, which remain relatively constant from year to year.

Miscellaneous Revenues - Includes interest on investments, rents, sales of surplus property, insurance proceeds from lost or destroyed property, refunds, contributions, and revenues that are not more properly recorded in other classifications. The revenues in this category are examined based on economic conditions and use a variety of methods to develop good estimates.

Transfers - Includes interfund transfers and administrative overhead allocation charges. Overhead allocations are based on the equitable share of goods and services provided by one City department for another.

Cash Balance Carry Forward – This budgeted item represents a source of revenue previously accumulated in the fund.

Special Revenue Fund

Penny for Pasco – This tax is to be utilized for non-personnel related and non-operating costs such as, but not limited to, the construction costs of renovations, additions or new construction of various government facilities of diverse types and uses; public safety capital assets such as police cars and fire engines; City drainage projects; and City park enhancements or additions. Financing is provided through a local option sales surtax and the interest revenue earned. Voters renewed this local option sales tax slated to expire in late 2014 for an additional 10 years. The current '1 penny' local option sales tax expires in December of 2024.



Intergovernmental Revenues - Includes state and county shared revenues such as the City's share of state collected motor fuel taxes. Historical trend analysis is used in conjunction with state forecasts. The City anticipates and has budgeted for a significant drop beginning Fiscal Year 2014-2015 in County Gas Taxes due to action taken by the County. This may significantly impair the City's ability to fund road maintenance projects.

CRA Fund

Community Redevelopment Agency – The Zephyrhills Community Redevelopment Agency was formed as a special district by Council Resolution number 437 adopted March 9, 1998. This special district is fully dependent on the City and its funding and expenditures. Declining property values have adversely impacted funds available for the Community Redevelopment Agency. The district was enlarged in 2012 to include midtown (US 301 corridor).

Impact Fee Fund

Impact Fees - The collection of impact fees related to new or proposed development assists in paying for a portion of the growth related costs that the development may cause. Current economic conditions have slowed development and the related collection of impact fees.

Utility Capacity Fee Fund

Utility Capacity Fees - May be used to pay Utility Fund debt and used for capital projects related to growth. The City's development activity remains strong.

Enterprise Funds

Charges for Services – Are designed to recover the cost of City services provided to customers. In addition to day to day operating costs, rates are designed to include the costs of maintaining and/or replacing system infrastructure. The projections are calculated by assessing current consumption, adjusting to match historic trend analysis and allowing for changes in assumptions based on growth, fees, and rate increases. Annexations of property with customers in the utility area outside the City have a negative effect on water and sewer revenue, but generate additional revenue for the Sanitation and General Funds.

Utility Fund

A water and wastewater rate study presented to City Council during Fiscal Year 2016-2017 revealed that the City charges the second lowest rates in the area and recommended rate increases be enacted over the next five (5) years. Adequate rates must be charged to ensure costs are covered, system deterioration is prevented and bond covenants are met. The City's citizens can continue to enjoy some of the lowest rates in the area.

Airport Fund

Revenue estimates are developed from historical data trends, which remain relatively constant from year to year. Revenues are primarily from rents, service fees, and fuel sales.

Sanitation Fund

Revenue estimates are developed from historical data trends, which remain relatively constant from year to year. Annexations and a strong rate increase tied to the Consumer Price Index (CPI) have contributed to a substantial increase in budgeted operating revenue.



Total Budget Summary

CITY OF ZEPHYRHILLS
FISCAL YEAR 2023-2024
THE PROPOSED OPERATING BUDGET EXPENDITURES OF CITY OF ZEPHYRHILLS
ARE 17.7% MORE THAN LAST YEAR'S TOTAL OPERATING EXPENDITURES

Estimated Revenues	General Fund	Special Revenue Fund	CRA Fund	Impact Fees Fund	Utility Capacity Fees Fund	Utility Fund	Airport Fund	Sanitation Fund	Total All Funds
Taxes:									
Ad Valorem Taxes	7,990,644			989,820					8,980,464
Sales & Use Taxes		4,039,080							4,039,080
Utility Svc Taxes	3,479,291								3,479,291
Permits, Fees & Special Assessments	3,060,400			2,900,000	3,314,000				9,274,400
Charges for Services	140,300				12,906,284	1,736,626	2,364,600		17,147,810
Intergovernmental Revenue	2,443,015	8,705,000			8,927,423	11,097,000			31,172,438
Fines & Forfeitures	70,000								70,000
Miscellaneous Revenue	461,503	548,000	151,000	256,000	25,000	223,000	57,741	66,000	1,788,244
TOTAL SOURCES	17,645,153	13,292,080	1,140,820	3,156,000	3,339,000	22,056,707	12,891,367	2,430,600	75,951,727
Transfers In	1,553,481				8,339,000		285,030		10,177,511
Fund Balances/Reserves/ Net Assets	99,534	6,834,175	925,344	6,740,000	5,000,000		199,359	542,749	20,341,161
TOTAL REVENUES, TRANSFERS & BALANCES	19,298,168	20,126,255	2,066,164	9,896,000	8,339,000	30,395,707	13,375,756	2,973,349	106,470,399
Expenditures									
General Government	6,705,190		641,164						7,346,354
Public Safety	7,767,655	48,500							7,816,155
Physical Environment	550,167				7,912,981		1,484,747		9,947,895
Transportation	1,208,395			1,021,907			971,683		3,201,985
Culture & Recreation	1,829,476			25,000					1,854,476
Debt Service		590,056			2,275,257			20,662	2,885,975
TOTAL EXPENDITURES	18,060,883	638,556	641,164	1,046,907	-	10,188,238	971,683	1,505,409	33,052,840
Capital Outlay	564,500	17,675,675	1,425,000	1,912,000		18,327,000	12,384,073	1,106,500	53,394,748
Transfers Out	18,740				8,339,000	1,438,331	20,000	361,440	10,177,511
Fund Balances/Reserves/ Net Assets	654,045	1,812,024		6,937,093		442,138			9,845,300
TOTAL APPROPRIATED EXPENDITURES, TRANSFERS, RESERVES & BALANCES	19,298,168	20,126,255	2,066,164	9,896,000	8,339,000	30,395,707	13,375,756	2,973,349	106,470,399

Total Budget Summary by Object

Projected Total Revenues	Projected Total Expenditures	Projected Surplus
\$106,470,399	\$106,470,399	\$0
▲ \$5,189,472 vs. 2023	▲ \$5,189,472 vs. 2023	Projected Surplus

Revenues	Expenditures
Shared Revenues	\$29,110,589
Budget Carry-Over	\$20,341,161
Charges for Services	\$18,701,291
Taxes	\$16,284,261
Transfers In	\$10,901,453
Permits, Fees, and Special Assessments	\$9,299,400
Interest Earnings	\$1,354,000
Miscellaneous Revenues	\$408,244
Fines and Forfeitures	\$70,000
TOTAL	\$106,470,399



Personnel Summary

General Fund

Administration

Pay Grade	Position	FY 2022	FY 2023	FY 2024
	City Manager *	1	1	1
Z-25	City Clerk *	1	1	1
NEW	Deputy City Clerk	0	0	1
Z-23	Public Information Officer *	1	1	1
Z-17	Main Street Event Coordinator	1	1	1
Z-17	Administrative Coordination	0	1	0
Z-07	Intern PT	0	2	1
	Total	4	7	6

Finance

Pay Grade	Position	FY 2022	FY 2023	FY 2024
Z-33	Finance Director *	1	1	1
Z-25	Finance Supervisor *	1	1	1
Z-16	Purchasing Agent/Accounting Specialist	1	1	1
Z-13	Payroll-HR Clerk	1	1	1
	Total	4	4	4

Human Resources

Pay Grade	Position	FY 2022	FY 2023	FY 2024
Z-30	HR/Risk Management Director *	1	1	1
Z-21	Human Resources Coordinator	1	1	1
Z-16	Human Resources Assistant	1	1	1
	Total	3	3	3

Planning

Pay Grade	Position	FY 2022	FY 2023	FY 2024
Z-31	Planning Director *	1	1	1
Z-26	Senior Planner *	1	1	1
Z-19	GIS Technician/Community Planner	1	1	1
Z-19	Historic Preservation Officer/Community Planner	1	1	1
Z-12	Planning Support Specialist	0	1	1
	Total	4	5	5

Information Technology

Pay Grade	Position	FY 2022	FY 2023	FY 2024
Z-29	IT Director *	1	1	1
Z-20	IT Systems Administrator	1	1	1
Z-19	IT Specialist	1	1	1
	Total	3	3	3

Police

Pay Grade	Position	FY 2022	FY 2023	FY 2024
Z-34	Police Chief *	1	1	1
Z-31	Police Captain *	1	1	0
Z-28	Police Lieutenant *	2	2	2
Z-23	Police Sergeant	5	5	5
Z-20	Detective/Patrol Officer/K-9	28	31	36
Z-17	Patrol Officer Trainee	0	1	1
Z-16	Executive Assistant	1	1	1
Z-14	Crime Scene Technician	1	1	1
NEW	Crime Analyst	0	0	1



Z-14	Certified Evidence Specialist	1	1	1
Z-13	Building Maintenance Specialist II	1	1	1
Z-09	Records Clerk	2	2	2
	Total	43	47	52

Telecommunications

Pay Grade	Position	FY 2022	FY 2023	FY 2024
Z-20	Communications Supervisor	1	1	1
Z-14	Telecommunications Operator	9	9	9
	Total	10	10	10

Building and Code Enforcement

Pay Grade	Position	FY 2022	FY 2023	FY 2024
Z-29	Building Official *	1	1	1
NEW	Deputy Building Official	0	0	1
Z-22	Senior Code Inspector	1	1	0
Z-22	Fire Inspector	1	1	1
Z-20	Public Safety Inspector	1	1	1
Z-17	Code Enforcement Officer	2	2	2
Z-15	Senior Code Support Specialist	1	1	1
Z-12	Code Support Specialist	1	1	1
	Total	8	8	8

Library

Pay Grade	Position	FY 2022	FY 2023	FY 2024
Z-27	Library Director *	1	1	1
Z-20	Assistant Library Director *	1	1	1
Z-14	Senior Circulation Clerk	1	1	1
Z-11	Circulation Clerk	1	1	1
Z-08	Office Assistant II	0.5	1	1
Z-07	Office Assistant I PT	0.5	0	0
	Total	5	5	5

Fleet Maintenance

Pay Grade	Position	FY 2022	FY 2023	FY 2024
Z-22	Fleet Superintendent *	1	1	1
Z-20	Fleet Maintenance Foreman	1	1	1
Z-16	Senior Maintenance Mechanic	2	2	2
	Total	4	4	4

Streets

Pay Grade	Position	FY 2022	FY 2023	FY 2024
Z-33	Public Works Director *	1	1	1
Z-24	Streets & Stormwater Superintendent *	1	1	1
Z-19	Streets Foreman	1	1	1
Z-14	Heavy Equipment Operator III	1	1	1
Z-14	Sign Technician	1	1	1
Z-12	Heavy Equipment Operator II	1	1	1
Z-09	Equipment Operator I	2	3	3
	Total	8	9	9

Parks and Facilities Management

Pay Grade	Position	FY 2022	FY 2023	FY 2024
Z-21	Parks & Facilities Superintendent *	1	1	1
Z-21	Environmental Specialist	1	1	1
Z-18	Parks Foreman	1	1	1
Z-14	Horticultural Specialist	1	1	1



Z-14	Parks Maintenance Worker III	1	1	1
Z-13	Building Maintenance Specialist II	2	2	2
Z-12	Parks Maintenance Worker II	2	2	2
Z-09	Parks Maintenance Worker I	4	5	6
	Total	13	14	15

Total General Fund	109	119	124
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Community Redevelopment Agency Fund

Community Redevelopment Agency

Pay Grade	Position	FY 2022	FY 2023	FY 2024
Z-29	Community Redevelopment Agency Director *	1	1	1
	Total	1	1	1
	Total Community Redevelopment Agency	1	1	1

Utility Fund

Utility Admin

Pay Grade	Position	FY 2022	FY 2023	FY 2024
Z-33	Utilities Director *	1	1	1
Z-16	Executive Assistant	1	1	1
	Total	2	2	2

Utility Billing

Pay Grade	Position	FY 2022	FY 2023	FY 2024
Z-22	Accountant *	1	1	0
Z-15	Senior Customer Service Representative - Utility Billing	1	1	2
Z-10	Customer Service Representative - Utility Billing	3	3	3
	Total	5	5	5

Water

Pay Grade	Position	FY 2022	FY 2023	FY 2024
Z-22	Water Superintendent *	1	1	1
Z-19	Water Foreman	1	1	1
Z-20 to Z-11	Water Plant Operator (A, B, C or Trainee)	3	3	3
Z-17	Meter Foreman	1	1	1
Z-14 to Z-11	Utilities Service Worker (I, II or III)	6	6	6
Z-12 to Z-09	Meter Reader (I or II)	1	1	1
	Total	13	13	13

Wastewater

Pay Grade	Position	FY 2022	FY 2023	FY 2024
Z-22	Wastewater Superintendent *	1	1	1
Z-21	Chief Wastewater Plant Operator *	1	1	1
Z-20 to Z-11	WWTP Operator (A, B, C or Trainee)	5	5	5
Z-19	Electrical Instrumentation Technician	1	1	1
Z-19	SCADA Specialist	1	1	1
Z-19	Wastewater Foreman	1	1	1
NEW	F.O.G. Inspector	0	0	1
Z-16 to Z-11	Utilities Service Worker (I, II or III)	7	7	7
	Total	17	17	18

Total Utility Fund	37	37	38
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Airport Fund

Airport

Pay Grade	Position	FY 2022	FY 2023	FY 2024
Z-29	Airport Manager *	1	1	1
Z-18	Airport Operations Foreman	1	1	1
Z-16	Executive Assistant	1	1	1
Z-13	Airport Maintenance Specialist III	1	1	1
Z-12	Airport Maintenance Specialist II	2	2	2
Total		6	6	6
Total Airport Fund		6	6	6

Sanitation Fund

Sanitation

Pay Grade	Position	FY 2022	FY 2023	FY 2024
Z-24	Sanitation Superintendent *	1	1	1
Z-20	Sanitation Foreman	1	1	1
Z-16	Senior Maintenance Mechanic	1	1	1
Z-12	Sanitation Driver	5	6	6
Z-11	Customer Service Representative - Sanitation	1	1	1
Z-09	Sanitation Worker I	2	1	2
Total		11	11	12
Total Sanitation Fund		11	11	12
Total City of Zephyrhills Personnel		164	174	181



DEPARTMENTS



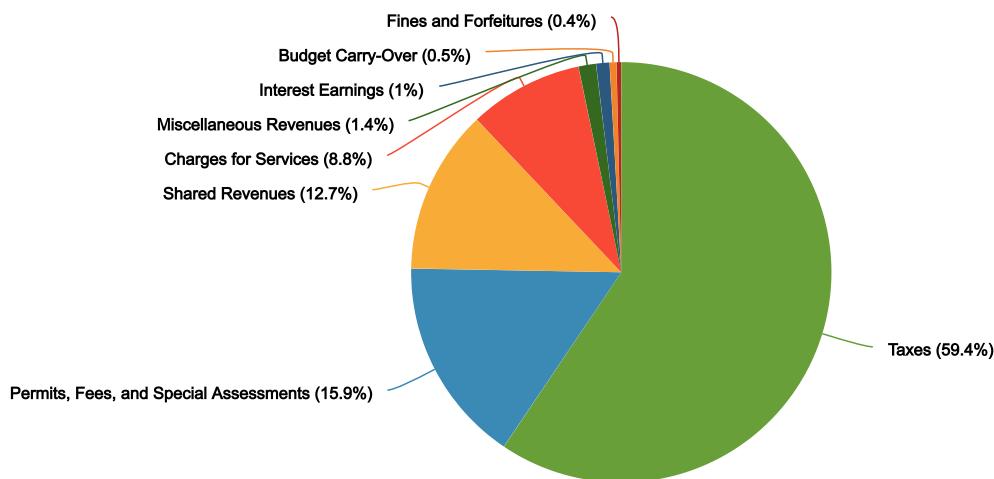
General Fund



General Fund
Org Code: 0100*

General Fund - Revenues by Source

Projected 2024 Revenues by Source



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Revenue Source			
Budget Carry-Over			
Budget Carryover	01010300-300100	\$10,250	\$0
Budget Carryover	01040300-300100	\$163,825	\$51,000
Budget Carryover	01050300-300100	\$42,316	
Budget Carryover	01147100-300100	\$0	\$48,534
Total Budget Carry-Over:		\$216,391	\$99,534
Taxes			
Ad Valorem Taxes			
Property Taxes	01000311-311000	\$6,591,549	\$7,990,644
Total Ad Valorem Taxes:		\$6,591,549	\$7,990,644
Utilities Service Taxes			
Utility Tax Electric	01000314-314100	\$2,168,000	\$2,487,000
Utility Tax Propane	01000314-314800	\$29,700	\$29,000
Communications Service Tax	01000315-315000	\$730,000	\$871,291
Business Tax	01000316-316000	\$92,000	\$92,000



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Total Utilities Service Taxes:		\$3,019,700	\$3,479,291
Total Taxes:		\$9,611,249	\$11,469,935
Permits, Fees, and Special Assessments			
Building Permits	01000322-322000	\$700,000	\$1,200,000
Franchise Fees Electric	01000323-323100	\$1,790,000	\$1,810,000
Franchise Fees Gas	01000323-323400	\$6,000	\$6,000
Plans Review Fire	01000329-329004	\$5,600	\$5,000
Inspections Fire	01000329-329006	\$3,800	\$3,000
Permits Fire	01000329-329008	\$18,500	\$16,000
False Security Alarms-Police	01000329-329011	\$4,000	\$0
Safety Inspections	01000329-329200	\$400	\$400
Tree Mitigation	01110329-329110	\$20,000	\$20,000
Total Permits, Fees, and Special Assessments:		\$2,548,300	\$3,060,400
Shared Revenues			
State Grant-General Government	01000334-334110	\$0	\$75,000
St Rev Sharing Cig/Motor Fuel	01000335-335120	\$604,856	\$690,000
Mobile Home License	01000335-335140	\$134,000	\$145,000
Alcoholic Beverage License	01000335-335150	\$17,000	\$17,000
Local Govt Half Cent Tax	01000335-335180	\$1,333,136	\$1,516,015
Total Shared Revenues:		\$2,088,992	\$2,443,015
Charges for Services			
Building Administrative Fees	01000341-341200	\$10,000	\$20,000
ZPD Extra Duty Assignment	01000341-341201	\$40,000	\$50,000
ZPD MOU Operation Stonegarden	01000341-341202	\$5,000	\$10,000
City 1% Fee-TIF	01000341-341301	\$6,000	\$10,000
Sif 1 Or 2 1/2 % Admin Fee	01000341-341302	\$15,000	\$25,000
5% Adm Fee Police/Fire Imp Fee	01000341-341303	\$12,500	\$15,000
Transfer Fr Utility Fund	01000341-341341	\$1,203,481	\$1,203,481
Transfer Fr Airport Fund	01000341-341342	\$20,000	\$20,000
Transfer Fr Sanitation Fund	01000341-341343	\$327,033	\$330,000
Code Enforcement Mowing	01000343-343900	\$10,000	\$10,000
Outside Services	01000349-349100	\$300	\$300
Total Charges for Services:		\$1,649,314	\$1,693,781
Fines and Forfeitures			
Fines and Forfeitures-County	01000351-351100	\$66,000	\$65,000
Library Income Fines/Gifts/Mem	01000352-352100	\$2,000	\$1,000
Police Education (\$2.00)	01120351-351300	\$4,000	\$4,000
Total Fines and Forfeitures:		\$72,000	\$70,000
Interest Earnings			
Interest Income General	01000361-361100	\$80,000	\$200,000

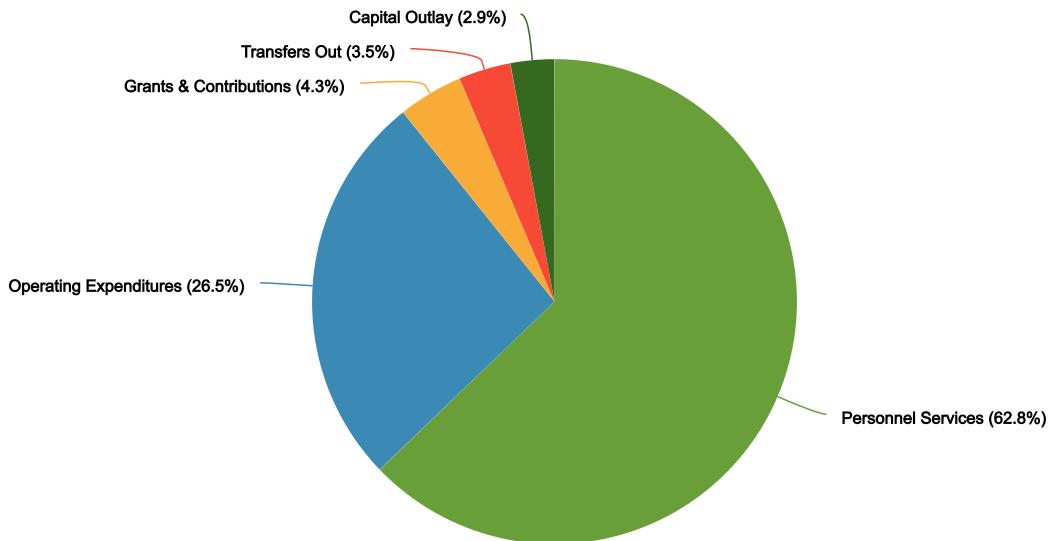


Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Total Interest Earnings:		\$80,000	\$200,000
Miscellaneous Revenues			
Building / Land Rental	01000362-362200	\$0	\$30,000
Cemetery Sales	01000364-364100	\$25,000	\$0
Surplus Property Sales	01000364-364400	\$10,000	\$50,000
Sale of Surplus Material/Scrap	01000365-365000	\$1,000	\$1,000
Miscellaneous Revenue	01000369-369900	\$44,816	\$10,000
FDOT Street Lighting Reimb	01000369-369905	\$43,935	\$50,303
Planning Dept. Revenues	01000369-369911	\$0	\$80,000
Library Miscellaneous Sales	01000369-369930	\$200	\$200
Cemetery Sales	01070364-364100	\$0	\$40,000
Total Miscellaneous Revenues:		\$124,951	\$261,503
Total Revenue Source:		\$16,391,197	\$19,298,168



General Fund - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services		\$10,658,630	\$12,121,652
Operating Expenditures		\$4,440,484	\$5,105,231
Capital Outlay		\$773,325	\$564,500
Grants & Contributions		\$174,000	\$834,000
Transfers Out		\$344,758	\$672,785
Total Expense Objects:		\$16,391,197	\$19,298,168

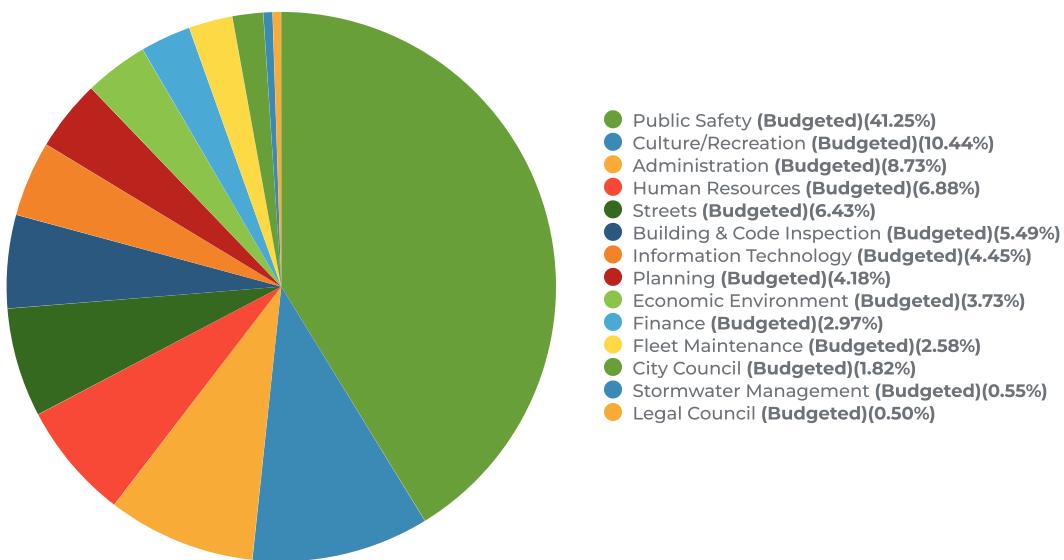
Expenditures by Fund

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
General Fund		\$16,217,372	\$19,198,634
PD CAD Reserve		\$163,825	\$51,000
Library Donations		\$10,000	\$48,534
Total:		\$16,391,197	\$19,298,168



General Fund - Expenditure Summary by Department

Expenditure Summary by Department



Department	Budget FY22/23	Budget FY23/24
City Council	209,668	348,988
Administration	1,222,878	1,803,508
Legal Council	95,000	95,000
Admin - Economic Development	55,000	715,000
Finance	507,760	570,417
Human Resources	1,137,889	1,319,224
Planning	643,972	802,175
Information Technology	787,903	853,912
Police	5,235,265	6,388,850
Police - Telecommunications	859,590	871,241
Fire	814,747	643,564
Building	968,525	1,052,217
Library	501,279	504,403
Public Works - Equipment Maintenance	477,849	494,667
Public Works - Stormwater Management	102,000	104,500
Public Works - Streets	1,245,364	1,233,395
Public Works - Parks & Facilities Management	1,526,508	1,497,107
Total	16,391,197	19,298,168



City Council



General Fund
Org Code: 01001100

The Mayor and City Council serve as representatives of the electors of the City of Zephyrhills and are responsible for establishing the direction and policies of all affairs of the City.

Their primary duties include exercising legislative leadership and policy to promulgate the laws and ordinances of the City, approving an annual budget to provide for the needs and services of the City, setting policy and direction for the various functions of City government, and appointing citizens to serve on various advisory boards and committees.

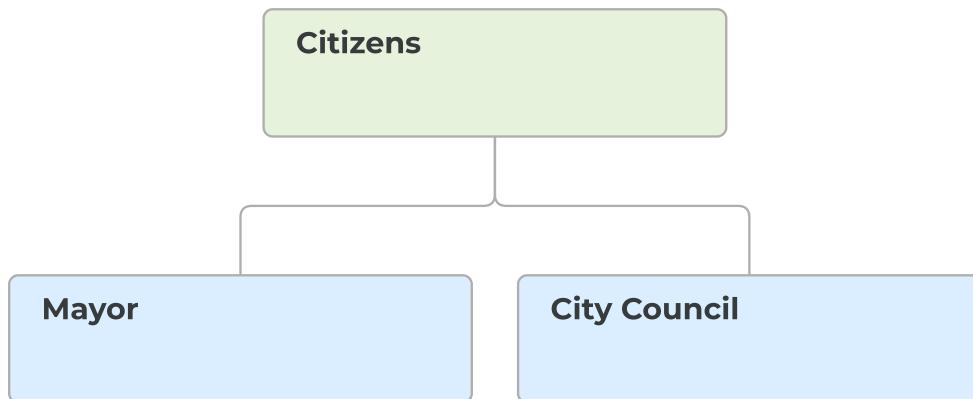
Mission Statement

"Zephyrhills is a friendly community which respects and embraces its past and heritage, values the diversity of its residents, and encourages economic growth and development while retaining its small town, neighborly charm."

City Council - Personnel Information

Personnel by Position

Position	FY 2022	FY 2023	FY 2024
Mayor	1	1	1
City Council	5	5	5
Total	6	6	6

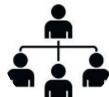


City Council - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			
Council/Mayor Compensation	01001100-511000	\$39,400	\$41,804
Fica Taxes	01001100-521100	\$2,443	\$2,596
Medicare Taxes	01001100-521200	\$571	\$610
Group Health	01001100-523000	\$75,526	\$92,622
Workers Comp Insurance	01001100-524000	\$1,028	\$1,656
Total Personnel Services:		\$118,968	\$139,288
Operating Expenditures			
Telephone & Data Communication	01001100-541000	\$2,200	\$2,200
Office Supplies	01001100-551000	\$500	\$1,000
Operating Supplies	01001100-552000	\$1,000	\$9,500
Memberships/Dues	01001100-554200	\$3,000	\$8,000
Training	01001100-555500	\$10,000	\$15,000
Total Operating Expenditures:		\$16,700	\$35,700
Capital Outlay			
Machinery & Equipment	01001100-564000	\$0	\$100,000
Total Capital Outlay:		\$0	\$100,000
Grants & Contributions			
Contrib. to Chamber of Comm.	01001100-582100	\$10,000	\$10,000
Contrib. to YMCA	01001100-582200	\$40,000	\$40,000
Scholarship	01001100-582400	\$10,000	\$10,000
Community Youth Grants	01001100-582450	\$14,000	\$14,000
Total Grants & Contributions:		\$74,000	\$74,000
Total Expense Objects:		\$209,668	\$348,988



Administration



General Fund
Org Code: 01001200

Administration includes the Offices of the City Manager, City Clerk, and Public Information Officer.

The City Manager serves at the pleasure of City Council as the City's Chief Administrative Officer. The City Manager is responsible for administering policies established by City Council and overseeing the City's day-to-day activities to provide effective delivery of all municipal services and programs. The City Manager presents recommendations to City Council for policy adoption through ordinance and/or resolution; maintaining a well-trained and motivated workforce; developing and implementing a fiscally responsive annual budget; and delivering a sound public relations program that emphasizes a transparent government operation.

The City Clerk is under the general supervision of the City Manager. This position is a City Charter position which provides services to the Mayor, City Council, City Manager and City staff. The City Clerk's office maintains, records and preserves all official documents and proceedings of the City Council and serves as the Records Management Liaison Officer to the State of Florida archives; provides public notices, prepares and distributes City Council agendas and minutes, provides access to public records, and coordinates the codification and publication of the City's Code of Ordinances. The City Clerk Office qualifies candidates and manages municipal elections. The City Clerk's Office is dedicated to continuing the preservation of the City's history.

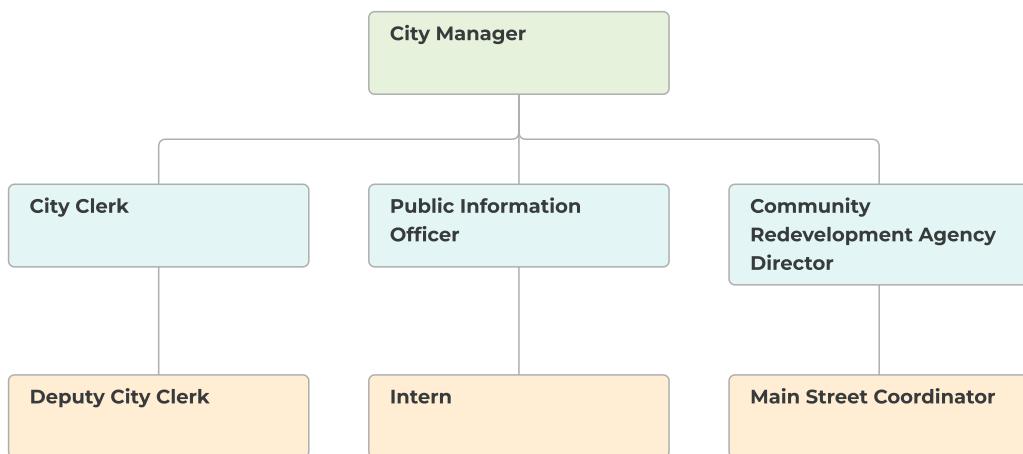
The Public Information Officer is accomplished under the general supervision of the City Manager in collaboration with all departments to promote a positive image of the city while providing educational information to the public and employees. The office develops, implements, and assesses strategic plans and objectives to reach optimum presence and results in the media and the community and provides consultation and support to executive staff on subjects of public information and community relations activities. The Public Information Officer(s), or PIO, serves as the spokesperson for the departments. The office is also responsible for disseminating information through multiple mediums to the public and media, outside agencies, and internally.



Administration - Personnel Information

Personnel by Position

Position	FY 2022	FY 2023	FY 2024
City Manager *	1	1	1
City Clerk *	1	1	1
Deputy City Clerk	0	0	1
Public Information Officer *	1	1	1
Main Street Event Coordinator	1	1	1
Administrative Coordinator	0	1	0
Intern PT	0	2	1
Total	4	7	6



Administration - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			
Salaries	01001200-512000	\$387,131	\$417,422
Overtime Administration	01001200-514000	\$500	\$500
Fica Taxes	01001200-521100	\$24,002	\$23,153
Medicare Taxes	01001200-521200	\$5,613	\$5,417
Retirement Contributions	01001200-522100	\$79,173	\$93,851
Group Health	01001200-523000	\$61,313	\$80,289
Workers Comp Insurance	01001200-524000	\$654	\$14,775
Total Personnel Services:		\$558,386	\$635,407
Operating Expenditures			
Elections	01001200-530000	\$7,000	\$7,000
Additional Legal Services	01001200-531050	\$20,000	\$20,000
Medical Services	01001200-531200	\$200	\$300
Professional Services	01001200-531500	\$70,000	\$70,000
Credit Card Processing Fees	01001200-533000	\$4,000	\$4,000
Contractual Services	01001200-534000	\$15,500	\$45,500
Ordinance Codification	01001200-537000	\$10,000	\$15,000
Property Taxes	01001200-538000	\$250	\$250
Telephone & Data Communication	01001200-541000	\$2,600	\$2,600
Freight and Postage Services	01001200-542000	\$1,000	\$1,000
Electricity	01001200-543000	\$47,000	\$50,000
Water & Sewer Expense	01001200-543300	\$6,500	\$6,500
Refuse Removal	01001200-543400	\$2,500	\$2,000
Leases & Rentals	01001200-544000	\$7,500	\$7,500
Copy Machine Leases	01001200-544500	\$5,000	\$5,000
Repair & Maint-Buildings	01001200-546010	\$4,500	\$4,500
Repair & Maint-Equipment	01001200-546100	\$1,000	\$1,000
Repair & Maint Vehicles	01001200-546200	\$1,500	\$1,500
Marketing/Publicity	01001200-548000	\$75,000	\$100,000
Legal Ads	01001200-549000	\$6,600	\$6,600
Office Supplies	01001200-551000	\$2,000	\$2,000
Operating Supplies	01001200-552000	\$6,000	\$10,200
Gas & Oil	01001200-552700	\$2,400	\$2,400
Employee Recognition	01001200-552800	\$25,000	\$35,000
Books & Subscriptions	01001200-554000	\$500	\$500
Memberships/Dues	01001200-554200	\$6,000	\$6,000
Training	01001200-555500	\$10,000	\$10,000
Tuition Reimbursement	01001200-555600	\$12,500	\$12,500
Total Operating Expenditures:		\$352,050	\$428,850
Capital Outlay			



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Building & Building Improvemen	01001200-562000	\$0	\$100,000
Total Capital Outlay:		\$0	\$100,000
Transfers Out			
Administrative Transfer to Air	01001200-591420	\$18,740	\$18,740
Reserve	01001200-599100	\$293,702	\$620,511
Total Transfers Out:		\$312,442	\$639,251
Total Expense Objects:		\$1,222,878	\$1,803,508



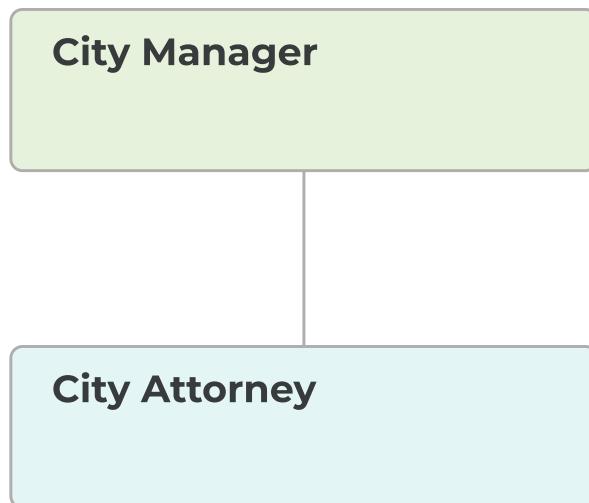
City Attorney



General Fund
Org Code: 01001400

The City Attorney (independent contractor), provides legal counsel to the Mayor, City Council and staff of the City and attends City Council meetings and workshops. The City Attorney represents the City in litigation, collects delinquent taxes, forecloses liens upon real property, prosecutes code enforcement violations, and is the legal advisor to the police and fire departments. The City Attorney prepares/reviews all resolutions, ordinances, contracts, and legal agreements.

City Attorney - Personnel Information



City Attorney - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Operating Expenditures			
City Attorney	01001400-531000	\$95,000	\$95,000
Total Operating Expenditures:		\$95,000	\$95,000
Total Expense Objects:		\$95,000	\$95,000



Economic Development



General Fund

Org Code: 01005200

It is the mission of the Economic Development Department to provide an environment that enhances communication with our economic development community partners, which include Main Street, the Chamber of Commerce, Pasco Economic Development Council, and Pasco County. This coalition of partners shall work together to retain, expand, and attract new businesses through marketing, assistance in site selection, and offering incentives when available. Implement key aspects of the City of Zephyrhills economic development goals and community redevelopment plan.

Economic Development - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Operating Expenditures			
Contractual Services	01005200-534000	\$50,000	\$50,000
Marketing/Publicity	01005200-548000	\$5,000	\$5,000
Total Operating Expenditures:		\$55,000	\$55,000
Grants & Contributions			
Economic Development Grant	01005200-582700	\$0	\$660,000
Total Grants & Contributions:		\$0	\$660,000
Total Expense Objects:		\$55,000	\$715,000



Finance



General Fund

Org Code: 01001350

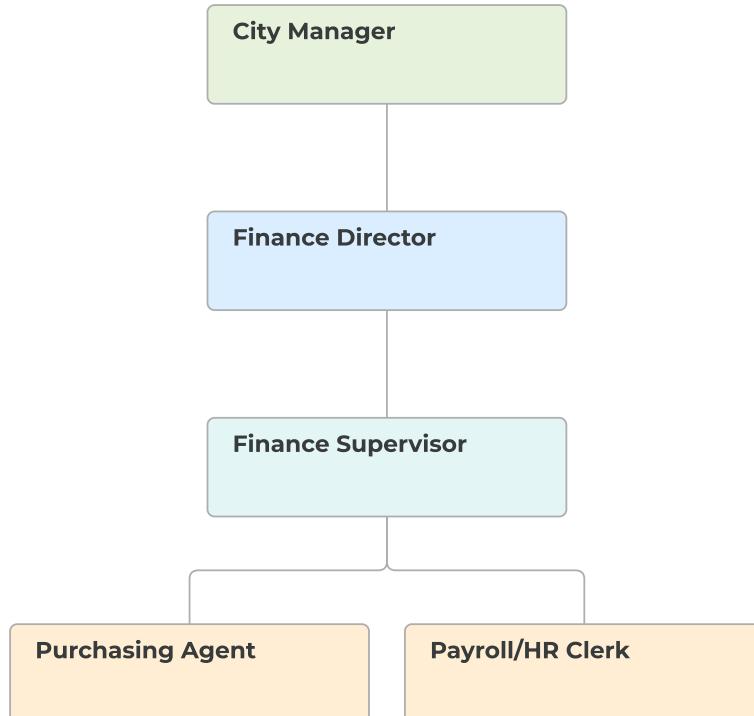
It is the mission of the Finance Department to account for all transactions of the City using generally accepted accounting principles, to develop, prepare, coordinate, and deliver the annual operating budget, to prepare the Comprehensive Annual Financial Report, schedule the annual audit, to oversee procurement functions, to maintain debt compliance, to maintain fiscal responsibility, and to provide quality information in a timely manner, while maintaining the highest level of ethical professional standards.

The Finance Department is responsible for the proper accounting of all City funds and compliance with all applicable regulations and law as they pertain to fiscal matters. Routine duties include payroll, accounts payable, accounts receivable, fund accounting, single audit reporting and disclosure, Comprehensive Annual Financial Report (CAFR) preparation, centralized purchasing, preparation of applicable State and Federal reports, capital asset reporting, periodic financial reports to management, administering debt service, investment of City funds, and development, preparation, implementation, and control of the approved budget. The department also assists other departments with financial issues that arise during the year.

Finance - Personnel Information

Personnel by Position

Position	FY 2022	FY 2023	FY 2024
Finance Director *	1	1	1
Finance Supervisor *	1	1	1
Purchasing Agent/Accounting Specialist	1	1	1
Payroll-HR Clerk	1	1	1
Total	4	4	4



Finance - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			
Salaries	01001350-512000	\$259,950	\$283,930
Fica Taxes	01001350-521100	\$16,117	\$17,605
Medicare Taxes	01001350-521200	\$3,769	\$4,119
Retirement Contributions	01001350-522100	\$53,432	\$65,497
Group Health	01001350-523000	\$84,393	\$92,622
Workers Comp Insurance	01001350-524000	\$439	\$11,234
Total Personnel Services:		\$418,100	\$475,007
Operating Expenditures			
Medical Services	01001350-531200	\$50	\$50
Professional Services	01001350-531500	\$15,000	\$15,000
Auditing	01001350-532000	\$55,000	\$60,000
Telephone & Data Communication	01001350-541000	\$800	\$800
Freight and Postage Services	01001350-542000	\$60	\$60
Office Supplies	01001350-551000	\$1,000	\$1,000
Operating Supplies	01001350-552000	\$8,000	\$8,000
Books & Subscriptions	01001350-554000	\$250	\$1,000
Memberships/Dues	01001350-554200	\$3,500	\$3,500
Training	01001350-555500	\$6,000	\$6,000
Total Operating Expenditures:		\$89,660	\$95,410
Total Expense Objects:		\$507,760	\$570,417



Human Resources



General Fund
Org Code: 01001370

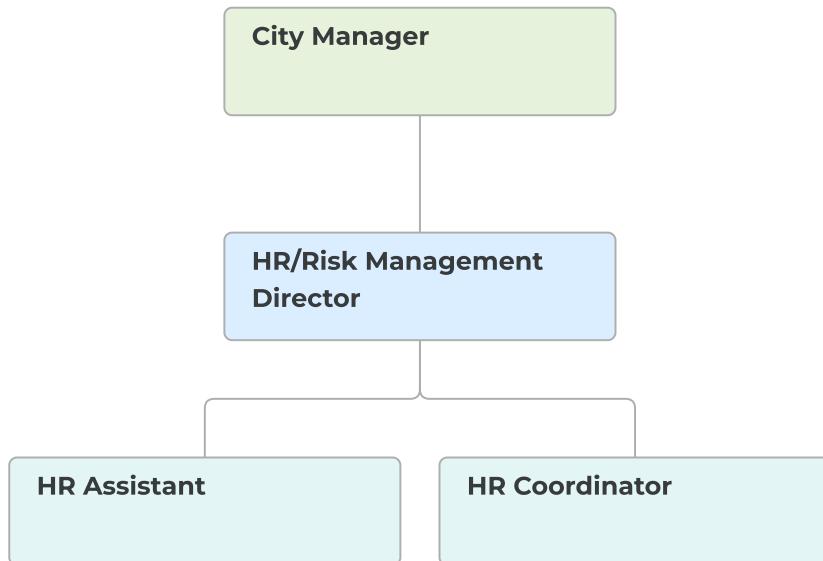
Human Resources (HR) is responsible for managing the people-related aspects and has a focus on the workforce to ensure that we are effectively recruiting, developing, utilizing, and retaining employees. Key responsibilities of HR include recruitment/hiring, training, and development, employee relations, compensation, and benefits. Other duties include participating in Union negotiations, employee wellness, and engagement, overseeing the drug-free workplace program, administering the Federal Medical Leave Act (FMLA), ADA compliance, and other labor law regulations, state laws, and statutes.

Risk Management (RM) is responsible for identifying, assessing, and mitigating various types of risks that the City may face. RM handles potential risks, all insurance claims, all insurance property renewals, measures to reduce or mitigate identified risks, workers' compensation, risk transfer, safety committee, compliance, and regulations to comply with the organization's standards. Additional duties are responding to unexpected events, crises, and natural disasters.

Human Resources - Personnel Information

Personnel by Position

Position	FY 2022	FY 2023	FY 2024
HR/Risk Management Director *	1	1	1
Human Resources Coordinator	1	1	1
Human Resources Assistant	1	1	1
Total	3	3	3



VALUES

The City of Zephyrhills is a dynamic, vibrant, and growing community by building strong partnerships internally and with our citizens.

MISSION

To inspire a culture of development and teamwork through an environment where everyone can succeed.

VISION

We strive to encourage opportunity for growth through working relationships, effective communication, and employee development.

Goals and Objectives

- 3rd Annual Chili Cook Off Competition
- Employee Recognition Program
- Revise the City's Employee Policy & Procedure Manual
- Revise the City's Employee Safety Manual
- Implement a safety culture
- Launch an online applications portal
- Continued updating of job descriptions and job bulletins
- Annual employee events
- Continued recruitment
- Providing evolving trainings
- Enhance Wellness Program



Human Resources - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			
Salaries	01001370-512000	\$176,840	\$192,458
Fica Taxes	01001370-521100	\$10,964	\$11,934
Medicare Taxes	01001370-521200	\$2,564	\$7,527
Retirement Contributions	01001370-522100	\$37,270	\$45,573
Group Health	01001370-523000	\$34,712	\$28,366
Group Health Ins-Retirees	01001370-523100	\$365,183	\$401,701
Group Life	01001370-523500	\$9,000	\$9,000
Worker's Comp Insurance	01001370-524000	\$7,082	\$7,615
Total Personnel Services:		\$643,615	\$704,174
Operating Expenditures			
Medical Services	01001370-531200	\$2,765	\$3,000
Professional Services	01001370-531500	\$20,000	\$20,000
Telephone & Data Communication	01001370-541000	\$1,400	\$1,700
Freight and Postage Services	01001370-542000	\$750	\$850
Copy Machine Leases	01001370-544500	\$1,800	\$1,800
Property & Casualty Insurance	01001370-545000	\$446,159	\$557,700
Recruiting Advertising	01001370-549100	\$1,500	\$5,000
Office Supplies	01001370-551000	\$800	\$800
Operating Supplies	01001370-552000	\$4,000	\$4,000
Safety Committee	01001370-554100	\$1,100	\$1,100
Memberships/Dues	01001370-554200	\$1,500	\$1,500
Training	01001370-555500	\$7,500	\$7,600
City Wide Training	01001370-555550	\$5,000	\$10,000
Total Operating Expenditures:		\$494,274	\$615,050
Total Expense Objects:		\$1,137,889	\$1,319,224



Planning



General Fund

Org Code: 01001500

The Planning Department advises the City Manager, City Council, the business community and the general public on general planning and regulatory development issues. The Planning Department is committed to providing the community with high-quality, proactive services and programs to enhance the quality of life of the City's residents, businesses and visitors, and to promote a well designed, sustainable, physically integrated, livable and economically diverse and prosperous community.

Planning - Personnel Information

Personnel by Position

Position	FY 2022	FY 2023	FY 2024
Planning Director *	1	1	1
Senior Planner *	1	1	1
GIS Technician/Community Planner	1	1	1
Historic Preservation Officer/Community Planner	1	1	1
Planning Support Specialist	0	1	1
Total	4	5	5



Planning - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			
Salaries	01001500-512000	\$314,182	\$326,341
Fica Taxes	01001500-521100	\$19,479	\$20,236
Medicare Taxes	01001500-521200	\$4,556	\$4,556
Retirement Contributions	01001500-522100	\$44,238	\$53,225
Group Health	01001500-523000	\$34,712	\$47,830
Workers Comp Insurance	01001500-524000	\$530	\$12,912
Total Personnel Services:		\$417,697	\$465,100
Operating Expenditures			
Medical Services	01001500-531200	\$75	\$75
Professional Services	01001500-531500	\$100,000	\$210,000
Contractual Services	01001500-534000	\$500	\$500
Telephone & Data Communication	01001500-541000	\$2,000	\$2,000
Freight and Postage Services	01001500-542000	\$250	\$500
Copy Machine Leases	01001500-544500	\$2,500	\$2,500
R & M-Vehicles	01001500-546200	\$2,000	\$0
Legal Ads	01001500-549000	\$1,500	\$3,000
Office Supplies	01001500-551000	\$400	\$1,500
Sustainability Program	01001500-552650	\$5,000	\$5,000
Gas & Oil	01001500-552700	\$300	\$0
Books & Subscriptions	01001500-554000	\$500	\$500
Memberships/Dues	01001500-554200	\$1,750	\$2,000
Training	01001500-555500	\$9,500	\$9,500
Total Operating Expenditures:		\$126,275	\$237,075
Grants & Contributions			
Historical Preservation	01001500-582500	\$100,000	\$100,000
Total Grants & Contributions:		\$100,000	\$100,000
Total Expense Objects:		\$643,972	\$802,175



Information Technology



General Fund
Org Code: 01001600

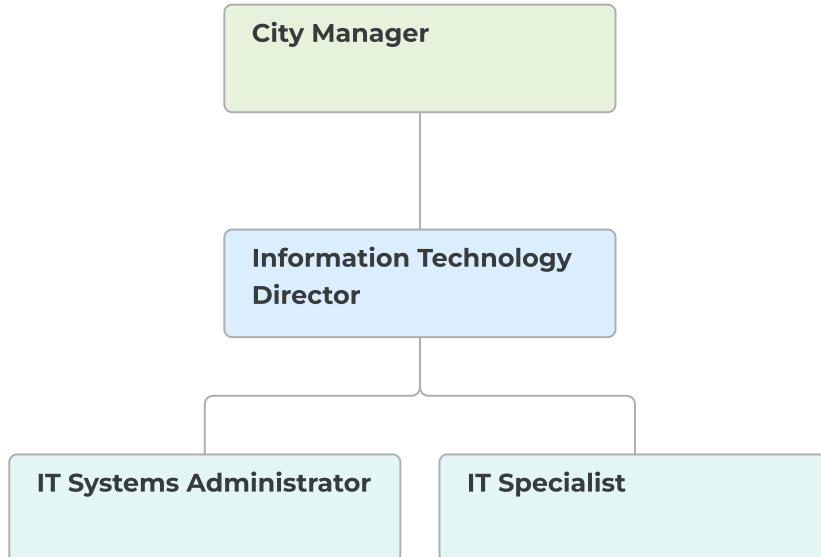
It is the mission of the Information Technology Division to meet the ever-changing technology needs of its users, within an integrated network environment comprised of many locations and functions. The division will continually strive to improve the network and the computer environment, of the end user and our stakeholders, through research and use of new technology for overall effective and efficient use of City resources, while limiting the need for specialized and expensive consultative support.

The Information Technology Division is responsible for researching, evaluating, purchasing, installing, and maintaining all City-owned computer related equipment and software. While maintaining an emphasis on customer service, the division provides technology support and training to all City departments and staff.

Information Technology - Personnel Information

Personnel by Position

Position	FY 2022	FY 2023	FY 2024
IT Director *	1	1	1
IT Systems Administrator	1	1	1
IT Specialist	1	1	1
Total	3	3	3



Information Technology - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			
Salaries	01001600-512000	\$209,589	\$231,289
Fica Taxes	01001600-521100	\$12,995	\$14,341
Medicare Taxes	01001600-521200	\$3,039	\$3,355
Retirement Contributions	01001600-522100	\$42,772	\$52,696
Group Health	01001600-523000	\$36,326	\$39,868
Workers Comp Insurance	01001600-524000	\$354	\$9,151
Total Personnel Services:		\$305,075	\$350,700
Operating Expenditures			
Medical Services	01001600-531200	\$75	\$75
Professional Services	01001600-531500	\$55,000	\$35,000
Prof Ser - Software & Support	01001600-531700	\$326,303	\$378,487
Telephone & Data Communication	01001600-541000	\$3,000	\$3,000
Freight and Postage Services	01001600-542000	\$500	\$500
Repair & Maint-Equipment	01001600-546100	\$10,000	\$10,000
Office Supplies	01001600-551000	\$250	\$250
Operating Supplies	01001600-552000	\$250	\$250
Gas & Oil	01001600-552700	\$350	\$350
Software	01001600-552900	\$62,800	\$10,000
Computers	01001600-552950	\$10,000	\$15,000
Computer Supplies & Peripheral	01001600-552951	\$9,000	\$9,000
Memberships/Dues	01001600-554200	\$300	\$300
Training	01001600-555500	\$5,000	\$25,000
Total Operating Expenditures:		\$482,828	\$487,212
Capital Outlay			
Machinery and Equipment	01001600-564000	\$0	\$16,000
Total Capital Outlay:		\$0	\$16,000
Total Expense Objects:		\$787,903	\$853,912



Police



General Fund
Org Code: 01002100

The City of Zephyrhills Police Department (ZPD) serves ever aware of the following mission statement:

"The Zephyrhills Police Department mission is to protect the lives, property, and rights of all people as well as provide quality service with respect and dignity."

At full staff, ZPD is comprised of 37 sworn officers plus 16 civilian support staff. ZPD is a full-service law enforcement agency serving a resident population of over 17,000 people with a large influx of seasonal visitors who make Zephyrhills their winter home. The Department recognizes its core values as the following:

CORE VALUES

RESPECT: Embrace individual character, personality, lifestyle, culture, ethnicity, and uniqueness as well as honor diverse life and work styles. We operate in a spirit of cooperation and value human dignity; however, expect the same consideration in return.

HONOR: Always act with the utmost integrity, and be honest and truthful. Enforce the laws equally and without bias. Hold yourself and other members to the highest ethical standards.

INTEGRITY: We place the highest value on honesty and adherence to a strict code of ethics; we will always engage in behavior beyond ethical reproach to maintain public confidence.

SERVICE: Putting responsibilities before self-interest, performing duties to meet the needs of others, promoting partnerships to identify and solve problems, doing what is right for the community.

KNOWLEDGE: We seek truth, awareness, and understanding through investigation, education, and experience.

DIGNITY: Always consider the right of a person to be valued and respected for his or her own sake, and to be treated ethically.

TEAMWORK: Teamwork is essential to the successful operation of the Department. The team must include all employees working in partnership with each other and the community to attain our goals.

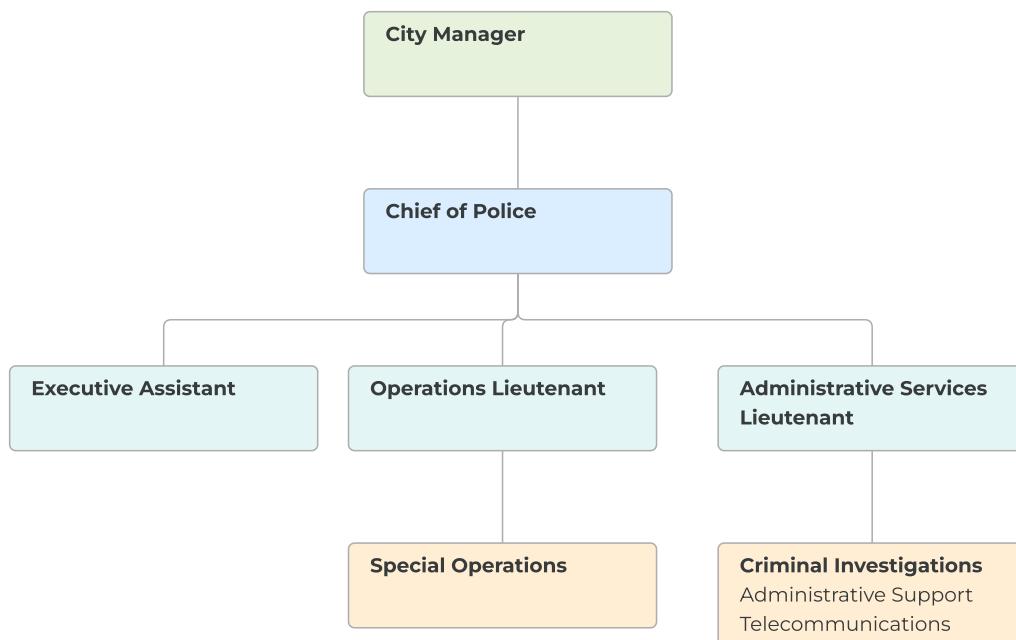
The Zephyrhills Police Department's mission statement is influenced by the principles of community-oriented policing. Community policing is a collaborative effort between the police department and the community that identifies crime and disorder problems and involves all elements of the population in the search for solutions to these problems. It is founded on close, mutually beneficial ties between police and community members. Effective community policing has a positive impact on reducing neighborhood crime, helping to overcome the fear of crime, and enhancing the community's quality of life. It accomplishes these things by combining the police, local government, and community members' efforts and resources. The Zephyrhills Police Department has adopted a community policing philosophy and will act as a facilitating agency in resolving problems that face our community by utilizing community-wide resources.



Police - Personnel Information

Personnel by Position

Position	FY 2022	FY 2023	FY 2024
Police Chief *	1	1	1
Police Captain *	1	1	0
Police Lieutenant *	2	2	2
Police Sergeant	5	5	5
Detective/Patrol Officer/K-9	28	31	36
Patrol Officer Trainee	0	1	1
Executive Assistant	1	1	1
Crime Scene Technician	1	1	1
Crime Analyst	0	0	1
Certified Evidence Specialist	1	1	1
Building Maintenance Specialist II	1	1	1
Records Clerk	2	2	2
Total	43	47	52



Police - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			
Salaries	01002100-512000	\$2,637,792	\$3,065,746
Salaries-Extra Duty Assignment	01002100-512100	\$40,000	\$50,000
Overtime Police	01002100-514000	\$120,000	\$120,000
Overtime Tact	01002100-514030	\$5,000	\$5,500
Fica Taxes	01002100-521100	\$163,543	\$187,707



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Medicare Taxes	01002100-521200	\$38,248	\$43,920
Retirement Contributions	01002100-522100	\$646,045	\$941,258
Group Health	01002100-523000	\$680,667	\$761,425
Workers Comp Insurance	01002100-524000	\$82,570	\$119,774
Total Personnel Services:		\$4,413,865	\$5,295,330
Operating Expenditures			
K-9 Veterinary Services	01002100-531100	\$5,000	\$6,000
Medical Services	01002100-531200	\$12,000	\$26,000
Professional Services	01002100-531500	\$70,000	\$63,600
Credit Card Processing Fees	01002100-533000	\$800	\$960
Contractual Services	01002100-534000	\$25,000	\$70,600
Ordinance Infraction Costs	01002100-534150	\$0	\$200
Animal Control	01002100-534200	\$150,000	\$160,000
Investigations	01002100-535000	\$1,000	\$1,000
Police Supplies	01002100-535100	\$20,000	\$20,000
Telephone & Data Communication	01002100-541000	\$35,000	\$60,000
Freight and Postage Services	01002100-542000	\$1,200	\$1,320
Electricity	01002100-543000	\$60,000	\$75,000
Water & Sewer Expense	01002100-543300	\$16,500	\$18,150
Refuse Removal	01002100-543400	\$4,500	\$4,950
Copy Machine Leases	01002100-544500	\$7,400	\$8,140
Repair & Maint-Buildings	01002100-546000	\$17,000	\$20,000
Repair & Maint-Equipment	01002100-546100	\$15,000	\$16,500
Repair & Maint Vehicles	01002100-546200	\$60,000	\$75,000
Office Supplies	01002100-551000	\$7,500	\$8,250
Operating Supplies	01002100-552000	\$15,000	\$16,500
Uniforms	01002100-552100	\$25,000	\$35,000
Bullet Proof Vests	01002100-552170	\$47,000	\$26,000
Firearms & Accessories	01002100-552180	\$10,000	\$17,000
K-9 Supplies	01002100-552250	\$3,500	\$3,850
Tools & Small Equipment	01002100-552300	\$0	\$44,500
Gas & Oil	01002100-552700	\$120,000	\$161,000
Memberships/Dues	01002100-554200	\$3,000	\$4,000
Training	01002100-555500	\$50,000	\$65,000
Total Operating Expenditures:		\$781,400	\$1,008,520
Capital Outlay			
Buildings/Bldg Improvements	01002100-562000	\$40,000	\$85,000
Total Capital Outlay:		\$40,000	\$85,000
Total Expense Objects:		\$5,235,265	\$6,388,850



Telecommunications



General Fund

Org Code: 01002150

The telecommunications section answers 9-1-1 emergency telephone and alarm system calls, determines the type of emergency, its location, and decides the appropriate response. Telecommunications coordinate the dispatch of emergency response personnel to scenes and monitor and track the status of those units. Additionally, they provide advice to callers about the appropriate actions to take while waiting for assistance. Telecommunications operators keep detailed records of calls and synchronize responses with other area communication centers. The telecommunications section is vital to the department's overall operation and the safety of emergency personnel and the community.

Telecommunications - Personnel Information

Personnel by Position

Position	FY 2022	FY 2023	FY 2024
Communications Supervisor	1	1	1
Telecommunications Operator	9	9	9
Total	10	10	10

Telecommunications - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			
Salaries	01002150-512000	\$426,016	\$387,991
Overtime	01002150-514000	\$45,000	\$60,000
Fica Taxes	01002150-521100	\$26,413	\$24,060
Medicare Taxes	01002150-521200	\$6,177	\$5,630
Retirement Contributions	01002150-522100	\$50,144	\$52,654
Group Health	01002150-523000	\$138,099	\$149,354
Workers Comp Insurance	01002150-524000	\$716	\$15,352
Total Personnel Services:		\$692,565	\$695,041
Operating Expenditures			
Contractual Services	01002150-534000	\$0	\$122,000
Training	01002150-555500	\$3,200	\$3,200
Total Operating Expenditures:		\$3,200	\$125,200
Capital Outlay			
Machinery & Equipment	01042100-564000	\$163,825	\$51,000
Total Capital Outlay:		\$163,825	\$51,000
Total Expense Objects:		\$859,590	\$871,241



Fire



General Fund

Org Code: 01002200

Zephyrhills Fire Rescue has protected our community for over 100 years, starting as an all-volunteer department. On September 27, 2020, marked a new chapter in the city with the merger of Zephyrhills Fire Rescue and Pasco County Fire Rescue. Part of the added benefits of the merger with Pasco County Fire Rescue is that Zephyrhills' residents now have increased staffing levels. The increased staffing will help with response times inside Zephyrhills and on the East side of Pasco County. Also, each station has one ambulance to provide faster and more efficient care. This merger was a success for both the City of Zephyrhills and Pasco County, working together to provide better service to the City and citizens in this community.

Fire - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Operating Expenditures			
Contractual Services	01002200-534000	\$739,747	\$568,564
Software	01002200-552900	\$75,000	\$75,000
Total Operating Expenditures:		\$814,747	\$643,564
Total Expense Objects:		\$814,747	\$643,564



Building and Code Enforcement



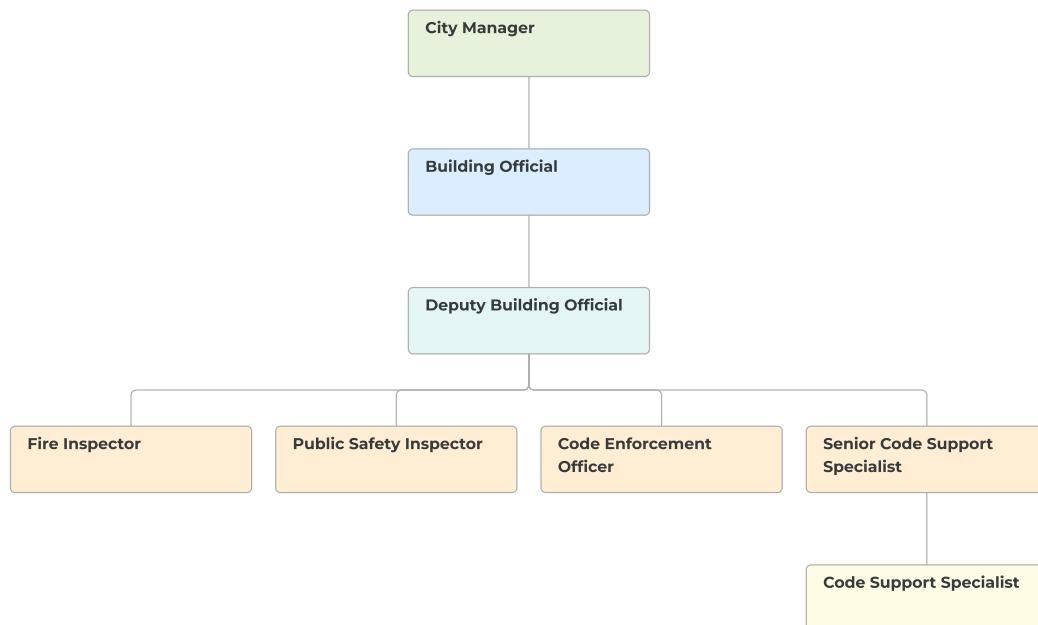
General Fund
Org Code: 01002400

The Building, Code Enforcement and Fire Safety Department issues residential and commercial building permits to the property owners and business owners of the City of Zephyrhills. It also advises applicants about the permitting process, and provides information for all types of customer questions and requests. It reviews building plans and performs inspections to ensure compliance with the Florida Building Code. Code Enforcement staff is dedicated to the enforcement of city and state standards. These standards allow for safe and orderly practices as related to maintenance of all property, whether developed or undeveloped and other related enforcement issues.

Building and Code Enforcement - Personnel Information

Personnel by Position

Position	FY 2022	FY 2023	FY 2024
Building Official *	1	1	1
Deputy Building Official	0	0	1
Senior Code Inspector	1	1	0
Fire Inspector	1	1	1
Public Safety Inspector	1	1	1
Code Enforcement Officer	2	2	2
Senior Code Support Specialist	1	1	1
Code Support Specialist	1	1	1
Total	8	8	8



Building and Code Enforcement - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			
Salaries	01002400-512000	\$467,335	\$505,934
Overtime	01002400-514000	\$4,000	\$4,000
Fica Taxes	01002400-521100	\$28,975	\$32,364
Medicare Taxes	01002400-521200	\$6,776	\$7,572
Retirement Contributions	01002400-522100	\$75,688	\$102,200
Group Health	01002400-523000	\$139,713	\$174,295
Workers Comp Insurance	01002400-524000	\$15,138	\$20,652
Total Personnel Services:		\$737,625	\$847,017
Operating Expenditures			
Medical Services	01002400-531200	\$200	\$200
Credit Card Processing Fees	01002400-533000	\$100,000	\$100,000
Code Enforcement Costs	01002400-534100	\$2,000	\$3,000
Telephone & Data Communication	01002400-541000	\$4,000	\$5,000
Freight and Postage Services	01002400-542000	\$2,800	\$3,000
Copy Machine Leases	01002400-544500	\$2,500	\$3,000
Repair & Maint-Equipment	01002400-546100	\$500	\$500
Repair & Maint Vehicles	01002400-546200	\$2,500	\$3,500
Printing & Binding	01002400-547010	\$500	\$500
Legal Ads	01002400-549000	\$500	\$2,000
Office Supplies	01002400-551000	\$2,500	\$2,500
Operating Supplies	01002400-552000	\$2,500	\$3,000
Uniforms	01002400-552100	\$1,500	\$1,500
Tools, Small Equipment	01002400-552300	\$2,000	\$500
Abatements	01002400-552550	\$5,000	\$10,000
Demolitions	01002400-552660	\$20,000	\$50,000
Gas & Oil	01002400-552700	\$6,000	\$6,000
Memberships/Dues	01002400-554200	\$900	\$1,000
Training	01002400-555500	\$10,000	\$10,000
Total Operating Expenditures:		\$165,900	\$205,200
Capital Outlay			
Building & Building Improvemen	01002400-562000	\$30,000	\$0
Machinery and Equipment	01002400-564000	\$35,000	\$0
Total Capital Outlay:		\$65,000	\$0
Total Expense Objects:		\$968,525	\$1,052,217



Library



General Fund

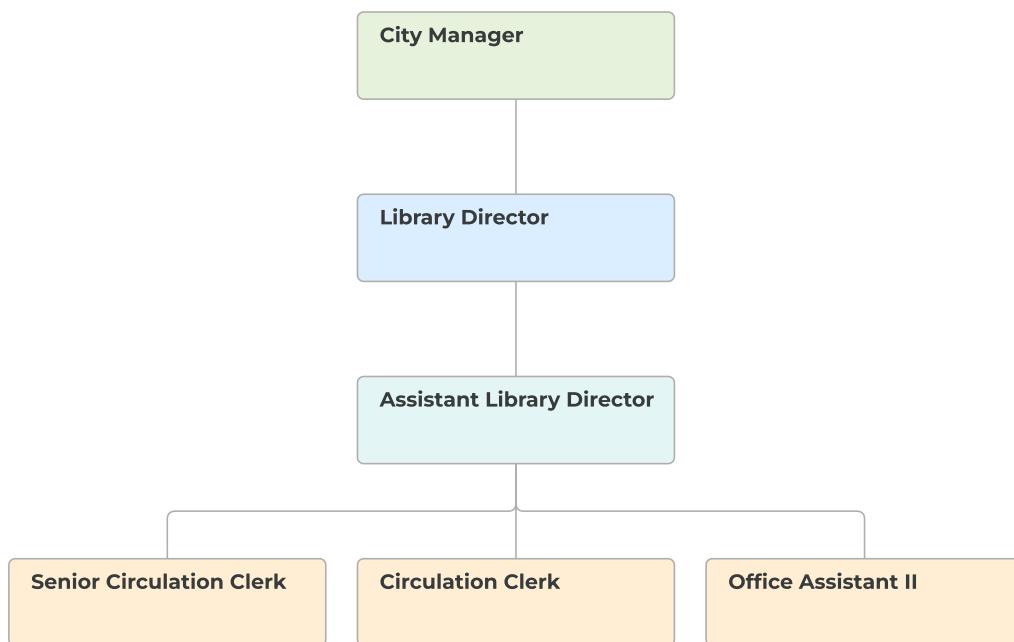
Org Code: 01007100

Originally founded in 1912, the Zephyrhills Public Library currently resides downtown in the heart of the community in an 8,463 sq. ft. facility that opened in December 2014. The library's mission is to encourage reading and the use of technology for life-long learning and the enhancement of the community's quality of life. The library provides open and equal access to all of its resources and services. The library offers books, audio books, DVDs, computers, free Wi-Fi, scanning, printing and copier availability as well as a variety of free classes. As a member of the Pasco County Library Cooperative, our patrons also enjoy access to a wide array of electronic databases, audiobooks, e-books, and all of the print and digital resources the county libraries offer.

Library - Personnel Information

Personnel by Position

Position	FY 2022	FY 2023	FY 2024
Library Director *	1	1	1
Assistant Library Director *	1	1	1
Senior Circulation Clerk	1	1	1
Circulation Clerk	1	1	1
Office Assistant II	0.5	1	1
Office Assistant I PT	0.5	0	0
Total	5	5	5



Library - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			
Salaries	01007100-512000	\$246,139	\$248,411
Fica Taxes	01007100-521100	\$15,261	\$15,404
Medicare Taxes	01007100-521200	\$3,569	\$3,605
Retirement Contributions	01007100-522100	\$43,487	\$48,798
Group Health	01007100-523000	\$35,468	\$29,196
Workers Comp Insurance	01007100-524000	\$414	\$9,830
Total Personnel Services:		\$344,338	\$355,244
Operating Expenditures			
Medical Services	01007100-531200	\$300	\$300
Contractual Services	01007100-534000	\$4,000	\$4,000
Telephone & Data Communication	01007100-541000	\$11,500	\$11,500
Freight and Postage Services	01007100-542000	\$125	\$125
Electricity	01007100-543000	\$19,000	\$19,000
Water & Sewer Expense	01007100-543300	\$3,000	\$3,000
Copy Machine Leases	01007100-544500	\$2,000	\$2,000
Repair & Maint-Buildings	01007100-546000	\$29,000	\$2,000
Repair & Maint-Equipment	01007100-546100	\$2,000	\$2,000
Promotional Advertising	01007100-548000	\$1,000	\$5,000
Educational Programs	01007100-548100	\$7,000	\$12,000
Office Supplies	01007100-551000	\$1,500	\$1,500
Operating Supplies	01007100-552000	\$6,000	\$6,000
Memberships/Dues	01007100-554200	\$1,200	\$1,200
Training	01007100-555500	\$1,000	\$5,000
Operating Supplies	01147100-552000	\$0	\$5,000
Total Operating Expenditures:		\$88,625	\$79,625
Capital Outlay			
Books, Pubs & Library Material	01007100-566000	\$26,000	\$26,000
Library Books & Materials	01147100-566000	\$10,000	\$10,000
Total Capital Outlay:		\$36,000	\$36,000
Transfers Out			
Budget Reserves	01007100-599100	\$32,316	\$0
Budget Reserves	01147100-599100	\$0	\$33,534
Total Transfers Out:		\$32,316	\$33,534
Total Expense Objects:		\$501,279	\$504,403

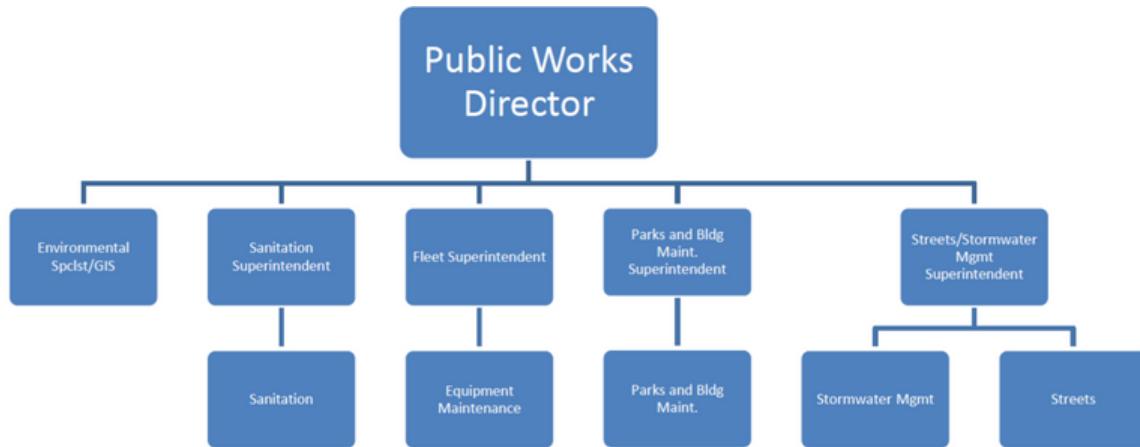


Public Works



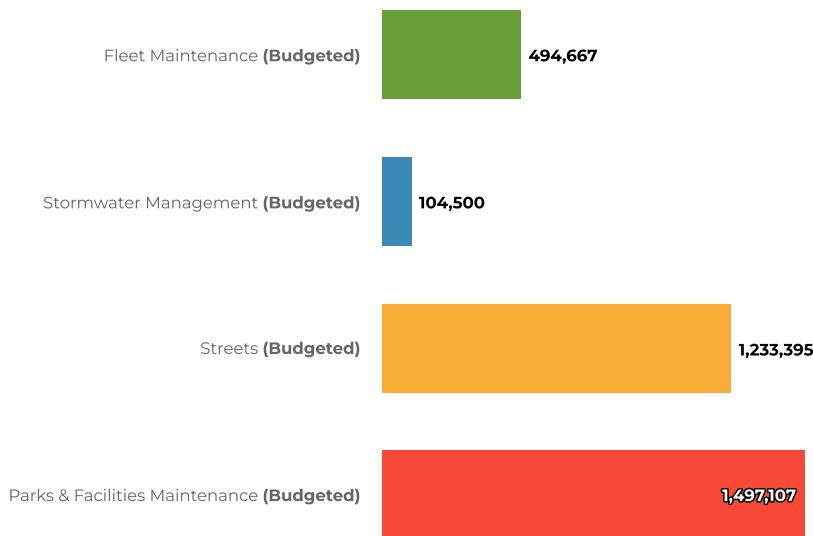
General Fund
Public Works

Organizational Chart



Expenditures Summary by Division

Expenditure Summary by Division



Fleet Maintenance



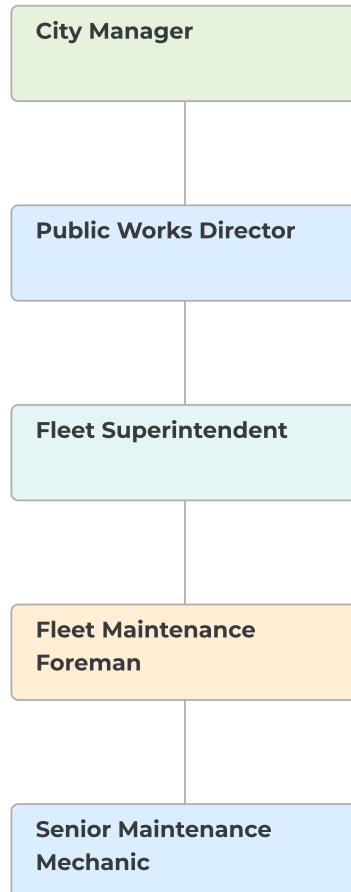
General Fund
Org Code: 01001900

The Fleet Maintenance Division provides maintenance and repairs for all City -owned light and heavy vehicles, construction equipment, mowing equipment and emergency generators. Services offered include preventative maintenance, diagnostics, and corrective repairs along with the purchasing of repair parts, tires, fuel and lubricants. Staff evaluates City-wide vehicle efficiency to aid in the reduction of maintenance, operating and energy-related costs; makes recommendations on the replacement of existing vehicles; and reviews vehicle addition requests to ensure their suitability to the type of work to be performed. All staff mechanics are ASE certified.

Fleet Maintenance - Personnel Information

Personnel by Position

Position	FY 2022	FY 2023	FY 2024
Fleet Superintendent *	1	1	1
Fleet Maintenance Foreman	1	1	1
Senior Maintenance Mechanic	2	2	2
Total	4	4	4



Fleet Maintenance - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			
Salaries	01001900-512000	\$220,550	\$232,966
Overtime Equipment Maintenance	01001900-514000	\$6,000	\$7,000
Fica Taxes	01001900-521100	\$13,674	\$14,445
Medicare Taxes	01001900-521200	\$3,198	\$3,379
Retirement Contributions	01001900-522100	\$24,938	\$31,616
Group Health	01001900-523000	\$65,801	\$72,218
Workers Comp Insurance	01001900-524000	\$5,863	\$9,218
Total Personnel Services:		\$340,024	\$370,842
Operating Expenditures			
Telephone & Data Communication	01001900-541000	\$1,700	\$2,000
Freight and Postage Services	01001900-542000	\$75	\$75
Electricity	01001900-543000	\$11,000	\$11,000
Water & Sewer Expense	01001900-543300	\$4,000	\$4,000
Refuse Removal	01001900-543400	\$2,100	\$2,100
Copy Machine Leases	01001900-544500	\$450	\$450
Repair & Maint-Buildings	01001900-546000	\$8,000	\$8,000
Repair & Maint-Equipment	01001900-546100	\$3,500	\$3,500
Repair & Maint Vehicles	01001900-546200	\$6,500	\$6,500
Operating Supplies	01001900-552000	\$6,000	\$6,000
Bulk Oil	01001900-552050	\$2,500	\$2,500
Uniforms	01001900-552100	\$3,000	\$3,000
Tool Allowance	01001900-552300	\$6,000	\$18,200
Gas & Oil	01001900-552700	\$6,000	\$6,000
Training	01001900-555500	\$1,500	\$1,500
Total Operating Expenditures:		\$62,325	\$74,825
Capital Outlay			
Building & Building Improvemen	01001900-562000	\$5,000	\$25,000
Machinery and Equipment	01001900-564000	\$70,500	\$24,000
Total Capital Outlay:		\$75,500	\$49,000
Total Expense Objects:		\$477,849	\$494,667



Stormwater



General Fund

Org Code: 01003800

The Stormwater Management Division is responsible for the construction, cleaning, maintenance and restoration of the City's stormwater drainage infrastructure. Facilities include stormwater inlets, catch basins, french drains, road-side swales, culverts, conveyance pipes, retention and detention sites, pumping stations and outfalls. All of the City's stormwater systems require regular maintenance and inspections. The City's stormwater system is governed by a federal program: National Pollutant Discharge Elimination System (NPDES).

Stormwater - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Operating Expenditures			
Professional Services	01003800-531000	\$0	\$50,000
NPDES	01003800-531600	\$25,000	\$25,000
Refuse Removal & Street Sweeping	01003800-543400	\$4,000	\$4,000
Repair & Maintenance	01003800-546000	\$20,000	\$20,000
Operating Supplies	01003800-552000	\$2,000	\$2,000
Training	01003800-555500	\$1,000	\$3,500
Total Operating Expenditures:		\$52,000	\$104,500
Capital Outlay			
Infrastructure	01003800-563000	\$50,000	\$0
Total Capital Outlay:		\$50,000	\$0
Total Expense Objects:		\$102,000	\$104,500



Streets



General Fund

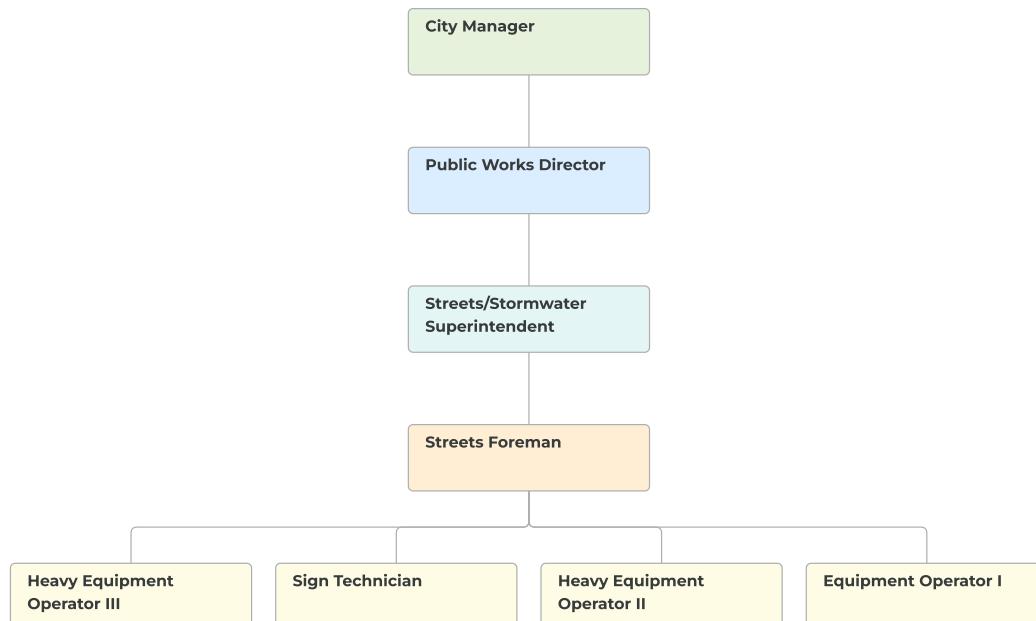
Org Code: 01004100

The Street Division is responsible for the maintenance, repairs, construction and improvements to approximately sixty-eight miles of paved roads within the City limits. Additional responsibilities include maintenance of public right-of-ways, sidewalks, curbs, gutters, alleys, the fabrication and maintenance of street signs, pavement markings, tree maintenance, street sweeping, and special event traffic control.

Streets - Personnel Information

Personnel by Position

Position	FY 2022	FY 2023	FY 2024
Public Works Director *	1	1	1
Streets & Stormwater Superintendent *	1	1	1
Streets Foreman	1	1	1
Heavy Equipment Operator III	1	1	1
Sign Technician	1	1	1
Heavy Equipment Operator II	1	1	1
Equipment Operator I	2	3	3
Total	8	9	9



Streets - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Salaries	01004100-512000	\$478,578	\$459,528
Overtime Streets	01004100-514000	\$12,000	\$14,000
Fica Taxes	01004100-521100	\$29,672	\$28,494
Medicare Taxes	01004100-521200	\$6,939	\$6,667
Retirement Contributions	01004100-522100	\$82,619	\$92,126
Group Health	01004100-523000	\$151,801	\$128,396
Workers Comp Insurance	01004100-524000	\$35,755	\$18,184
Total Personnel Services:		\$797,364	\$747,395
Operating Expenditures			
Medical Services	01004100-531200	\$250	\$250
Professional Services	01004100-531500	\$20,000	\$20,000
Telephone & Data Communication	01004100-541000	\$3,500	\$3,500
Freight and Postage Services	01004100-542000	\$200	\$200
Electricity	01004100-543000	\$189,000	\$189,000
Street Lighting Electricity	01004100-543100	\$5,000	\$6,000
Water & Sewer Expense	01004100-543300	\$1,500	\$1,500
Refuse Removal	01004100-543400	\$1,000	\$1,000
Copy Machine Leases	01004100-544500	\$450	\$450
R & M-Buildings	01004100-546000	\$0	\$5,000
Repair & Maint-Equipment	01004100-546100	\$30,000	\$30,000
Repair & Maint-Street Sweeper	01004100-546130	\$2,000	\$10,000
Repair & Maint Vehicles	01004100-546200	\$20,000	\$20,000
Office Supplies	01004100-551000	\$100	\$100
Operating Supplies	01004100-552000	\$6,500	\$6,500
Uniforms	01004100-552100	\$3,000	\$5,000
Tools, Small Equipment	01004100-552300	\$4,000	\$4,000
Gas & Oil	01004100-552700	\$25,000	\$30,000
Street Repair	01004100-553000	\$12,000	\$20,000
Street Marking Signs	01004100-553100	\$25,000	\$25,000
Street Marking-Striping	01004100-553150	\$25,000	\$25,000
Tree Services	01004100-553200	\$15,000	\$20,000
Swale Repair/Resodding	01004100-553350	\$15,000	\$15,000
Sidewalks	01004100-553400	\$10,000	\$10,000
Signal/Rr Crossing Maint	01004100-553500	\$4,000	\$5,000
Memberships/Dues	01004100-554200	\$500	\$500
Training	01004100-555500	\$5,000	\$8,000
Total Operating Expenditures:		\$423,000	\$461,000
Capital Outlay			
Buildings/Bldg Improvements	01004100-562000	\$25,000	\$25,000
Total Capital Outlay:		\$25,000	\$25,000
Total Expense Objects:		\$1,245,364	\$1,233,395



Parks and Facilities Management



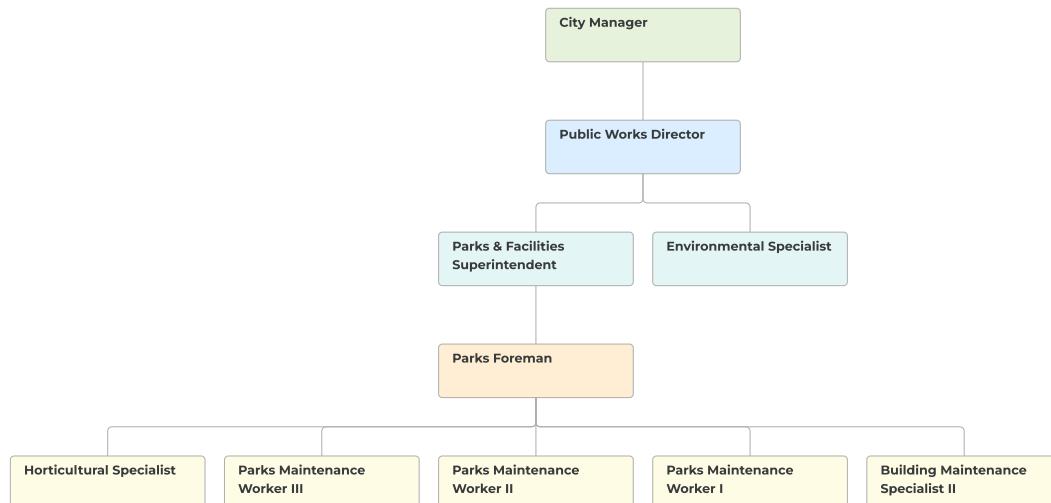
General Fund

The Parks & Facilities Division is responsible for the maintenance, enhancement, and new construction of all City parks, public buildings, medians, public right of ways, litter control, athletic facilities and Oakside Cemetery. Services include mowing, trimming, landscaping design, installation & maintenance, irrigation maintenance, playground safety inspections, building remodeling, janitorial services, painting, electrical repairs, plumbing repairs, HVAC repairs, carpentry work and new construction. Staff coordinates the use of athletic facilities, administers the summer recreation program, assists with special events and provides set-ups at the Alice Hall Community Center and the Depot Museum for various special events.

Parks and Facilities Management - Personnel Information

Personnel by Position

Position	FY 2022	FY 2023	FY 2024
Parks & Facilities Superintendent *	1	1	1
Environmental Specialist	1	1	1
Parks Foreman	1	1	1
Horticultural Specialist	1	1	1
Parks Maintenance Worker III	1	1	1
Building Maintenance Specialist II	2	2	2
Parks Maintenance Worker II	2	2	2
Parks Maintenance Worker I	4	5	6
Total	13	14	15



Parks and Facilities Management - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			
Salaries	01007200-512000	\$541,661	\$632,522
Temporary/Seasonal Wages	01007200-513000	\$15,000	\$20,250
Overtime	01007200-514000	\$12,000	\$12,000
Fica Taxes	01007200-521100	\$33,583	\$39,380
Medicare Taxes	01007200-521200	\$7,854	\$9,220
Retirement Contributions	01007200-522100	\$62,487	\$85,693
Group Health	01007200-523000	\$178,811	\$216,906
Workers Comp Insurance	01007200-524000	\$19,612	\$25,136
Total Personnel Services:		\$871,008	\$1,041,107
Operating Expenditures			
Medical Services	01007200-531200	\$800	\$800
Contractual Services	01007200-534000	\$8,500	\$8,500
Contractual Svcs-Summer Rec	01007200-534600	\$20,000	\$20,000
Telephone & Data Communication	01007200-541000	\$7,500	\$7,500
Freight and Postage Services	01007200-542000	\$200	\$200
Electricity	01007200-543000	\$34,500	\$34,500
Water & Sewer Expense	01007200-543300	\$52,000	\$52,000
Refuse Removal	01007200-543400	\$12,500	\$12,500
Copy Machine Leases	01007200-544500	\$500	\$500
R & M-Bldgs/Infrastructure	01007200-546000	\$75,000	\$75,000
R & M-Equipment	01007200-546100	\$15,000	\$20,000
R & M-Water Park/Fountains	01007200-546120	\$10,000	\$15,000
R & M-Vehicles	01007200-546200	\$15,000	\$15,000
R & M-Landscaping	01007200-546620	\$25,000	\$27,500
R & M-Tree Planting	01007200-546650	\$5,000	\$5,000
Operating Supplies	01007200-552000	\$22,500	\$22,500
Uniforms	01007200-552100	\$5,000	\$5,000
Tools, Small Equipment	01007200-552300	\$6,500	\$6,500
Gas & Oil	01007200-552700	\$17,500	\$20,000
Memberships/Dues	01007200-554200	\$500	\$500
Training	01007200-555500	\$4,000	\$5,000
Total Operating Expenditures:		\$337,500	\$353,500
Capital Outlay			
Buildings/Bldg Improvements	01007200-562000	\$3,000	\$10,000
Infrastructure	01007200-563000	\$300,000	\$77,500
Landscaping	01007200-563200	\$15,000	\$15,000
Total Capital Outlay:		\$318,000	\$102,500
Total Expense Objects:		\$1,526,508	\$1,497,107



Special Revenue Fund

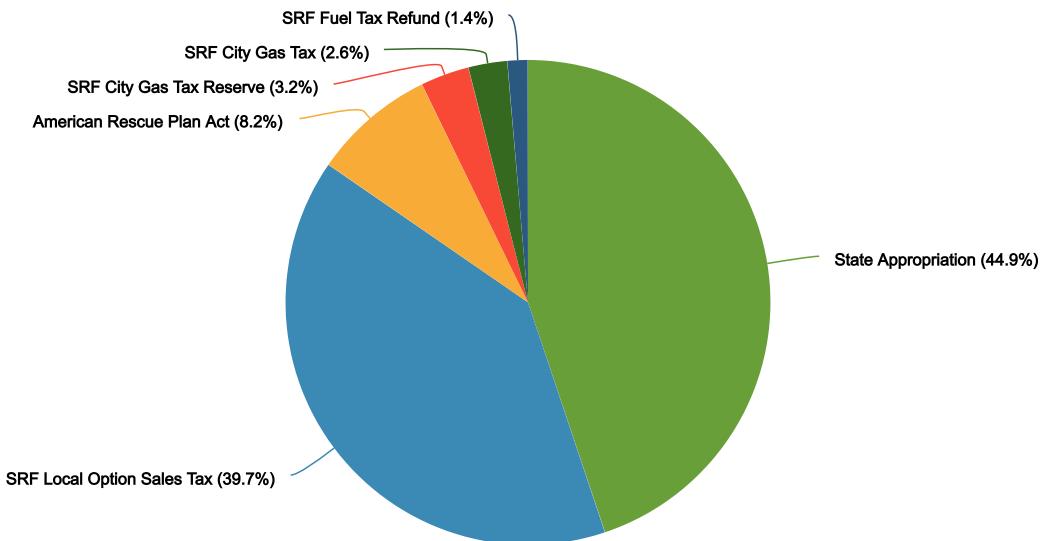


Special Revenue Fund
Org Code: 100*

The Special Revenue Fund contains the budget for all City gas taxes, Penny for Pasco which is the 7th penny per dollar of sales tax charged in Pasco County, American Rescue Plan Act funds and awarded State Appropriation funds. All of these funds have special restrictions in how they may be expended. Neither funding source may be used to cover personnel services costs. Allowable use for operating costs is very limited. Mostly, these funds may be used for capital projects or debt related to capital projects. More information on capital projects is available under the Capital Outlay in the back of the budget book.

Special Revenue Fund - Revenue by Fund

2024 Revenue by Fund



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
SRF Local Option Sales Tax			
C/O Balance	10010300-300100	\$5,291,292	\$4,500,000
Local Option Sales Tax	10010312-312100	\$3,000,000	\$3,300,000
Int Inc Local Opt Sales Tax	10010361-361100	\$60,000	\$200,000
Total SRF Local Option Sales Tax:		\$8,351,292	\$8,000,000
SRF City Gas Tax			
First County Fuel Tax	10020312-312410	\$531,271	\$524,506
Total SRF City Gas Tax:		\$531,271	\$524,506
SRF City Gas Tax Reserve			
Budget Carryover	10030300-300100	\$152,282	\$418,000
8th Cent/Spcl Motor Fuel Tax	10030335-335120	\$170,601	\$194,574
Interest Income	10030361-361100	\$0	\$40,000

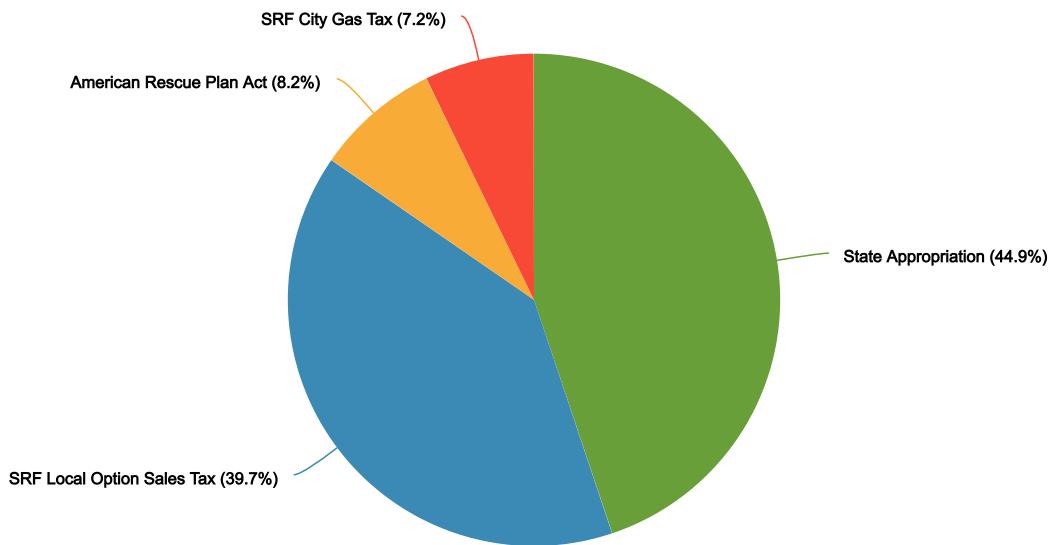


Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Total SRF City Gas Tax Reserve:		\$322,883	\$652,574
SRF Fuel Tax Refund			
Budget Carryover	10040300-300100	\$215,000	\$244,000
Gas Tax Refund	10040335-335490	\$25,000	\$20,000
Interest Income	10040361-361100	\$0	\$8,000
Total SRF Fuel Tax Refund:		\$240,000	\$272,000
American Rescue Plan Act			
Budget Carryover	10050300-300100	\$4,127,776	\$1,346,675
Interest Income	10050361-361100	\$36,000	\$300,000
Total American Rescue Plan Act:		\$4,163,776	\$1,646,675
State Appropriation			
Budget Carryover	10060300-300100	\$325,415	\$325,500
State Grant-General Government	10060334-334110-21P01	\$7,415,000	\$4,665,000
State Grant-General Government	10060334-334110-22P04	\$3,500,000	\$0
State Grant-General Government	10060334-334110-23P03	\$1,940,000	\$1,940,000
State Grant-General Government	10060334-334110-23P06	\$0	\$600,000
State Grant-General Government	10060334-334110-23P07	\$10,000	\$0
State Grant-General Government	10060334-334110-24P05	\$0	\$1,500,000
Total State Appropriation:		\$13,190,415	\$9,030,500
Total:		\$26,799,637	\$20,126,255



Special Revenue Fund - Expenditures by Fund

2024 Expenditures by Fund



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
SRF Local Option Sales Tax			
Operating Supplies	10012100-552000	\$0	\$5,500
Computers	10012100-552950	\$0	\$43,000
Contractual Services	10014100-534000	\$581,907	\$0
Machinery & Equipment	10012100-564000	\$798,000	\$1,493,500
<i>5 additional cameras around police station - Equipment</i>		\$0	\$15,000
<i>Replacement Firewall for PD - Equipment</i>		\$0	\$6,000
<i>Fleet Vehicle (Replacement) - Vehicle Cost</i>		\$0	\$315,000
<i>Fleet Vehicle (Replacement) - Other</i>		\$0	\$175,000
<i>Fleet Vehicle (New) - Vehicle Cost</i>		\$0	\$225,000
<i>Fleet Vehicle (New) - Other</i>		\$0	\$125,000
<i>Fleet Vehicle (CSI) - Vehicle Cost</i>		\$0	\$45,000
<i>Fleet Vehicle (CSI) - Other</i>		\$0	\$25,000
<i>Utility Trailer - Vehicle Cost</i>		\$0	\$6,000
<i>Furniture - Equipment</i>		\$0	\$50,000
<i>AXON 2023 RMS Bundle YR2 - Software</i>		\$0	\$400,000
<i>AXON 2024 RMS Bundle YR2 Addendum - Equipment</i>		\$0	\$22,500
<i>AXON 2024 (12) In-Car Cameras - Equipment</i>		\$0	\$24,000
<i>Mobile Radio Vehicle Equipment 2024 (12) - Equipment</i>		\$0	\$60,000
Infrastructure	10013800-563000-23P01	\$500,000	\$475,000



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
6th Avenue Drainage Improvements - Design		\$0	\$25,000
6th Avenue Drainage Improvements - Construction/Maintenance		\$0	\$450,000
Building & Building Improvemen	10017200-562000	\$75,000	\$100,000
Historic Building Renovations - Repairs/Improvements		\$0	\$100,000
Infrastructure	10017200-563000	\$150,000	\$174,500
Infrastructure	10017200-563000-21P07	\$200,000	\$2,200,000
City Yard Building Design & Construction Documents - Construction/Maintenance		\$0	\$1,200,000
City Yard Building Construction - Construction/Maintenance		\$0	\$1,000,000
Infrastructure	10017200-563000	\$3,246,224	\$0
Infrastructure	10017200-563000	\$400,000	\$0
SVB (4) Outdoor Tennis Courts - Construction/Maintenance (2)		\$0	\$174,500
Machinery & Equipment	10017200-564000	\$65,000	\$113,000
Parks 3/4 Ton Truck - Vehicle Cost		\$0	\$53,000
Parks Utility Tractor - Vehicle Cost		\$0	\$60,000
Sidewalk Capital Projects	10014100-563111-21P11	\$1,400,000	\$700,000
Sidewalk Construction Phase II - Construction/Maintenance		\$0	\$700,000
Machinery & Equipment	10014100-564000	\$250,000	\$322,500
Streets Grapple Truck - Vehicle Cost		\$0	\$137,500
Streets Flat Bed Truck - Vehicle Cost		\$0	\$185,000
Chase City Hall Principal	10011200-571004	\$461,594	\$472,417
Chase City Hall Interest	10011200-572004	\$128,586	\$117,639
Reserve	10014100-599100	\$94,981	\$1,782,944
Total SRF Local Option Sales Tax:		\$8,351,292	\$8,000,000
SRF City Gas Tax			
Infrastructure	10023800-563000	\$35,000	\$50,000
Retention Pond Fencing - Construction/Maintenance		\$0	\$50,000
Machinery & Equipment	10023800-564000	\$50,000	\$220,000
Pumping Station Upgrades - Construction/Maintenance		\$0	\$50,000
Emergency Generator Pumping Station #5 - Construction/Maintenance		\$0	\$170,000
Paving and Resurfacing	10024100-563100	\$600,000	\$700,000
Annual Street Resurfacing - Gas Tax - Construction/Maintenance		\$0	\$700,000
Machinery & Equipment	10024100-564000	\$70,000	\$375,000



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
<i>Streets 3/4 Ton Truck w/ Utility Body - Vehicle Cost</i>		\$0	\$75,000
<i>Skid Steer Loader - Vehicle Cost</i>		\$0	\$150,000
<i>Tractor John Deere 5120 - Vehicle Cost</i>		\$0	\$125,000
<i>Streets 15' Bat Wing Mower - Equipment</i>		\$0	\$25,000
Machinery & Equipment	10027200-564000	\$93,000	\$75,000
<i>96" Mower - Vehicle Cost</i>		\$0	\$50,000
<i>60" Zero-Turn Mower - Vehicle Cost</i>		\$0	\$13,000
<i>60" Stand-On Mower - Vehicle Cost</i>		\$0	\$12,000
Budget Reserves	10024100-599100	\$246,154	\$29,080
Total SRF City Gas Tax:		\$1,094,154	\$1,449,080
American Rescue Plan Act			
City Wide Park Improvements	10057200-563000		\$1,506,675
Infrastructure	10057200-563000-21P09	\$1,163,776	\$140,000
<i>Public Art/ Signage for Hercules - Other</i>		\$0	\$140,000
Transfer to Utility Fund	10054100-591410	\$3,000,000	\$0
Total American Rescue Plan Act:		\$4,163,776	\$1,646,675
State Appropriation			
Machinery & Equipment	10062100-564000	\$10,000	\$0
Building & Building Improvemen	10067200-562000-24P05	\$0	\$1,500,000
<i>Cultural Arts Center - Construction</i>		\$0	\$1,500,000
Infrastructure	10067200-563000	\$325,415	\$325,500
Infrastructure	10067200-563000-21P01	\$7,415,000	\$4,665,000
<i>SVB Tennis Center Phase II - Construction/Maintenance</i>		\$0	\$4,665,000
Infrastructure	10067200-563000-23P06	\$0	\$600,000
<i>Zephyr Park Improvements - Design</i>		\$0	\$600,000
<i>SVB (4) Outdoor Tennis Courts - Construction/Maintenance</i>		\$0	\$325,500
Infrastructure	10064100-563000-23P03	\$1,940,000	\$1,940,000
<i>South Avenue Extension - Construction/Maintenance</i>		\$0	\$1,940,000
Transfer to Utility Fund	10064100-591410	\$3,500,000	\$0
Transfer to Airport Fund	10064100-591420	\$6,600,000	\$0
Total State Appropriation:		\$19,790,415	\$9,030,500
Total:		\$33,399,637	\$20,126,255



Community Redevelopment Agency



CRA Fund

Org Code: 11005900

The CRA is a dependent special district in which any future increases in property values are set aside in a Trust Fund to support economic development and redevelopment projects within the designated district.

Under Florida Statute Chapter 163, Part III, local governments have the ability to designate areas as Community Redevelopment Areas when certain conditions exist. To document the required conditions, the local governments must survey the proposed redevelopment area and prepare a Finding of Necessity. If the Finding of Necessity determines the required conditions of slum and blight exist, the local government may create a Community Redevelopment Agency to provide the tools needed to foster and support positive redevelopment of the targeted area. The Community Redevelopment Agency is responsible for developing and implementing the Community Redevelopment Plan or Master Plan that addresses the unique needs of the targeted area. The plan includes the overall goals for redevelopment in the area, as well as identifying the types of projects planned for the area.

Tax Increment Financing or TIF is a unique tool available to cities and counties for redevelopment activities as provided in the Master Plan. It is used to leverage public funds to promote private sector activity in the CRA. The dollar value of all real property in the Community Redevelopment Area is determined as of a fixed date, also known as the "frozen value". Taxing Authorities continue to receive property tax revenues based on the frozen value. These frozen revenues are available for general government purposes. Any tax revenues from increases in real property value within the CRA are deposited into the Community Redevelopment Agency Trust Fund and dedicated to specific redevelopment projects and plans within the Redevelopment Area and are not for general government purposes. The tax increment revenues can be used immediately, saved for a particular project, or can be bonded to maximize the funds available.

CRA Boards do not establish policy for the city or county, they develop and administer a Master Plan to implement that policy. The CRA acts officially as a body distinct and separate from the governing body, even when it is the same group of people. The CRA has certain powers the city or county by itself may not do, such as establish tax increment financing, and leverage local public funds with private dollars to make redevelopment happen. The CRA term is limited to 30 years, 40 years if extended. After that time all tax revenues are retained by each taxing entity that contributed to the CRA Trust Fund.



Community Redevelopment Agency - Personnel Information

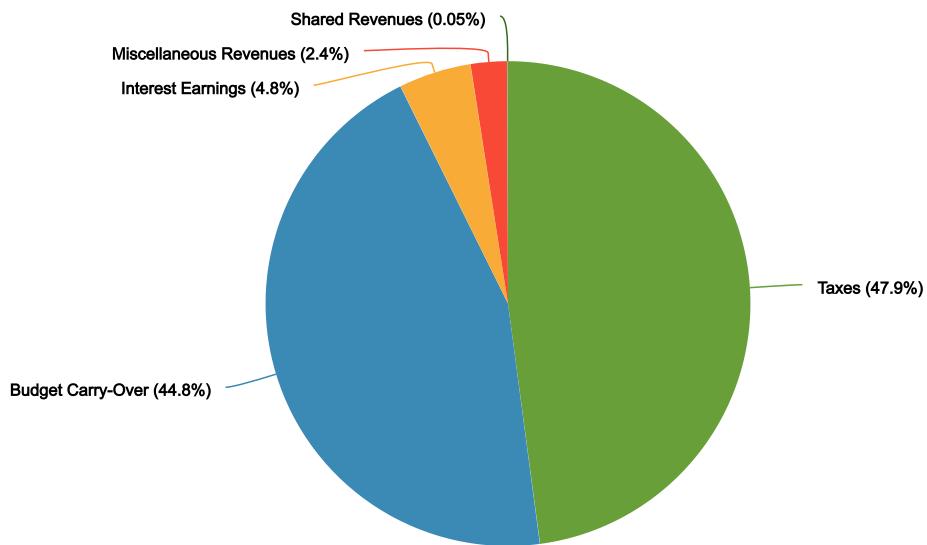
Personnel by Position

Position	FY 2022	FY 2023	FY 2024
Community Redevelopment Agency Director *	1	1	1
Total	1	1	1



Community Redevelopment Agency - Revenues by Source

Projected 2024 Revenues by Source

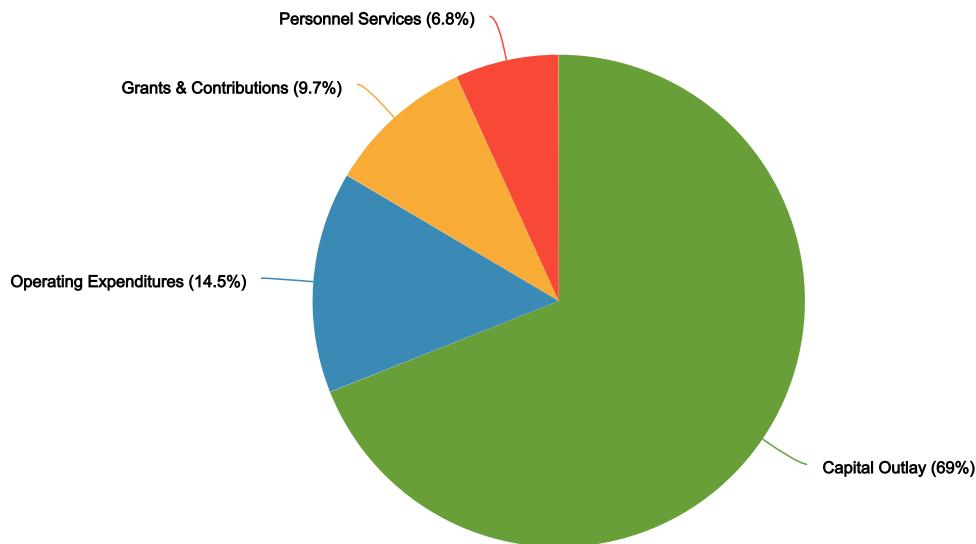


Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Revenue Source			
Budget Carry-Over			
C/O Balance	11000300-300100	\$657,305	\$925,344
Total Budget Carry-Over:		\$657,305	\$925,344
Taxes			
Ad Valorem Taxes			
Property Tax	11010311-311000	\$328,685	\$446,425
Property Tax	11020311-311000	\$393,781	\$543,395
Total Ad Valorem Taxes:		\$722,466	\$989,820
Total Taxes:		\$722,466	\$989,820
Shared Revenues			
Main Street Reimbursement	11000338-338300	\$0	\$1,000
Total Shared Revenues:		\$0	\$1,000
Interest Earnings			
Interest Income	11000361-361100	\$1,000	\$100,000
Total Interest Earnings:		\$1,000	\$100,000
Miscellaneous Revenues			
Surplus Property Sales	11000364-364400	\$0	\$50,000
Total Miscellaneous Revenues:		\$0	\$50,000
Total Revenue Source:		\$1,380,771	\$2,066,164



Community Redevelopment Agency - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			
Salaries	11005900-512000	\$81,163	\$89,526
Fica Taxes	11005900-521100	\$5,032	\$5,551
Medicare Taxes	11005900-521200	\$1,177	\$1,299
Retirement Contributions	11005900-522100	\$25,465	\$30,905
Group Health	11005900-523000	\$8,867	\$9,732
Workers Comp Insurance	11005900-524000	\$195	\$3,542
Total Personnel Services:		\$121,899	\$140,555
Operating Expenditures			
Professional Services	11005900-531500	\$100,000	\$50,000
Prof Ser - Software & Support	11005900-531700	\$2,096	\$2,096
Auditing Services	11005900-532000	\$5,807	\$6,039
Contractual Services	11005900-534000	\$50,000	\$75,000
Telephone & Data Communication	11005900-541000	\$3,200	\$3,200
Refuse Removal	11005900-543400	\$600	\$600
Property & Casualty Insurance	11005900-545000	\$5,619	\$7,024
Promotional Activities	11005900-548000	\$5,000	\$50,100
Office Supplies	11005900-551000	\$150	\$150
Operating Supplies	11005900-552000	\$2,400	\$2,400
Memberships/Dues	11005900-554200	\$1,500	\$1,500



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Training	11005900-555500	\$2,500	\$2,500
CRA Initiatives	11005900-556200	\$100,000	\$100,000
Total Operating Expenditures:		\$278,872	\$300,609
Capital Outlay			
Building & Building Improvemen	11005900-562000	\$300,000	\$340,000
Building & Building Improvemen	11005900-562000-24P05	\$0	\$125,000
Infrastructure	11005900-563000	\$630,000	\$360,000
Sidewalk Capital Projects	11005900-563111-21P11	\$0	\$250,000
Machinery & Equipment	11005900-564000	\$0	\$350,000
Total Capital Outlay:		\$930,000	\$1,425,000
Grants & Contributions			
Building Facade Grants	11005900-583010	\$50,000	\$100,000
Restaurant Grants			\$100,000
Total Grants & Contributions:		\$50,000	\$200,000
Total Expense Objects:		\$1,380,771	\$2,066,164



Impact Fee Fund

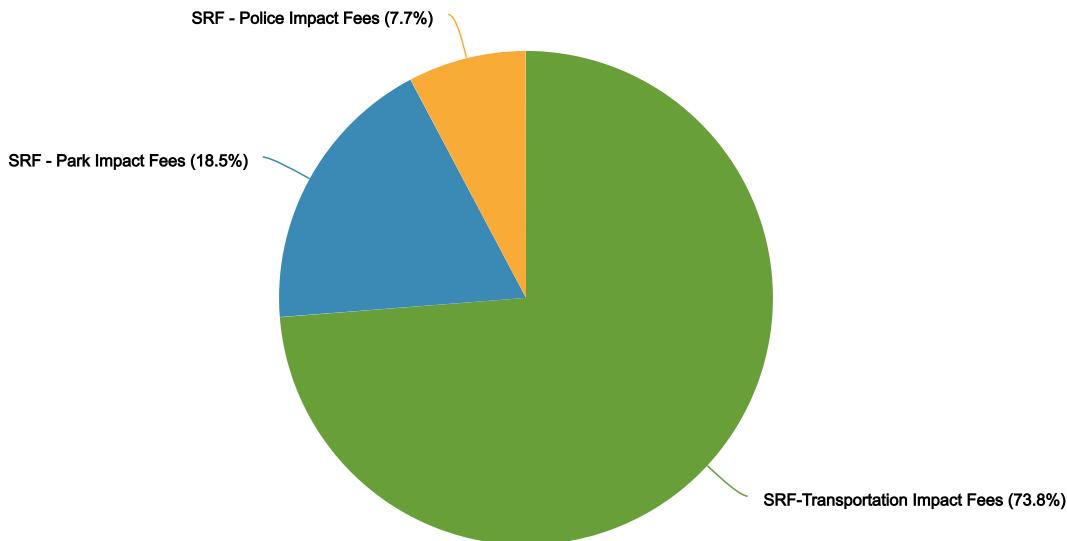


Impact Fee Fund
Org Code: 120*

The Impact Fee Fund contains the budget for all impact fees collected by the City except for Water and Wastewater Capacity fees. The collection of impact fees related to new or proposed development assists in paying for a portion of the growth related costs that the development may cause. Current economic conditions have slowed development and the related collection of impact fees. Several capital projects have been budgeted to be paid from impact fee funds. More information is available in Capital Outlay in the back of the budget book.

Impact Fee Fund - Revenue by Fund

2024 Revenue by Fund



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
SRF-Transportation Impact Fees			
C/O Balance	12010300-300100	\$1,371,720	\$4,800,000
Transportation Impact Fees	12010324-324100	\$600,000	\$2,300,000
Interest-Transp Impact Fees	12010361-361100	\$7,000	\$200,000
Total SRF-Transportation Impact Fees:		\$1,978,720	\$7,300,000
SRF - Fire Impact Fees			
C/O Balance	12020300-300100	\$43	\$0
Total SRF - Fire Impact Fees:		\$43	\$0
SRF - Park Impact Fees			
C/O Balance	12030300-300100	\$630,990	\$1,440,000
Park Impact Fees	12030324-324100	\$60,000	\$350,000
Interest-Park Impact Fees	12030361-361100	\$200	\$40,000

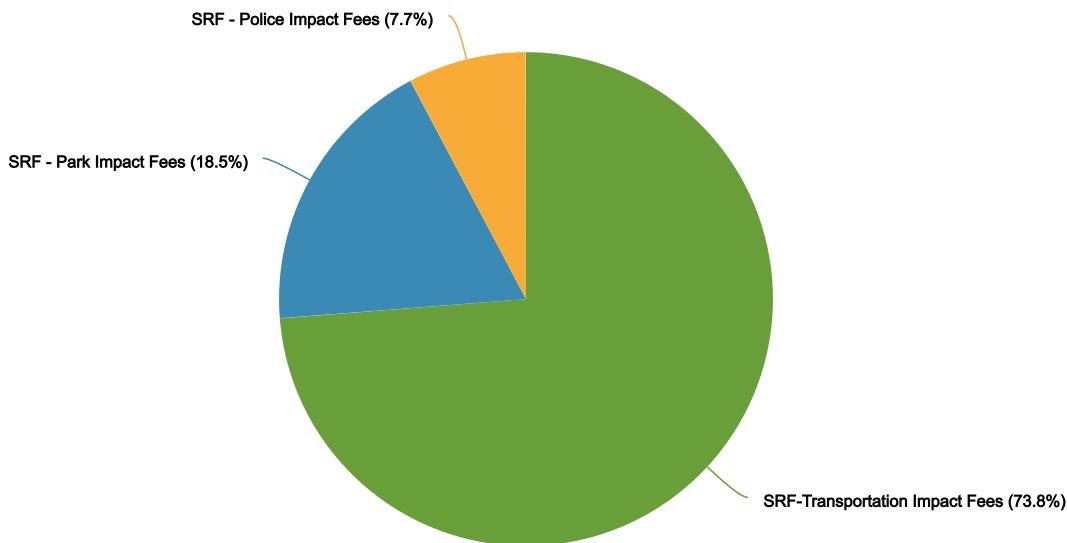


Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Total SRF - Park Impact Fees:		\$691,190	\$1,830,000
SRF - Police Impact Fees			
C/O Balance	12040300-300100	\$287,254	\$500,000
Police Impact Fees	12040324-324100	\$80,000	\$250,000
Interest-Police Impact Fees	12040361-361100	\$200	\$16,000
Total SRF - Police Impact Fees:		\$367,454	\$766,000
Total:		\$3,037,407	\$9,896,000



Impact Fee Fund - Expenditures by Fund

2024 Expenditures by Fund



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
SRF-Transportation Impact Fees			
Contractual Services	12014100-534000	\$50,000	\$691,907
<i>CR 54 Improvements - IA Pasco County</i>		\$0	\$581,907
<i>Traffic Hot Spots Study</i>		\$0	\$110,000
Infrastructure	12014100-563000	\$1,150,000	\$1,555,000
<i>Gateway Project - Design</i>		\$0	\$350,000
<i>Intersection Improvements - Design</i>		\$0	\$1,000,000
<i>Duke Energy Power Pole - Planning</i>		\$0	\$205,000
Economic Development Grant	12014100-582700	\$0	\$330,000
Budget Contingency	12014100-599000	\$778,720	\$4,723,093
Total SRF-Transportation Impact Fees:		\$1,978,720	\$7,300,000
SRF - Fire Impact Fees			
Contractual Services	12022200-534000	\$43	\$0
Total SRF - Fire Impact Fees:		\$43	\$0
SRF - Park Impact Fees			
Contractual Services	12037200-534000	\$0	\$25,000
Machinery & Equipment	12037200-564000	\$150,000	\$300,000



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
<i>Parks Improvements / Playground Equipment - Equipment/Vehicle/Furnishings</i>		\$0	\$300,000
Budget Contingency	12037200-599000	\$541,190	\$1,505,000
Reserve	12037200-599100	\$0	\$0
Total SRF - Park Impact Fees:		\$691,190	\$1,830,000
SRF - Police Impact Fees			
Machinery & Equipment	12042100-564000	\$367,454	\$57,000
<i>Ice Machine - Equipment</i>		\$0	\$7,000
<i>Ice Machine - Installation</i>		\$0	\$4,000
<i>Ice Machine - Other</i>		\$0	\$1,000
<i>Portable Marquee Sign - Equipment</i>		\$0	\$20,000
<i>Speed Sign - Equipment</i>		\$0	\$5,000
<i>Property/Evidence Storage Unit - Other</i>		\$0	\$20,000
Budget Contingency	12042100-599000	\$0	\$709,000
Total SRF - Police Impact Fees:		\$367,454	\$766,000
Total:		\$3,037,407	\$9,896,000



Utility Capacity Fee Fund

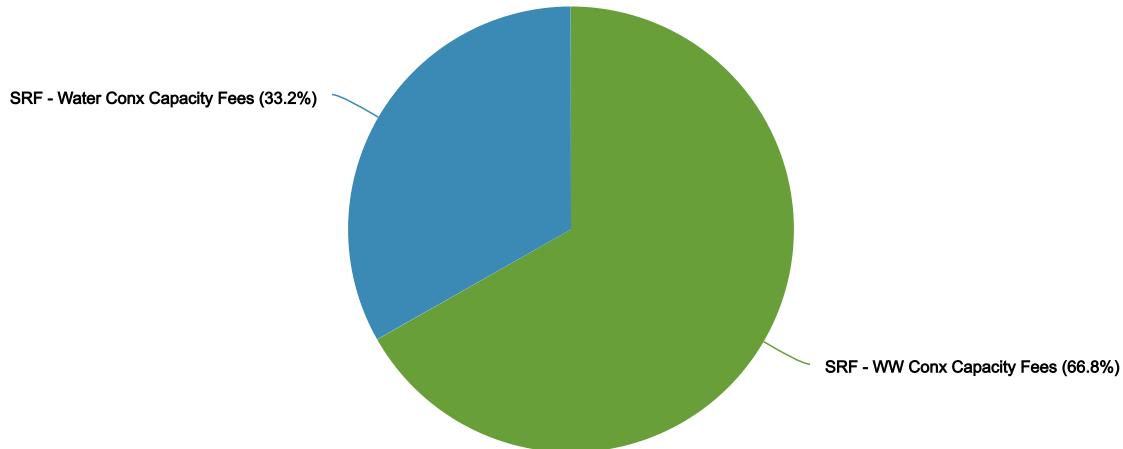


Utility Capacity Fee Fund
Org Code: 140*

The Utility Capacity Fee Fund was created in Fiscal Year 2011-2012 to separately account for capacity fees – or connection fees - related to the City's Utility Fund. These funds may be used to pay for projects related to growth or added capacity and may be used to pay debt on projects related to growth or added capacity. Wastewater connection fee reserves have been budgeted toward wastewater treatment plant debt and water connection fee reserves have been budgeted for qualified water capital projects. More information is available at the back of the budget book in Capital Outlay.

Utility Capacity Fee Fund - Revenue by Fund

2024 Revenue by Fund

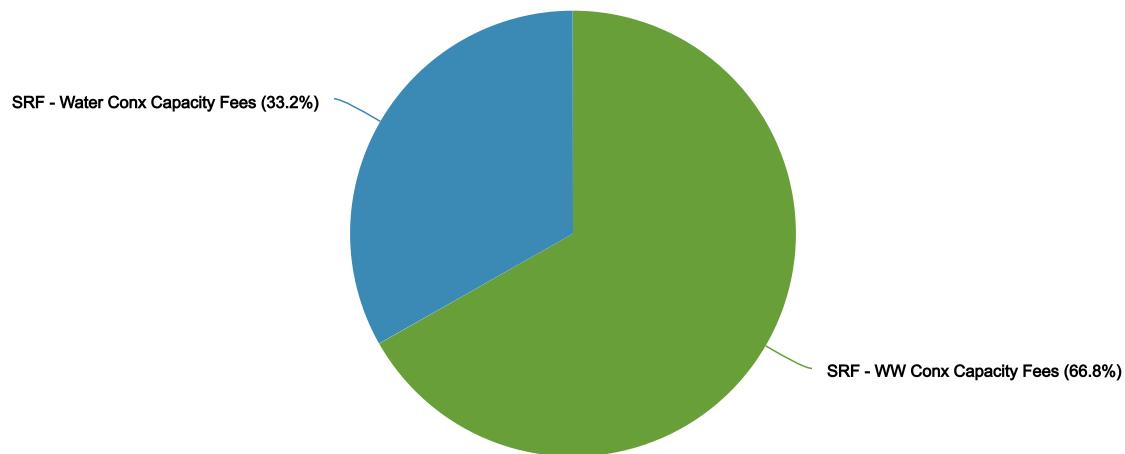


Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
SRF - Water Conx Capacity Fees			
C/O Balance	14010300-300100	\$5,000,000	\$1,666,667
Water Cnxn Capacity Fees	14010324-324100	\$309,000	\$1,093,000
Interest-Water Cnxn Cap Fees	14010361-361100	\$5,000	\$10,000
Total SRF - Water Conx Capacity Fees:		\$5,314,000	\$2,769,667
SRF - WW Conx Capacity Fees			
C/O Balance	14020300-300100	\$0	\$3,333,333
Wastewater Cnxn Capacity Fees	14020324-324100	\$522,000	\$2,221,000
Interest-WW Cnxn Capacity Fees	14020361-361100	\$5,000	\$15,000
Total SRF - WW Conx Capacity Fees:		\$527,000	\$5,569,333
Total:		\$5,841,000	\$8,339,000



Utility Capacity Fee Fund - Expenditures by Fund

2024 Expenditures by Fund



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
SRF - Water Conx Capacity Fees			
Transfer To Utility Fund	14013300-591001	\$1,947,000	\$2,769,667
Total SRF - Water Conx Capacity Fees:		\$1,947,000	\$2,769,667
SRF - WW Conx Capacity Fees			
Transfer To Utility Fund	14023500-591001	\$3,894,000	\$5,569,333
Total SRF - WW Conx Capacity Fees:		\$3,894,000	\$5,569,333
Total:		\$5,841,000	\$8,339,000

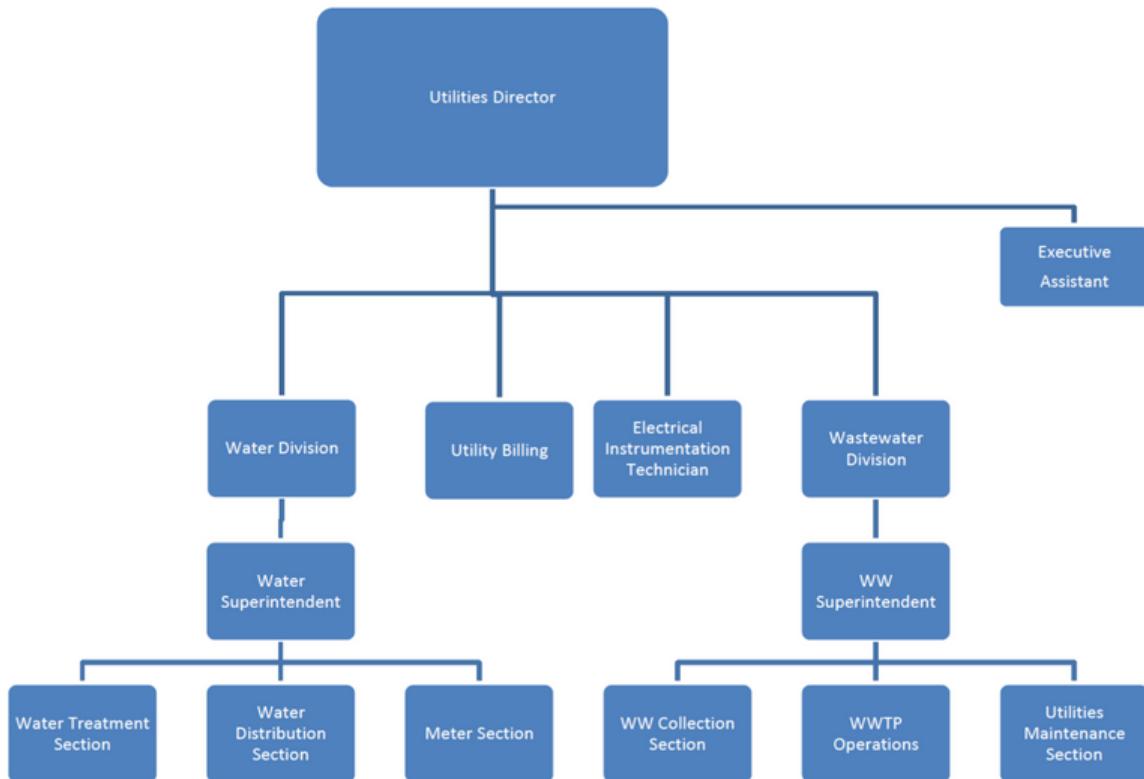


Utilities



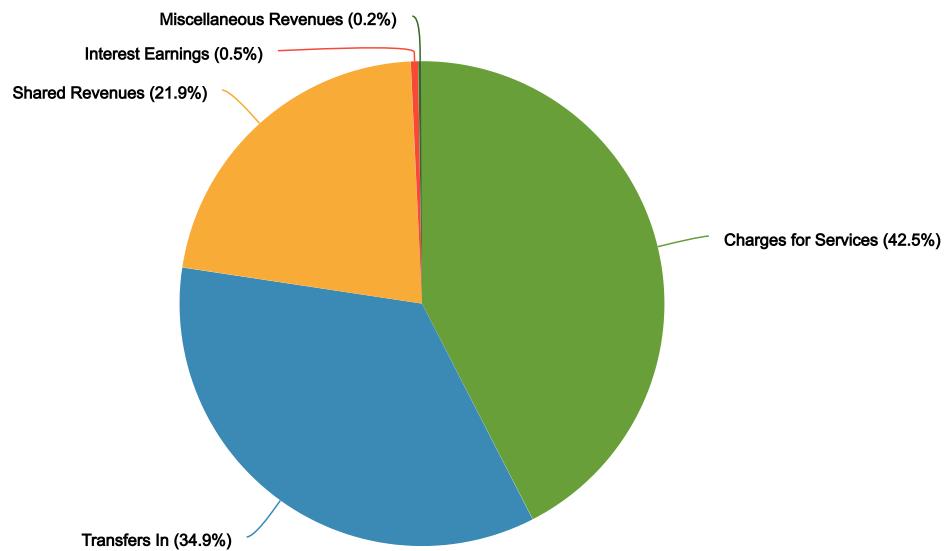
Utility Fund
Org Code: 410

Organizational Chart



Utilities - Revenues by Source

Projected 2024 Revenues by Source

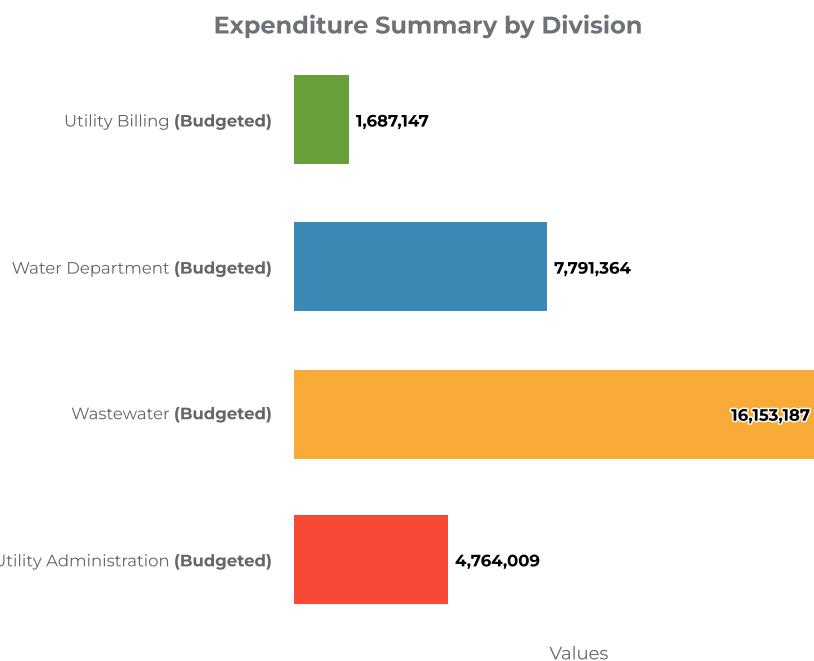


Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Revenue Source			
Budget Carry-Over			
C/O Balance	41000300-300100	\$575,926	
Total Budget Carry-Over:		\$575,926	
Shared Revenues			
Federal Grants - Other Phy Env	41000331-331390-21P13	\$1,500,000	\$1,500,000
State Grants - Water System	41000334-334310-22P01	\$1,000,000	\$1,000,000
State Grants - Water System	41000334-334310-22P03	\$650,000	\$650,000
State Grants - Water System	41000334-334310-22P04	\$0	\$3,500,000
Total Shared Revenues:		\$3,150,000	\$6,650,000
Charges for Services			
Water & Sewer Charges	41000343-343600	\$12,653,220	\$12,906,284
Total Charges for Services:		\$12,653,220	\$12,906,284
Interest Earnings			
Interest Income	41000361-361100	\$10,000	\$150,000
Total Interest Earnings:		\$10,000	\$150,000
Miscellaneous Revenues			
Surplus Property Sales	41000364-364400	\$10,000	\$10,000
SCRAP Sales - Utility	41000365-365000	\$6,000	\$6,000
Miscellaneous Revenue	41000369-369900	\$57,000	\$57,000



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Total Miscellaneous Revenues:		\$73,000	\$73,000
Transfers In			
Transfer From Special Revenue	41000381-381200	\$3,000,000	\$0
Transfer From Special Revenue	41000381-381200	\$3,500,000	\$0
SRF 14 Water Capacity Fees	41000381-381330	\$5,841,000	\$8,339,000
Proceeds from Debt	41000384-384000	\$1,224,530	\$0
Debt Proceeds	41000384-384000-21P06	\$0	\$1,224,530
Debt Proceeds	41000384-384000-21P12	\$0	\$1,052,893
Total Transfers In:		\$13,565,530	\$10,616,423
Total Revenue Source:		\$30,027,676	\$30,395,707

Utilities - Expenditure Summary by Division



Utilities - Expenditures by Function

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expenditures			
Physical Environment		\$30,027,676	\$30,395,707
Personnel Services		\$2,578,226	\$2,903,618
Operating Expenditures		\$4,070,852	\$5,009,363
Capital Outlay		\$19,775,000	\$18,327,000
Debt Service		\$2,165,267	\$2,275,257
Transfers Out		\$1,438,331	\$1,880,469
Total Expenditures:		\$30,027,676	\$30,395,707



Utility Administration



Utility Fund

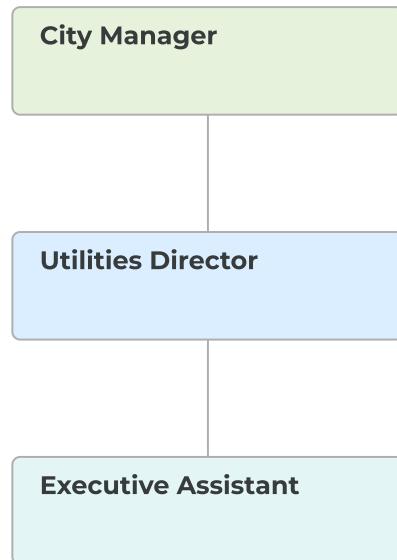
Org Code: 41003000

The Administration Division is accountable for the direction, supervision, and planning of both the Water and Wastewater Divisions. Responsibilities include budgeting, purchasing, technical specifications, contract administration, engineering review, maintenance coordination, providing City Council presentations, customer complaint investigations, and payroll. Also, providing technical, professional, and safety training, and the hiring, promoting, and disciplining of the department's employees. There are two employees in the Utilities Administration Division.

Utility Administration - Personnel Information

Personnel by Position

Position	FY 2022	FY 2023	FY 2024
Utilities Director *	1	1	1
Executive Assistant	1	1	1
Total	2	2	2



Utility Administration - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			
Salaries	41003000-512000	\$148,682	\$164,043
Fica Taxes	41003000-521100	\$9,218	\$10,171
Medicare Taxes	41003000-521200	\$2,156	\$2,379
Retirement Contributions	41003000-522100	\$36,504	\$44,654
Group Health	41003000-523000	\$33,956	\$37,268
Workers Comp Insurance	41003000-524000	\$2,415	\$6,491
Total Personnel Services:		\$232,931	\$265,006
Operating Expenditures			
Professional Services	41003000-531500	\$75,000	\$75,000
Prof Ser - Software & Support	41003000-531700	\$104,339	\$111,209
Contractual Services	41003000-534000	\$120,000	\$120,000
Telephone & Data Communication	41003000-541000	\$1,000	\$1,000
Freight and Postage Services	41003000-542000	\$200	\$200
Copy Machine Leases	41003000-544500	\$1,400	\$1,400
Property & Casualty Insurance	41003000-545000	\$19,654	\$24,568
Repair & Maint Vehicles	41003000-546200	\$500	\$500
Office Supplies	41003000-551000	\$700	\$700
Operating Supplies	41003000-552000	\$1,000	\$1,000
Gas & Oil	41003000-552700	\$500	\$700
Memberships/Dues	41003000-554200	\$1,000	\$1,000
Training	41003000-555500	\$5,000	\$6,000
Total Operating Expenditures:		\$330,293	\$343,277
Debt Service			
Loan Principal - SRF Loan	41003000-571002	\$1,427,352	\$1,537,342
Loan Principal - Meter Rplc	41003000-571003	\$737,915	\$737,915
Total Debt Service:		\$2,165,267	\$2,275,257
Transfers Out			
Transfer To General Fund	41003000-591001	\$1,203,481	\$1,203,481
Transfer to Airport Fund	41003000-591420	\$234,850	\$234,850
Reserve	41003000-599100	\$0	\$442,138
Total Transfers Out:		\$1,438,331	\$1,880,469
Total Expense Objects:		\$4,166,822	\$4,764,009



Utility Billing



Utility Fund

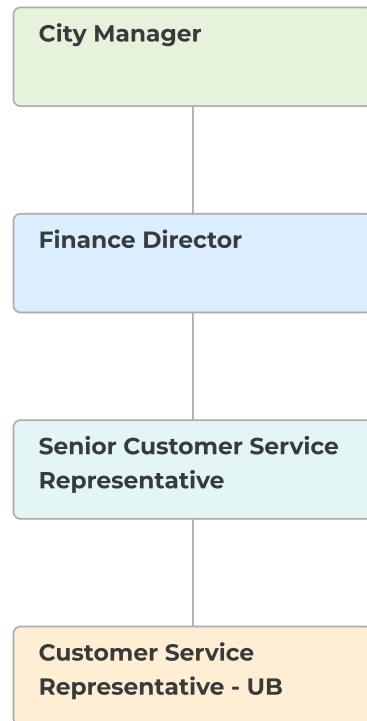
Org Code: 41001300

The Utility Billing (UB) Division is a division of the Finance Department. This division maintains and processes all water, sewer, and sanitation billing records; processing four scheduled billing cycles each month; and providing customer service to utility and sanitation customers regarding their accounts. In conjunction with Utility Department meter readers, UB coordinates work related to checking for leaks, lock offs, and reread orders. UB functions as the primary cash receipts area within the City, collecting and aggregating receipts from other City departments to prepare the City's daily banking deposit.

Utility Billing - Personnel Information

Personnel by Position

Position	FY 2022	FY 2023	FY 2024
Accountant *	1	1	0
Senior Customer Service Representative - Utility Billing	1	1	2
Customer Service Representative - Utility Billing	3	3	3
Total	5	5	5



Utility Billing - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			
Salaries	41001300-512000	\$186,131	\$181,165
Overtime	41001300-514000	\$500	\$500
FICA Taxes	41001300-521100	\$11,540	\$9,794
Medicare Taxes	41001300-521200	\$2,699	\$2,292
Retirement Contributions	41001300-522100	\$21,931	\$24,422
Group Health Insurance	41001300-523000	\$44,335	\$50,682
Workers Comp Insurance	41001300-524000	\$313	\$6,251
Total Personnel Services:		\$267,449	\$275,106
Operating Expenditures			
Medical Services	41001300-531200	\$300	\$300
Professional Services	41001300-531500	\$10,000	\$10,000
Contractual Services	41001300-534000	\$650,000	\$890,000
Contract Svcs-Proc CC Fees	41001300-534700	\$135,000	\$145,000
Telephone & Data Communication	41001300-541000	\$2,500	\$2,000
Freight & Postage	41001300-542000	\$90,000	\$100,000
Copy Machine Leases	41001300-544500	\$1,320	\$1,100
Property & Casualty Insurance	41001300-545000	\$10,993	\$13,741
Office Supplies	41001300-551000	\$600	\$600
Operating Supplies	41001300-552000	\$600	\$1,300
Training	41001300-555500	\$3,000	\$3,000
Total Operating Expenditures:		\$904,313	\$1,167,041
Capital Outlay			
Building & Building Improvemen	41001300-562000	\$50,000	\$50,000
Machinery & Equipment	41001300-564000	\$150,000	\$195,000
Total Capital Outlay:		\$200,000	\$245,000
Total Expense Objects:		\$1,371,762	\$1,687,147



Water



Utility Fund

Org Code: 41003300

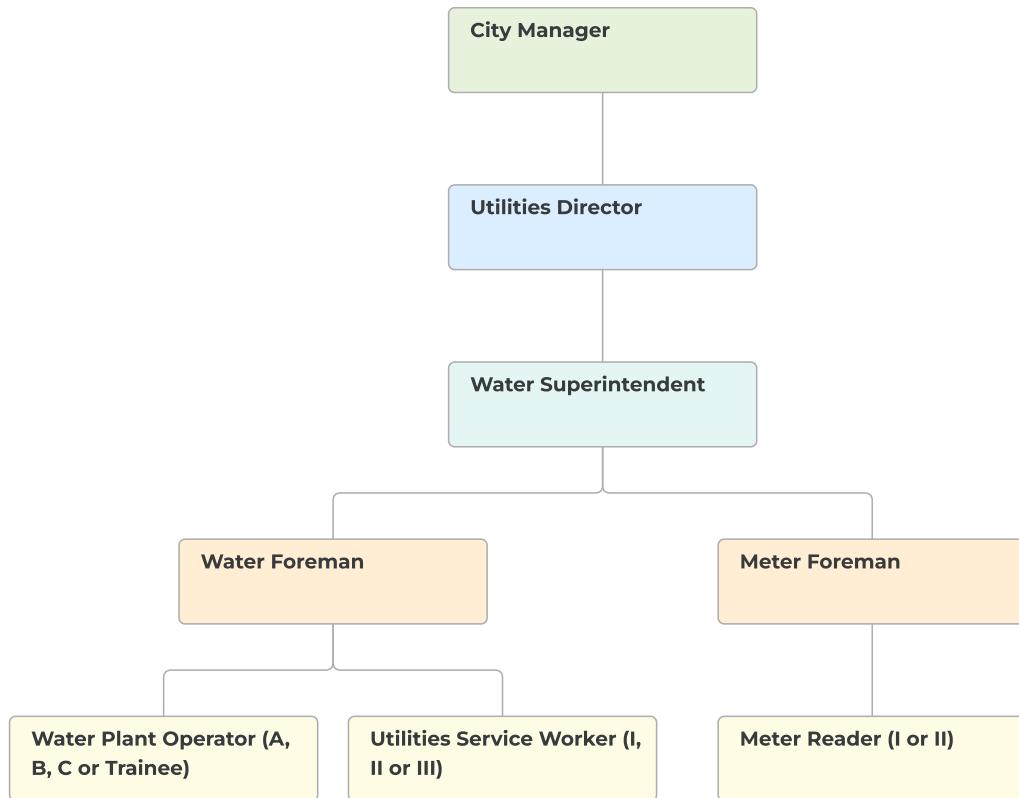
The Water Division is accountable for the City's Drinking Water Supply, treatment operations, distribution piping, and reclaimed water distribution system. This responsibility includes the water treatment operations and distribution pumping (to the customer's tap), well and distribution sampling, flushing programs, Florida Department of Environmental Protection (FDEP), and Southwest Florida Water Management District (SWFWMD) operating permits. In addition, chemical ordering, meter turn ons/turn offs/lock offs, water main breaks, Backflow Prevention Program, Cross Connection Control Program, utility locates, customer complaints, new water services, valve exercising, and operations/maintenance of the valve system, fire hydrant operation, testing, and maintenance, meter reading, meter box repairs and installation, meter change-outs and meter leaks. The FDEP and SWFWMD permits the Water Treatment Plants and distribution system. The Water Division is in charge of the operation and maintenance of this system in accordance with the operating permits and Florida Administrative Codes.



Water - Personnel Information

Personnel by Position

Position	FY 2022	FY 2023	FY 2024
Water Superintendent *	1	1	1
Water Foreman	1	1	1
Water Plant Operator (A, B, C or Trainee)	3	3	3
Meter Foreman	1	1	1
Utilities Service Worker (I, II or III)	6	6	6
Meter Reader (I or II)	1	1	1
Total	13	13	13



Water - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			
Salaries	41003300-512000	\$591,299	\$644,590
Overtime	41003300-514000	\$30,000	\$30,000
Fica Taxes	41003300-521100	\$36,661	\$39,971
Medicare Taxes	41003300-521200	\$8,574	\$9,352
Retirement Contributions	41003300-522100	\$68,791	\$87,478



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Group Health	41003300-523000	\$232,217	\$226,496
Workers Comp Insurance	41003300-524000	\$20,677	\$25,507
Total Personnel Services:		\$988,219	\$1,063,394
Operating Expenditures			
Medical Services	41003300-531200	\$200	\$300
Laboratory Analysis	41003300-531300	\$50,000	\$30,000
Professional Services	41003300-531500	\$150,000	\$150,000
Contractual Services	41003300-534000	\$95,000	\$275,000
Property Tax	41003300-538000	\$200	\$200
Telephone & Data Communication	41003300-541000	\$25,000	\$25,000
Freight and Postage Services	41003300-542000	\$500	\$500
Electricity	41003300-543000	\$140,000	\$150,000
Water & Sewer Expense	41003300-543300	\$200	\$250
Leases & Rentals	41003300-544000	\$1,000	\$1,000
Copy Machine Leases	41003300-544500	\$500	\$500
Property & Casualty Insurance	41003300-545000	\$40,176	\$50,220
Repair & Maint-Buildings	41003300-546000	\$4,000	\$4,000
Repair & Maint-Equipment	41003300-546100	\$45,000	\$75,000
Repair & Maint Vehicles	41003300-546200	\$18,000	\$30,000
Water Tank Maintenance	41003300-546300	\$40,000	\$60,000
Repair & Maint-Water Lines	41003300-546400	\$150,000	\$150,000
Licenses and Permits	41003300-549200	\$2,000	\$2,000
Office Supplies	41003300-551000	\$3,000	\$3,000
Operating Supplies	41003300-552000	\$48,000	\$48,000
Uniforms	41003300-552100	\$4,000	\$4,000
Tools, Small Equipment	41003300-552300	\$8,000	\$10,000
Chemicals	41003300-552400	\$25,000	\$40,000
Gas & Oil	41003300-552700	\$35,000	\$50,000
Memberships/Dues	41003300-554200	\$2,000	\$2,000
Training	41003300-555500	\$15,000	\$20,000
Total Operating Expenditures:		\$901,776	\$1,180,970
Capital Outlay			
Buildings/Bldg Improvements	41003300-562000	\$0	\$500,000
Building & Building Improvemen	41003300-562000-21P07	\$3,000,000	\$600,000
Infrastructure	41003300-563000	\$2,270,000	\$1,460,000
Infrastructure	41003300-563000-24P02	\$0	\$1,100,000
Infrastructure	41003300-563000-24P03	\$0	\$1,230,000
Machinery and Equipment	41003300-564000	\$235,000	\$157,000
Inventory Purchases	41003300-565900	\$500,000	\$500,000
Total Capital Outlay:		\$6,005,000	\$5,547,000
Total Expense Objects:		\$7,894,995	\$7,791,364



Wastewater



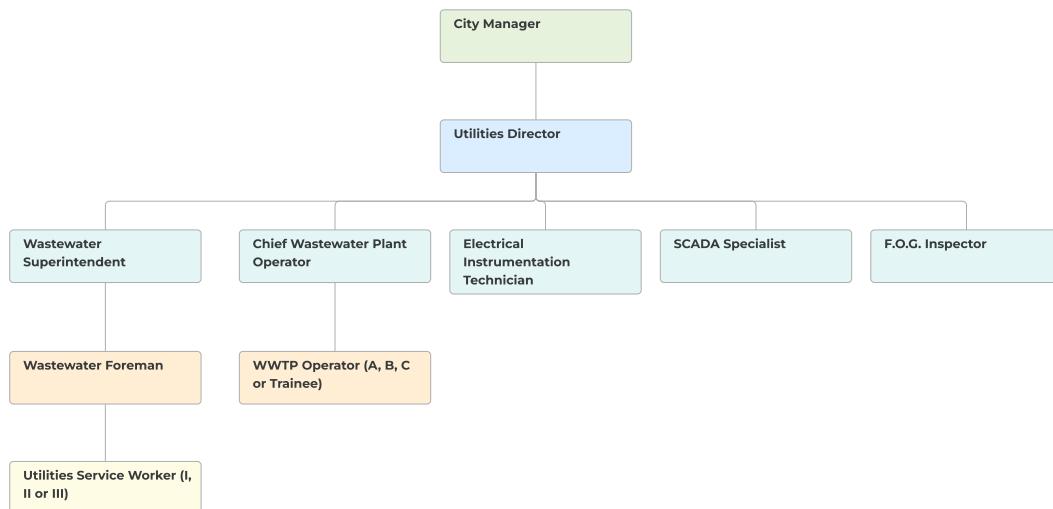
Utility Fund
Org Code: 41003500

The Wastewater Division is held accountable for the operation and maintenance of the City's 4.5 million gallons per day Wastewater Treatment Plant, reclaimed water pumping station, 38 acres of rapid infiltration basins, 67 sewage lift stations and all of the City's sewer collection system. Which includes over 300 miles of gravity and pressurized underground sewer pipes and ~1,600 sanitary sewer manholes. The Division is also in charge of sewer line installations, breaks and preventative maintenance, manhole maintenance, utility locates, the Fats, Oils, and Grease Program (FOG), and customer complaints. The Florida Department of Environmental Protection (FDEP) permits the Wastewater Treatment Plant and Sewer Collection system and the Division is responsible for the proper operation and maintenance of these systems in accordance with the FDEP operating permit and Florida Administrative Codes. There are 18 employees in the Wastewater Division.

Wastewater - Personnel Information

Personnel by Position

Position	FY 2022	FY 2023	FY 2024
Wastewater Superintendent *	1	1	1
Chief Wastewater Plant Operator *	1	1	1
WWTP Operator (A, B, C or Trainee)	5	5	5
Electrical Instrumentation Technician	1	1	1
SCADA Specialist	1	1	1
Wastewater Foreman	1	1	1
F.O.G. Inspector	0	0	1
Utilities Service Worker (I, II or III)	7	7	7
Total	17	17	18



Wastewater - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			
Salaries	41003500-512000	\$719,025	\$792,379
Overtime Sewer	41003500-514000	\$50,000	\$100,000
Fica Taxes	41003500-521100	\$44,580	\$47,649
Medicare Taxes	41003500-521200	\$10,426	\$11,148
Retirement Contributions	41003500-522100	\$77,458	\$107,631
Group Health	41003500-523000	\$170,693	\$210,899
Workers Comp Insurance	41003500-524000	\$17,445	\$30,406
Total Personnel Services:		\$1,089,627	\$1,300,112
Operating Expenditures			
Medical Services	41003500-531200	\$500	\$1,000
Laboratory Analysis	41003500-531300	\$25,000	\$25,000
Professional Services	41003500-531500	\$500,000	\$510,000
Contractual Services	41003500-534000	\$500	\$500
Contractual Hauling	41003500-534500	\$95,000	\$150,000
Property Tax	41003500-538000	\$50	\$50
Telephone & Data Communication	41003500-541000	\$12,000	\$15,000
Freight and Postage Services	41003500-542000	\$500	\$500
Electricity	41003500-543000	\$400,000	\$500,000
Water & Sewer Expense	41003500-543300	\$12,000	\$30,000
Refuse Removal	41003500-543400	\$6,000	\$8,000
Property & Casualty Insurance	41003500-545000	\$264,420	\$330,525
Repair & Maint-Buildings	41003500-546000	\$28,000	\$28,000
Repair & Maint-Equipment	41003500-546100	\$90,000	\$125,000
Repair & Maint Vehicles	41003500-546200	\$25,000	\$40,000
Repair & Maint-Infrastructure	41003500-546300	\$125,000	\$150,000
Licenses and Permits	41003500-549200	\$1,500	\$1,500
Office Supplies	41003500-551000	\$1,200	\$1,200
Operating Supplies	41003500-552000	\$35,000	\$65,000
Uniforms	41003500-552100	\$5,000	\$5,000
Tools, Small Equipment	41003500-552300	\$6,000	\$10,000
Chemicals & Chlorine Gas	41003500-552400	\$250,000	\$250,000
Gas & Oil	41003500-552700	\$35,000	\$50,000
Memberships/Dues	41003500-554200	\$1,800	\$1,800
Training	41003500-555500	\$15,000	\$20,000
Total Operating Expenditures:		\$1,934,470	\$2,318,075
Capital Outlay			
Buildings/Bldg Improvements	41003500-562000	\$0	\$150,000
Infrastructure	41003500-563000	\$2,230,000	\$2,900,000
Infrastructure	41003500-563000	\$4,500,000	\$0



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Infrastructure	41003500-563000-22P01	\$2,000,000	\$2,000,000
Infrastructure	41003500-563000-22P03	\$1,300,000	\$1,300,000
Infrastructure	41003500-563000-22P04	\$3,500,000	\$4,000,000
Infrastructure	41003500-563000-24P04	\$0	\$1,650,000
Machinery and Equipment	41003500-564000	\$20,000	\$515,000
Inventory Purchases	41003500-565900	\$20,000	\$20,000
Total Capital Outlay:		\$13,570,000	\$12,535,000
Total Expense Objects:		\$16,594,097	\$16,153,187



Airport



Airport Fund

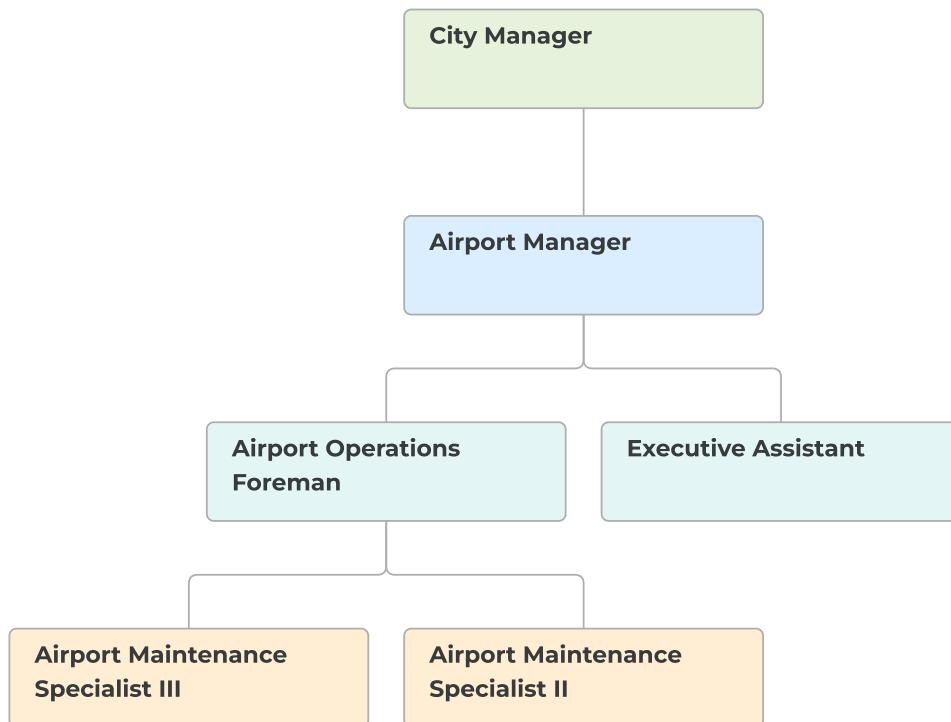
Org Code: 42004200

The Zephyrhills Municipal Airport, 840 acres consisting of four Non-Precision RNAV (GPS) instrument approach Runways 01/19 and 05/23. Home for 210+ based personal and business category aircraft. Housing: 137 t-hangars, 25 half hangars and 10 shade units plus home of 10 Conventional Hangars. The Airport is part of the National Plan of Integrated Airport Systems (NPIAS), Identified as a reliever Airport to Tampa International Airport. The Airport has an estimated air traffic activity of just over 45,000 - 50,000 annual flight operations with a mix of aircraft ranging from light sport recreational thru corporate business style aircraft. Staffed 8am to 5pm daily except for public holidays and offers basic Fixed Base Operations (FBO) amenities with 100 LL self-service fueling facilities (open 24 hrs.) and Jet-A truck only fueling available during business hours.

Airport - Personnel Information

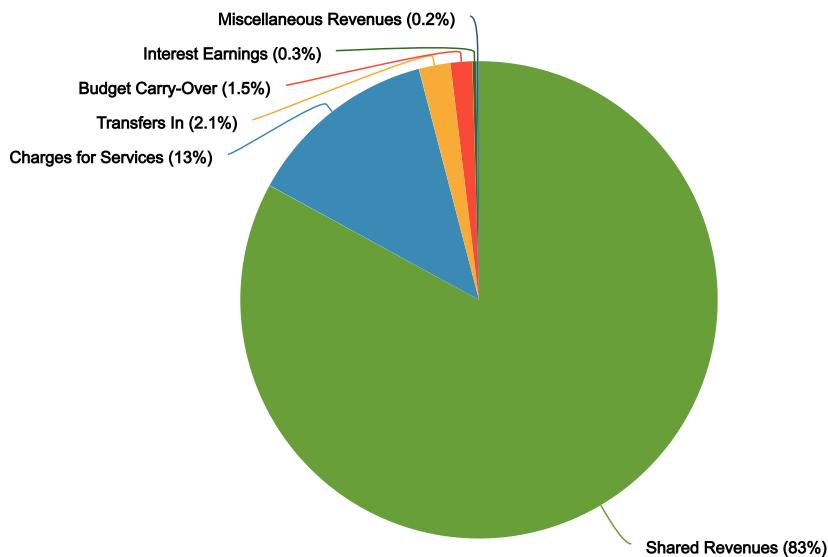
Personnel by Position

Position	FY 2022	FY 2023	FY 2024
Airport Manager *	1	1	1
Airport Operations Foreman	1	1	1
Executive Assistant	1	1	1
Airport Maintenance Specialist III	1	1	1
Airport Maintenance Specialist II	2	2	2
Total	6	6	6



Airport - Revenues by Source

Projected 2024 Revenues by Source



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Revenue Source			
Budget Carry-Over			
C/O Balance	42000300-300100	\$0	\$199,359
Total Budget Carry-Over:		\$0	\$199,359
Shared Revenues			
State Grants - Airport Develop	42000334-334410-21P04	\$0	\$25,000
State Grants - Airport Develop	42000334-334410-23P02		\$6,600,000
State Grants - Airport Develop	42000334-334410-23P04	\$312,000	\$312,000
State Grants - Airport Develop	42000334-334410-23P05	\$32,000	\$0
State Grants - Airport Develop	42000334-334410-24P01	\$0	\$800,000
State Grants - Airport Develop	42000334-334410-24P06	\$0	\$3,360,000
Total Shared Revenues:		\$344,000	\$11,097,000
Charges for Services			
Airport Rental & Lease Income	42000344-344100	\$289,684	\$302,379
Tie Down Fees	42000344-344101	\$11,484	\$10,903
Fuel Sales	42000344-344102	\$904,811	\$928,940
Oil Sales	42000344-344103	\$12,547	\$13,292
Fuel Flowage Fees	42000344-344105	\$5,051	\$4,421
Shade Hangar Rent	42000344-344106	\$15,167	\$14,537
T Hangar Rent	42000344-344107	\$453,896	\$453,149
Trailer Parking	42000344-344109	\$11,063	\$7,005
Airport Venue Events	42000347-347510	\$2,000	\$2,000

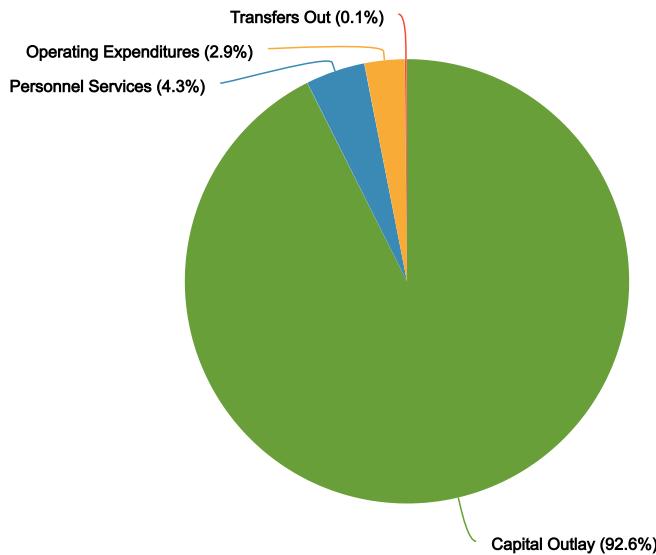


Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Total Charges for Services:		\$1,705,703	\$1,736,626
Interest Earnings			
Interest Income	42000361-361100	\$3,000	\$35,000
Total Interest Earnings:		\$3,000	\$35,000
Miscellaneous Revenues			
Surplus Property Sales	42000364-364400	\$5,000	\$5,000
Miscellaneous Revenue	42000369-369900	\$20,836	\$17,741
Total Miscellaneous Revenues:		\$25,836	\$22,741
Transfers In			
Transfer From General Fund	42000381-381100	\$18,740	\$18,740
Transfer From Special Revenue	42000381-381200	\$6,600,000	\$0
Transfer from Utility Fund	42000381-381410	\$234,850	\$234,850
Transfer from Sanitation Fund	42000381-381430	\$31,440	\$31,440
Total Transfers In:		\$6,885,030	\$285,030
Total Revenue Source:		\$8,963,569	\$13,375,756



Airport - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			
Salaries	42004200-512000	\$304,888	\$328,101
Overtime Airport	42004200-514000	\$6,000	\$9,000
Fica Taxes	42004200-521100	\$18,903	\$20,345
Medicare Taxes	42004200-521200	\$4,421	\$4,760
Retirement Contributions	42004200-522100	\$35,007	\$66,510
Group Health	42004200-523000	\$113,868	\$137,858
Workers Comp Insurance	42004200-524000	\$12,322	\$12,982
Total Personnel Services:		\$495,409	\$579,556
Operating Expenditures			
Medical Services	42004200-531200	\$320	\$330
Professional Services	42004200-531500	\$20,000	\$12,000
Prof Ser - Software & Support	42004200-531700	\$11,925	\$12,371
Contractual Services	42004200-534000	\$11,000	\$11,550
Processing Fees Credit Cards	42004200-534700	\$57,000	\$58,850
Property Tax	42004200-538000	\$2,000	\$2,000
Telephone & Data Communication	42004200-541000	\$5,700	\$5,100
Aeronautical Communications	42004200-541200	\$5,500	\$8,500
Freight and Postage Services	42004200-542000	\$1,200	\$1,242
Electricity	42004200-543000	\$28,700	\$32,700
Water & Sewer Expense	42004200-543300	\$8,500	\$7,500



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Refuse Removal	42004200-543400	\$1,000	\$1,000
Copy Machine Leases	42004200-544500	\$1,775	\$1,500
Property & Casualty Insurance	42004200-545000	\$95,843	\$119,804
Repair & Maint-Buildings	42004200-546000	\$8,000	\$8,000
Repair & Maint-Equipment	42004200-546100	\$17,850	\$15,000
Repair & Maint Vehicles	42004200-546200	\$4,800	\$7,000
Repair & Maint-Infrastructure	42004200-546300	\$35,000	\$50,000
Marketing/Publicity	42004200-548000	\$500	\$500
Special Event	42004200-548900	\$500	\$500
Legal Ads	42004200-549000	\$500	\$500
Office Supplies	42004200-551000	\$950	\$980
Operating Supplies	42004200-552000	\$9,850	\$11,000
Uniforms	42004200-552100	\$1,500	\$1,200
Tools, Small Equipment	42004200-552300	\$2,200	\$2,000
Gas & Oil City Use	42004200-552700	\$13,000	\$16,500
Memberships/Dues	42004200-554200	\$1,200	\$1,000
Training	42004200-555500	\$3,500	\$3,500
Total Operating Expenditures:		\$349,813	\$392,127
Capital Outlay			
Buildings/Bldg Improvements	42004200-562000	\$8,000	\$0
Infrastructure	42004200-563000-21P04	\$0	\$95,000
Infrastructure	42004200-563000-23P02	\$6,600,000	\$6,201,073
Infrastructure	42004200-563000-23P04	\$390,000	\$0
Infrastructure	42004200-563000-24P01	\$0	\$1,000,000
Infrastructure	42004200-563000-24P06	\$0	\$4,200,000
Machinery and Equipment	42004200-564000	\$110,000	\$13,000
Machinery & Equipment	42004200-564000-23P05	\$40,000	\$0
Inventory Purchases	42004200-565900	\$800,000	\$875,000
Total Capital Outlay:		\$7,948,000	\$12,384,073
Transfers Out			
Transfer To General Fund	42004200-591001	\$20,000	\$20,000
Budget Contingency	42004200-599000	\$150,347	\$0
Total Transfers Out:		\$170,347	\$20,000
Total Expense Objects:		\$8,963,569	\$13,375,756



Sanitation



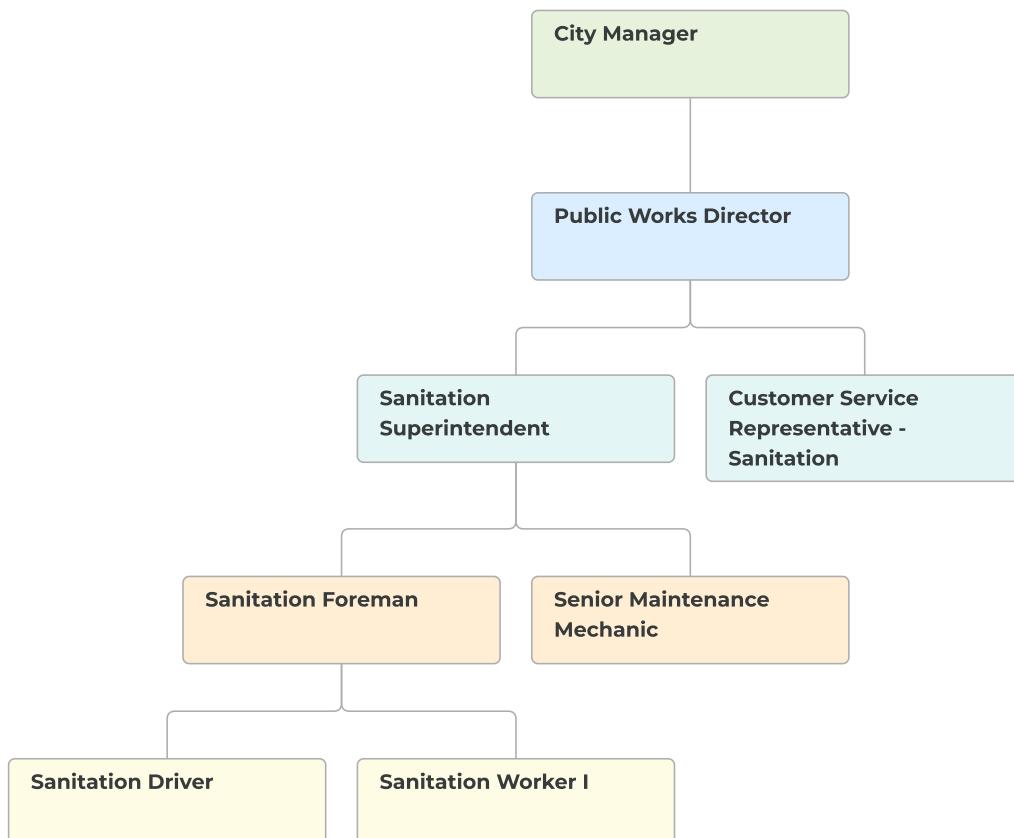
Sanitation Fund
Org Code: 43003400

The Sanitation Division provides residential and commercial solid waste collection and disposal services. The Sanitation Division also offers bi-weekly recycling services. All solid waste and recyclables are transported to Pasco County facilities via City-owned collection vehicles for sorting and processing. Additional services include transportation of trash compactors and roll-off type construction containers. The Sanitation Division is an enterprise fund.

Sanitation - Personnel Information

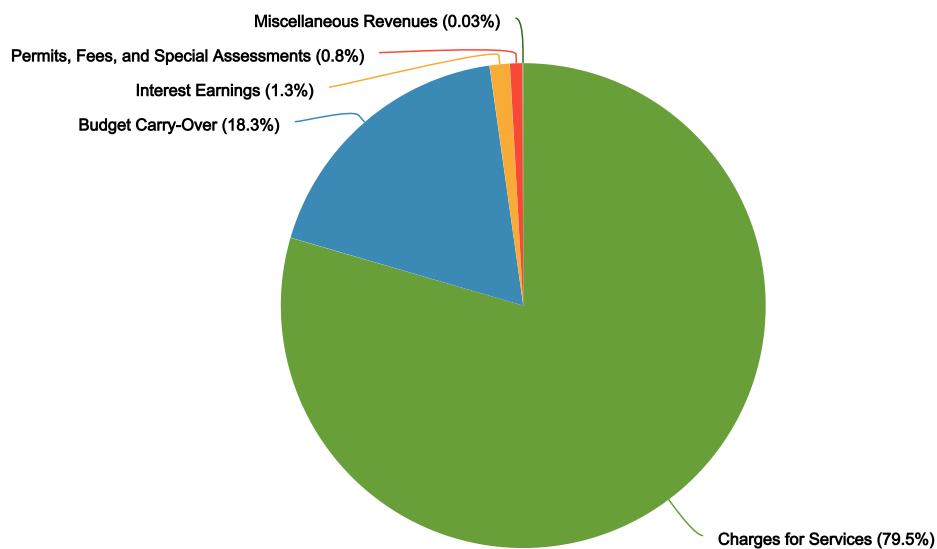
Personnel by Position

Position	FY 2022	FY 2023	FY 2024
Sanitation Superintendent *	1	1	1
Sanitation Foreman	1	1	1
Senior Maintenance Mechanic	1	1	1
Sanitation Driver	5	6	6
Customer Service Representative - Sanitation	1	1	1
Sanitation Worker I	2	1	2
Total	11	11	12



Sanitation - Revenues by Source

Projected 2024 Revenues by Source

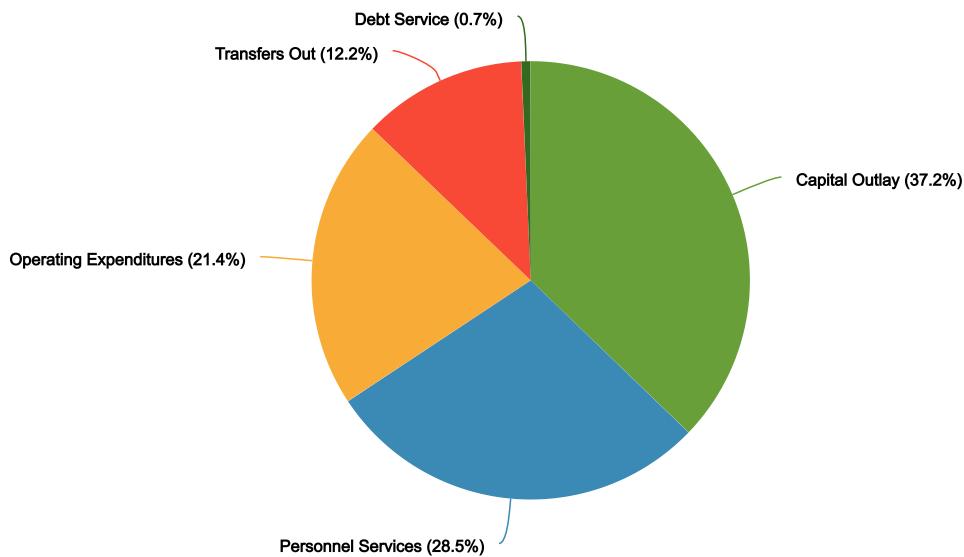


Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Revenue Source			
Budget Carry-Over			
C/O Balance	43000300-300100	\$0	\$542,749
Total Budget Carry-Over:		\$0	\$542,749
Permits, Fees, and Special Assessments			
Sanitation Franchise Fees	43000323-323430	\$18,121	\$25,000
Total Permits, Fees, and Special Assessments:		\$18,121	\$25,000
Charges for Services			
Sanitation Charges	43000343-343700	\$2,215,549	\$2,364,600
Total Charges for Services:		\$2,215,549	\$2,364,600
Interest Earnings			
Interest Income	43000361-361100	\$5,000	\$40,000
Total Interest Earnings:		\$5,000	\$40,000
Miscellaneous Revenues			
Miscellaneous Income	43000369-369900	\$1,000	\$1,000
Total Miscellaneous Revenues:		\$1,000	\$1,000
Total Revenue Source:		\$2,239,670	\$2,973,349



Sanitation - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			
Salaries	43003400-512000	\$460,500	\$520,790
Overtime Sanitation	43003400-514000	\$16,053	\$35,000
Fica Taxes	43003400-521100	\$28,554	\$31,200
Medicare Taxes	43003400-521200	\$6,678	\$7,300
Retirement Contributions	43003400-522100	\$58,023	\$75,396
Group Health	43003400-523000	\$132,004	\$157,522
Workers Comp Insurance	43003400-524000	\$27,146	\$19,910
Total Personnel Services:		\$728,958	\$847,118
Operating Expenditures			
Medical Services	43003400-531200	\$300	\$500
Professional Services	43003400-531500	\$25,000	\$30,000
Prof Ser - Software & Support	43003400-531700	\$22,024	\$24,913
Contractual Services	43003400-534000	\$500	\$500
Contractual Services-TempLabor	43003400-534300	\$3,000	\$3,000
Telephone & Data Communication	43003400-541000	\$3,500	\$3,500
Freight and Postage Services	43003400-542000	\$300	\$300
Refuse Removal	43003400-543400	\$2,000	\$2,000
Rentals & Leases	43003400-544000	\$10,000	\$10,000
Copy Machine Leases	43003400-544500	\$500	\$500
Property & Casualty Insurance	43003400-545000	\$63,853	\$79,816



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Repair & Maint-Equipment	43003400-546100	\$20,000	\$20,000
Repair & Maint Vehicles	43003400-546200	\$140,000	\$150,000
Operating Supplies	43003400-552000	\$42,000	\$42,000
Dumpsters <\$5,000	43003400-552090	\$45,000	\$45,000
Uniforms	43003400-552100	\$4,500	\$5,000
Tools, Small Equipment	43003400-552300	\$3,000	\$4,000
Landfill Fees	43003400-552500	\$30,000	\$30,000
Community Clean Up	43003400-552665	\$7,500	\$7,500
Gas & Oil	43003400-552700	\$140,000	\$175,000
Memberships/Dues	43003400-554200	\$600	\$600
Training	43003400-555500	\$3,000	\$3,500
Total Operating Expenditures:		\$566,577	\$637,629
<hr/>			
Capital Outlay			
Buildings/Bldg Improvements	43003400-562000	\$10,000	\$20,000
Building & Building Improvemen	43003400-562000-21P07	\$0	\$200,000
Machinery and Equipment	43003400-564000	\$535,000	\$856,500
Roll-off Dumpsters	43003400-564090	\$20,000	\$30,000
Total Capital Outlay:		\$565,000	\$1,106,500
<hr/>			
Debt Service			
BB&T Loan	43003400-571000	\$20,662	\$20,662
Total Debt Service:		\$20,662	\$20,662
<hr/>			
Transfers Out			
Transfer To General Fund	43003400-591001	\$327,033	\$330,000
Transfer to Airport Fund	43003400-591420	\$31,440	\$31,440
Total Transfers Out:		\$358,473	\$361,440
Total Expense Objects:		\$2,239,670	\$2,973,349



CAPITAL IMPROVEMENTS



Capital Improvements: One-year Plan

Total Capital Requested

\$53,394,748

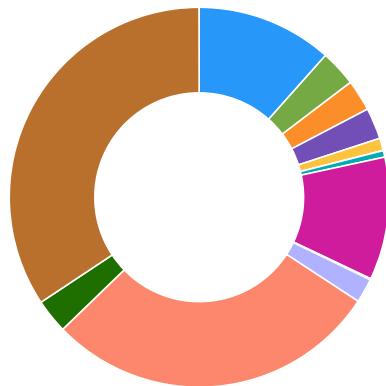
117 Capital Improvement Projects

Total Funding Requested by Department



Administration (0%)	\$100,000.00
Airport (23%)	\$12,384,073.00
CRA (3%)	\$1,440,000.00
Fleet Maintenance (0%)	\$49,000.00
Information Technology (0%)	\$137,000.00
Library (0%)	\$36,000.00
Parks & Facilities Maintenance (24%)	\$12,587,175.00
Police (3%)	\$1,614,500.00
Police Dispatch (0%)	\$51,000.00
Sanitation (1%)	\$769,000.00
Stormwater Management (1%)	\$745,000.00
Streets (11%)	\$5,755,000.00
Utility Billing (0%)	\$245,000.00
Wastewater (23%)	\$12,535,000.00
Water Department (9%)	\$4,947,000.00
TOTAL	\$53,394,748.00

Total Funding Requested by Source



Airport Fund (12%)	\$6,183,000.00
ARPA (3%)	\$1,646,675.00
CRA Fund (3%)	\$1,425,000.00
Gas Tax (3%)	\$1,420,000.00
General Fund (1%)	\$554,500.00
Library Reserves (0%)	\$10,000.00
Parks Impact Fee (1%)	\$300,000.00
Penny 4 Pasco (10%)	\$5,578,500.00
Police Impact Fee (0%)	\$57,000.00
Sanitation Fund (2%)	\$1,106,500.00
State Appropriation (29%)	\$15,231,573.00
Transportation Impact Fee (3%)	\$1,555,000.00
Utility Fund (34%)	\$18,327,000.00
TOTAL	\$53,394,748.00



Airport Requests

Itemized Requests for 2024

61" commercial mower	\$13,000
61" Scag Cheetah II mower.	
Airfield Pavement rehabilitation.	\$1,000,000
T-hangar ramp pavement rehabilitation, along taxiway Bravo. FDOT joint participation. 80/20, FDOT \$800,000. Local \$200,000.	
Fuel Inventory for Resale	\$875,000
Fuel inventory for resale.	
Runway 01/19 Pavement rehabilitation.	\$4,200,000
Pavement rehabilitation to the north end of Runway 01/19. FDOT joint participation. 80/20 FDOT \$3,360,000. Local \$840,000.00	
Terminal, Box Hangars and Taxiway Construction	\$6,201,073
New Terminal, Box Hangars and Taxiway Construction. \$6.6 million with 100% State Appropriation. Design & Engineering started in FY2023. Remaining project costs \$6,201,073.	
Wetland Mitigation, SWFWMD Requirement.	\$95,000
Runway 01/19 extension, wetlands mitigation, planting and monitoring.	
	Total: \$12,384,073

Library Requests

Itemized Requests for 2024

New Library Books and Materials	\$36,000
New library books, movies and materials for the patrons to checkout.	
	Total: \$36,000

Administration Requests

Itemized Requests for 2024

Additional office space in City Hall	\$100,000
The project will provide 4 additional offices within City Hall. Offices 110, 214, 218, 234 will all be split in half as originally planned with the design of the building. \$35,000 for remodeling \$36,000 for furniture \$29,000 for...	
	Total: \$100,000



Streets Requests

Itemized Requests for 2024

Annual Street Resurfacing - Gas Tax	\$700,000
Annual Street Resurfacing (Maintenance)	
Building Improvements (Streets)	\$25,000
Streets Department is moving into the CD building out at the City Yard. This building will need more improvements and upgrades to be more efficient for the Streets Department.	
Duke Energy Power Pole	\$205,000
Duke Energy ran new electrical poles and lines down Wire Road and has placed a pole directly in the center of the extension of Kossick Road for it to meet Wire Road. This is the first step to possibly moving the pole. Duke Energy will need to...	
Gateway Project	\$350,000
Gateway project.	
Intersection Improvements	\$1,000,000
Once we receive the Traffic Hot Spot study, we can use these funds to start design and engineering and surveying the priority areas.	
Sidewalk Construction Phase II	\$700,000
Continued sidewalk construction phase II - Raymond B. Stewart North	
Skid Steer Loader	\$150,000
Skid Steer will be used for road maintenance to include a loader, stump grinder attachment and asphalt milling attachment.	
South Avenue Extension	\$1,940,000
Extension of South Avenue (North of 6th Avenue) - National Guard Entrance	
Streets 15' Bat Wing Mower	\$25,000
Mower for ROW maintenance. Replaces ST502 1989 Alamo Bat Wing Mower	
Streets 3/4 Ton Truck w/ Utility Body	\$75,000
This vehicle will replace ST32 2002 Dodge 3500	
Streets Flat Bed Truck	\$185,000
ROW / Road Maintenance. Replaces ST118 1985 Flat Bed Truck	
Streets Grapple Truck	\$275,000
Grapple Truck to be used for tree maintenance, debris collection, storm debris collection, community clean ups and abatements. 50/50 between Streets and Sanitation.	
Tractor John Deere 5120	\$125,000
Tractor will replace ST51 2003 Massey Ferguson.	

Total: \$5,755,000



Parks & Facilities Maintenance Requests

Itemized Requests for 2024

60" Stand-On Mower	\$12,000
This mower will be used for ROW's and drainage swales.	
60" Zero-Turn Mower	\$13,000
This mower will replace PK57 2015 Gravely Mower.	
96" Mower	\$50,000
This mower replaces PK20 2014 Gravely Mower. Will maintain public ROW	
Building Improvements (Parks)	\$10,000
Parks Department building improvements as needed.	
City Wide Park Improvements	\$1,506,675
The remaining ARPA funds will be used to improve various parks around the City.	
City Yard Building Construction	\$1,000,000
The existing facility was constructed in 1984 - the facilities are antiquated and more space and modernization is needed.	
City Yard Building Design & Construction Documents	\$2,000,000
The existing facility was constructed in 1984 - the facilities are antiquated and more space and modernization is needed. FY23-24 \$2,000,000 Design and Construction Plans only. Split 60/30/10 between Public Works, Utilities and Sanitation.	
Cultural Arts Center	\$1,625,000
Downtown historic Home Theatre to be purchased and renovated. \$1.5 million in State Appropriations.	
Historic Building Renovations	\$100,000
Renovations to include ADA ramp, deck refurbishment and painting.	
Landscaping	\$15,000
Landscaping in various areas around the City.	
Paint Caboose @ Depot Park	\$7,500
In an effort to properly maintain the caboose at Depot Park, the exterior requires re-painting every 4-5 years.	
Parks 3/4 Ton Truck	\$53,000
This 3/4 ton truck will replace PK26 2007 Chevy 2500.	
Parks Improvements / Playground Equipment	\$300,000
Parks improvements and equipment replacement as needed.	
Parks Utility Tractor	\$60,000
This tractor will be replaced by both PK69 1982 John Deere Tractor and PK43 2002 John Deere Tractor.	
Re-Surface Tennis Courts at Zephyr Park	\$70,000
Periodic maintenance is required to keep the courts in playable condition. The courts were last resurfaced in 2017.	
SVB (4) Outdoor Tennis Courts	\$500,000
Construct (4) Additional Outdoor Tennis Courts at SVB Tennis Center 6585 Simons Road	



SVB Tennis Center Phase II	\$4,665,000
Construction of Indoor Tennis Facility adjacent to SVB Tennis Center 6585 Simons Road	
Zephyr Park Improvements	\$600,000
Continued prep work on improvements to Zephyr Park. Surveying, public input, concept designs, etc.	
	Total: \$12,587,175

Sanitation Requests

Itemized Requests for 2024

40' Gooseneck Trailer	\$25,000
This trailer will be used to transport dumpsters, misc. equipment, heavy truck parts, sod etc.	
Building Improvements (Sanitation)	\$20,000
Installation of a large concrete pad for the stored roll off dumpsters to sit on so that they are not sitting on the ground.	
Flat Bed Truck	\$80,000
This truck will be used to haul dumpsters and heavy truck parts, wheels, etc. Will pull a 40' Gooseneck Trailer. Replaces 2006 Chevrolet 2500 Truck (17 years old).	
Front Load Sanitation Truck - New	\$420,000
Due to the additional growth and new sanitation customers, the Sanitation Department will start a new route in January 2024 in order to service the new residents and keep up with growth.	
Roll Off Dumpsters	\$30,000
Purchase of new roll off dumpsters to replace around the city. These dumpsters are the larger sizes, 20 YD and 30 YD.	
Sanitation Truck Lift Arm - Replacement	\$60,000
Replacement lift arm for truck #700 (2020 Peterbilt)	
Sanitation Truck Main Lift Hydraulic Cylinders	\$6,000
Sanitation Truck Main Lift Cylinders	
Truck Canopy Safety Guard	\$5,000
Replace damaged Truck Canopy Safety Guard Truck # 705	
Z-Carts	\$123,000
Due to growth, the Sanitation department is in need of additional Z-Carts for distribution.	
	Total: \$769,000



Police Requests

Itemized Requests for 2024

AXON 2023 RMS Bundle YR2	\$400,000
Recurring contract amount: \$400,000. Includes RMS Software purchase includes data migration, implementation and the renewal of body cameras and tasers.	
AXON 2024 (12) In-Car Cameras	\$24,000
(7) in-car cameras for replacement fleet vehicles; (5) in-car cameras for new vehicles/positions. $\$6,000/\text{vehicle} \times 12 = \$72,000 / 3\text{-year contract} = \$24,000/\text{yr}$	
AXON 2024 RMS Bundle YR2 Addendum	\$22,500
Addendum to recurring contract for additional subscriptions for 5 new positions. Equipment plus software.	
Building Improvements (Security Upgrades)	\$25,000
Upgrade bulletproof glass (lobby), locks and locking mechanisms, main lobby doors, and door windows.	
Building Improvements (Window Coverings-Blinds)	\$10,000
Window coverings for three (3) administrative offices, dispatch and records.	
Conceptual Design Work for Building Interior	\$15,000
Expand upon existing branding design that will be used for wayfinding, culture, and employee ownership. *Capital outlay/general fund	
Fleet Vehicle (CSI)	\$70,000
One (1) new crime scene vehicle.	
Fleet Vehicle (New)	\$350,000
Nine (5) vehicles for additional staff requests.	
Fleet Vehicle (Replacement)	\$490,000
Seven (7) replacement vehicles.	
Flooring	\$35,000
Replacement Carpet: conference room, chief's office, accreditation office, two lieutenant's offices, training office, property/evidence office, records office, old CID office, interview room, viewing room, CID, CID sergeant's office,...	
Furniture	\$50,000
Nine (9) CID cubicles and four (4) administrative workstations.	
Ice Machine	\$12,000
One (1) ice machine.	
Mobile Radio Vehicle Equipment 2024 (12)	\$60,000
(7) mobile radios and mounts for replacement fleet vehicles; (5) mobile radios and mounts for new vehicles/positions. $\$5,000/\text{vehicle} = \$60,000$	
Portable Marquee Sign	\$20,000
One (1) portable messaging sign for public notification of traffic changes and public awareness.	
Property/Evidence Storage Unit	\$20,000
Replace current property/evidence shed to properly secure evidentiary items. Installation of ventilation system.	



Speed Sign	\$5,000
One (1) solar-powered speed sign.	
Utility Trailer	\$6,000
One (1) multi-purpose utility trailer.	
	Total: \$1,614,500

Police Dispatch Requests

Itemized Requests for 2024

Axon RMS/CAD Annual Maintenance	\$51,000
Annual maintenance of the new RMS/CAD system.	
	Total: \$51,000

Stormwater Management Requests

Itemized Requests for 2024

6th Avenue Drainage Improvements	\$475,000
Stormwater Improvements along 6th Avenue (between 7th Street & 8th Street) and adjacent alley.	
Emergency Generator Pumping Station #5	\$170,000
Pumping Station # 5 (1st Street & 14th Avenue) currently has no emergency power. Without emergency power, this pumping station can go offline during a storm event, causing localized flooding. This infrastructure deficiency was noted in the...	
Pumping Station Upgrades	\$50,000
Stormwater Pumping Station Upgrades	
Retention Pond Fencing	\$50,000
Replace Retention Pond Fencing as needed.	
	Total: \$745,000



Utility Billing Requests

Itemized Requests for 2024

Re-work the Utility Customer service Area	\$50,000
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As the City has grown, the staff recommends reconfiguring the Utility Customer Service Area. There could be more room for the staff to meet with customers and move supervisors closer to front-line staff.

Utility Customer Service Software	\$195,000
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In September of 2016, the City purchased a number of Tyler Technologies software modules including accounting, general ledger, budget, accounts payable, capital assets, building permits and inspections. The cost of these modules was \$680,000....

Total: \$245,000

CRA Requests

Itemized Requests for 2024

5th Avenue Hardscape Improvements	\$150,000
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Install new black street poles and signs \$100,000 Landscape pots \$30,000 Benches and trash receptacles \$20,000 Total \$150,000

Clock Plaza Improvements	\$200,000
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Improvements to Clock Plaza.

Commercial and Residential Land Purchase	\$240,000
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Funds to be used for the purchase of residential and commercial properties. The properties can be resold or as part of an incentive for redevelopment of site.

CRA Park Signage	\$100,000
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New signage at all parks to go with the new rebranding.

Entrance Signage	\$100,000
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To install new signage at the entrance of 5th Avenue and Hwy 301/Gall Blvd incorporating our new city logo.

Public Art Downtown	\$100,000
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Adding more public art projects to the downtown area.

Public Art/ Signage for Hercules	\$140,000
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Create historical signage for Hercules Park incorporating public art in the CRA District

Sidewalks and Trails Continuation of Design Engineering Construction Services	\$250,000
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Sidewalks and Trails Continuing Design and Construction Documents from the Sidewalks and Trails Master Plan

Zephyr Park/Oakside Neighborhood Improvements	\$160,000
--	------------------

Improvements to rentention pond fencing and signage throughout the two CRA neighborhoods.

Total: \$1,440,000



Water Department Requests

Itemized Requests for 2024

Alston to Tucker Water Line Extension	\$1,230,000
To connect an existing 8" water line at Hwy n301/Alston to an existing line at Tucker/SR39. Includes engineering and design, and construction of approximately 2,800' of water line.	
Backflow replacement program	\$125,000
Continuing our program to change out all Dual Check Valves throughout the City with new trackable models. This is in accordance with FDEP rule 62-555.360-2 which states Dual Check Valves (DuC's) "shall be refurbished or replaced at...	
Data Collectors for Advanced Metering Infrastructure (AMI) System	\$76,000
We are looking at having 2 new data collectors installed for the meter reading Advanced Metering Infrastructure (AMI) system. To have one installed and set-up on our system (turn-key) is \$38,000. We would like to have 2 installed next year for a...	
Inventory - Water	\$500,000
All items and/or services purchased under this object code must be entered into the asset inventory system and then entered into work orders as the items are used or services rendered. Purchase of meters, pipes, tubing, fittings, valves and other...	
Mobile Data Collector	\$13,000
This device is used to pick-up any meter reads that the data collectors cannot. We have one now and would like to add one for our other Meter Reader position.	
Palm Grove Dr. from Autumn Palm to Hwy301	\$1,100,000
8" WATER LINE EXTENSION FROM aUTUMN pALM TO Hwy301 along Palm Grove Dr.	
Purchase of Pasco County Water Systems East of Hwy 301	\$250,000
The purchase of the 4 county systems is a part of securing future water supplies for the City's Utility Service Area.	
Replace Truck 27 with new 2500 Series pick up.	\$60,000
Replace Truck 27 with new 2500 Series pick up due to the age, condition, and not large enough to pull equipment safely.	
Valve Exercising Machine	\$8,000
Motorized machine to assist employees with water valve exercising program	
Water line extension on Massey Rd.	\$1,000,000
8" From Rose Castle across Eiland to Massey Rd. Massey Rd. to the south end of Eiland Park Townhomes. Also, a 6" extension from Massey Rd. down Tall Pines Dr. Design and engineering included in construction costs.	
Well 10 Building	\$500,000
Construction of a building around well 10. Engineering/Design to be completed in FY23	
Well Rehabilitation	\$85,000
This project includes the pulling, rewinding, and cleaning of the pumps, motors & well casings at the city wellsites. This will also include new Chlorine Analyzers. It will also include fencing upgrades if necessary.	
Total: \$4,947,000	



Wastewater Requests

Itemized Requests for 2024

12" Reclaim Water line along Eiland Blvd. from Dairy Rd to Simons.	\$2,000,000
Install approximately 10,000' of 12" reclaim water line to Connect to Pasco Counties reclaim system at Eiland/Simons intersection. 50/50 cost share with SWFWMD.	
8" Reclaimed water line extension from Eiland to Abbott Square	\$1,650,000
8" Reclaimed water line extension from Eiland/Simons intersection, north along Simons to the north entrance of Abbott Square.	
Gravity Sewer line rehabilitation	\$750,000
Lining aged and leaking gravity sewer lines throughout the city to prevent inflow and infiltration.	
Hydrogen Sulfide Suppression System	\$100,000
Install another hydrogen sulfide suppression system in collections.	
Inventory - Wastewater	\$20,000
All items and/or services purchased under this object code must be entered into the asset inventory system and then entered into work orders as the items are used or services rendered.	
Lateral push camera to inspect our sewer system	\$15,000
We use a lateral push camera to inspect our sewer system and this allows us to see into smaller lines to better evaluate them.	
Lift Station Generator Installation	\$150,000
Install new generator and switch gear at a lift station. One per year. We have applied for one FEMA Grant to replace multiple generators, and are currently working on another FEMA Mitigation Grant for 10 generator packages.	
Lift Station Major Rehab	\$550,000
Continue with the rehabilitation / repairs of our lift stations. This will be an on-going project from year to year where we do a total rehab of approximately 3-4 lift stations per year. Lift stations #4, #40, #44 and #47 are slated for FY2024.	
Manhole Rehabilitation	\$250,000
This project is to continue with the rehabilitation / repairs of our sewer manholes. This will be an on-going project from year to year until completion.	
New Pipe Hunter sewer cleaning vehicle	\$200,000
Our current vehicle (Pipe Huinter) is 20 years old and has seen better days and definitely showing its age. Many of the parts are obsolete.	
Phase III Water and Sewer line extension along Kossik Rd., from Hwy 301, west to Ft King Rd.	\$4,000,000
Phase III Water and Sewer line extension along Kossik Rd., from Hwy 301, west to Ft King Rd. with a 12" water line and 8" force main, and an additional force main going north and south on Ft King from Phelps Rd. to Sunshine Rd.	
Pole barn to cover heavy equipment and vehicles to protect from damaging environmental elements.	\$150,000
Install a pole barn for the purpose of protecting our highly expensive equipment and vehicles to prevent damage from the environmental elements.	
Portable 100kW Generator	\$150,000
For lift station emergency power outage.	
South 301 Sewer Redevelopment Project	\$1,300,000
Construct wastewater infrastructure that will include the installation of approximately 7,500 LF of force main from C Avenue to Tucker Road. This will be a low pressure sewer project and provide sewer services to commercial and residential...	



WWTP Effluent Pump Station Upgrade	\$1,250,000
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Replacing the current effluent pumps with new pumps along with redesigning the effluent pumping chamber to accommodate the current permitted flows of the facility.

Total: \$12,535,000

Fleet Maintenance Requests

Itemized Requests for 2024

Building Improvements (Equip Maint)	\$25,000
Equipment Maintenance Department building improvements as needed.	
Heavy Vehicle Diagnostic Scanner Tool	\$10,000
Heavy Vehicle Diagnostic Scanner toll required for vehicle troubleshooting.	
Shop Fan	\$5,500
Shop Fan for fleet mechanic shop area. 10' Overhead Fan	
Tire Changing Machine	\$8,500
Tire changing machine for fleet vehicles.	
Total: \$49,000	

Information Technology Requests

Itemized Requests for 2024

5 additional cameras around police station	\$15,000
5 additional cameras around the police station. This covers blind spots in the front entrance, the back gate, the property/evidence building in the back and the now fenced in antenna (reqd for accreditation)	
Backup Battery replacement for UPS at City Hall	\$10,000
Backup battery replacement for UPS at City Hall - the batteries are due for a replacement cycle.	
Reconfigure Sound System/Dais in Council Chambers	\$100,000
Reconfigure sound system/dais in Council Chambers	
Replacement Firewall for City Hall	\$6,000
Replacement Firewall for City Hall	
Replacement Firewall for PD	\$6,000
Replacement Firewall for PD	
Total: \$137,000	



Capital Requests by Fund

ERP Code	General Fund	2024 Capital Costs
01001100-564000	Reconfigure Sound System/Dais in Council Chambers (Equipment)	\$100,000
01001200-562000	Additional office space in City Hall (Construction/Maintenance)	\$100,000
01001600-564000	Replacement Firewall for City Hall (Equipment)	\$6,000
01001600-564000	Backup Battery replacement for UPS at City Hall (Equipment)	\$10,000
01001900-562000	Building Improvements (Equip Maint) (Repairs/Improvements)	\$25,000
01001900-564000	Heavy Vehicle Diagnostic Scanner Tool (Equipment)	\$10,000
01001900-564000	Shop Fan (Equipment)	\$5,500
01001900-564000	Tire Changing Machine (Equipment)	\$8,500
01002100-562000	Building Improvements (Window Coverings-Blinds) (Furniture and Fixtures)	\$10,000
01002100-562000	Building Improvements (Security Upgrades) (Repairs/Improvements)	\$25,000
01002100-562000	Conceptual Design Work for Building Interior (Other)	\$15,000
01002100-562000	Flooring (Repairs/Improvements)	\$35,000
01004100-562000	Building Improvements (Streets) (Repairs/Improvements)	\$25,000
01007100-566000	New Library Books and Materials (Materials)	\$26,000
01007200-562000	Building Improvements (Parks) (Repairs/Improvements)	\$10,000
01007200-563000	Re-Surface Tennis Courts at Zephyr Park (Construction/Maintenance)	\$70,000
01007200-563000	Paint Caboose @ Depot Park (Construction/Maintenance)	\$7,500
01007200-563200	Landscaping (Construction/Maintenance)	\$15,000
01042100-564000	Axon RMS/CAD Annual Maintenance (Software)	\$51,000
01147100-566000	New Library Books and Materials (Materials (2))	\$10,000
		\$564,500
ERP Code	Special Revenue Fund	2024 Capital Costs
10012100-564000	AXON 2024 RMS Bundle YR2 Addendum (Equipment)	\$22,500
10012100-564000	AXON 2023 RMS Bundle YR2 (Software)	\$400,000
10012100-564000	Mobile Radio Vehicle Equipment 2024 (12) (Equipment)	\$60,000
10012100-564000	AXON 2024 (12) In-Car Cameras (Equipment)	\$24,000
10012100-564000	Furniture (Equipment)	\$50,000
10012100-564000	Utility Trailer (Vehicle Cost)	\$6,000
10012100-564000	Fleet Vehicle (CSI) (Vehicle Cost)	\$45,000
10012100-564000	Fleet Vehicle (CSI) (Other)	\$25,000
10012100-564000	Fleet Vehicle (New) (Vehicle Cost)	\$225,000
10012100-564000	Fleet Vehicle (New) (Other)	\$125,000
10012100-564000	Fleet Vehicle (Replacement) (Vehicle Cost)	\$315,000
10012100-564000	Fleet Vehicle (Replacement) (Other)	\$175,000
10012100-564000	Replacement Firewall for PD (Equipment)	\$6,000
10012100-564000	5 additional cameras around police station (Equipment)	\$15,000
10013800-563000	6th Avenue Drainage Improvements (Design)	\$25,000
10013800-563000	6th Avenue Drainage Improvements (Construction/Maintenance)	\$450,000
10014100-563111	Sidewalk Construction Phase II (Construction/Maintenance)	\$700,000
10014100-564000	Streets Flat Bed Truck (Vehicle Cost)	\$185,000
10014100-564000	Streets Grapple Truck (Vehicle Cost)	\$137,500
10017200-562000	Historic Building Renovations (Repairs/Improvements)	\$100,000
10017200-563000	SVB (4) Outdoor Tennis Courts (Construction/Maintenance (2))	\$174,500
10017200-563000	City Yard Building Construction (Construction/Maintenance)	\$1,000,000
10017200-563000	City Yard Building Design & Construction Documents (Construction/Maintenance)	\$1,200,000
10017200-564000	Parks Utility Tractor (Vehicle Cost)	\$60,000
10017200-564000	Parks 3/4 Ton Truck (Vehicle Cost)	\$53,000
10023800-563000	Retention Pond Fencing (Construction/Maintenance)	\$50,000
10023800-564000	Emergency Generator Pumping Station #5 (Construction/Maintenance)	\$170,000
10023800-564000	Pumping Station Upgrades (Construction/Maintenance)	\$50,000



10024100-563100	Annual Street Resurfacing - Gas Tax (Construction/Maintenance)	\$700,000
10024100-564000	Streets 15' Bat Wing Mower (Equipment)	\$25,000
10024100-564000	Tractor John Deere 5120 (Vehicle Cost)	\$125,000
10024100-564000	Skid Steer Loader (Vehicle Cost)	\$150,000
10024100-564000	Streets 3/4 Ton Truck w/ Utility Body (Vehicle Cost)	\$75,000
10027200-564000	60" Stand-On Mower (Vehicle Cost)	\$12,000
10027200-564000	60" Zero-Turn Mower (Vehicle Cost)	\$13,000
10027200-564000	96" Mower (Vehicle Cost)	\$50,000
10057200-563000	City Wide Park Improvements (Repairs/Improvements)	\$1,506,675
10057200-563000	Public Art/ Signage for Hercules (Other)	\$140,000
10064100-563000	South Avenue Extension (Construction/Maintenance)	\$1,940,000
10067200-562000	Cultural Arts Center (Construction/Maintenance)	\$1,500,000
10067200-563000	SVB (4) Outdoor Tennis Courts (Construction/Maintenance)	\$325,500
10067200-563000	SVB Tennis Center Phase II (Construction/Maintenance)	\$4,665,000
10067200-563000	Zephyr Park Improvements (Design)	\$600,000
		\$17,675,675
ERP Code	CRA Fund	2024 Capital Costs
11005900-562000	Public Art Downtown (Construction/Maintenance)	\$100,000
11005900-562000	Commercial and Residential Land Purchase (Other)	\$240,000
11005900-562000	Cultural Arts Center (Engineering)	\$125,000
11005900-563000	Zephyr Park/Oakside Neighborhood Improvements (Construction/Maintenance)	\$160,000
11005900-563000	Clock Plaza Improvements (Repairs/Improvements)	\$200,000
11005900-563111	Sidewalks and Trails Continuation of Design Engineering Construction Services	\$250,000
11005900-564000	CRA Park Signage (Equipment)	\$100,000
11005900-564000	Entrance Signage (Construction/Maintenance)	\$100,000
11005900-564000	5th Avenue Hardscape Improvements (Other)	\$150,000
		\$1,425,000
ERP Code	Impact Fee Fund	2024 Capital Costs
12014100-563000	Duke Energy Power Pole (Planning)	\$205,000
12014100-563000	Intersection Improvements (Design)	\$1,000,000
12014100-563000	Gateway Project (Design)	\$350,000
12037200-564000	Parks Improvements / Playground Equipment (Equipment/Vehicle/Furnishings)	\$300,000
12042100-564000	Property/Evidence Storage Unit (Other)	\$20,000
12042100-564000	Speed Sign (Equipment)	\$5,000
12042100-564000	Portable Marquee Sign (Equipment)	\$20,000
12042100-564000	Ice Machine (Equipment)	\$7,000
12042100-564000	Ice Machine (Installation)	\$4,000
12042100-564000	Ice Machine (Other)	\$1,000
		\$1,912,000
ERP Code	Utility Fund	2024 Capital Costs
41001300-562000	Re-work the Utility Customer service Area (Construction/Maintenance)	\$50,000
41001300-564000	Utility Customer Service Software (Software)	\$195,000
41003300-562000	Well 10 Building (Construction/Maintenance)	\$500,000
41003300-562000	City Yard Building Design & Construction Documents (Construction/Maintenance (2))	\$600,000
41003300-563000	Purchase of Pasco County Water Systems East of Hwy 301 (Other)	\$250,000
41003300-563000	Water line extension on Massey Rd. (Construction/Maintenance)	\$1,000,000
41003300-563000	Backflow replacement program (Other)	\$125,000
41003300-563000	Well Rehabilitation (Construction/Maintenance)	\$85,000
41003300-563000	Palm Grove Dr. from Autumn Palm to Hwy301 (Engineering)	\$100,000
41003300-563000	Palm Grove Dr. from Autumn Palm to Hwy301 (Construction/Maintenance)	\$1,000,000
41003300-563000	Alston to Tucker Water Line Extension (Engineering)	\$30,000
41003300-563000	Alston to Tucker Water Line Extension (Construction/Maintenance)	\$1,200,000
41003300-564000	Mobile Data Collector (Equipment)	\$13,000



41003300-564000	Data Collectors for Advanced Metering Infrastructure (AMI) System (Equipment)	\$76,000
41003300-564000	Valve Exercising Machine (Equipment)	\$8,000
41003300-564000	Replace Truck 27 with new 2500 Series pick up. (Vehicle Cost)	\$60,000
41003300-565900	Inventory - Water (Equipment)	\$500,000
41003500-562000	Pole barn to cover heavy equipment and vehicles (Construction/Maintenance)	\$150,000
41003500-563000	Hydrogen Sulfide Suppression System (Construction/Maintenance)	\$100,000
41003500-563000	Gravity Sewer line rehabilitation (Construction/Maintenance)	\$750,000
41003500-563000	Manhole Rehabilitation (Construction/Maintenance)	\$250,000
41003500-563000	Lift Station Major Rehab (Construction/Maintenance)	\$550,000
41003500-563000	WWTP Effluent Pump Station Upgrade (Construction/Maintenance)	\$1,250,000
41003500-563000	12" Reclaim Water line along Eiland Blvd. from Dairy Rd to Simons.	\$2,000,000
41003500-563000	South 301 Sewer Redevelopment Project (Construction/Maintenance)	\$1,300,000
41003500-563000	Phase III Water and Sewer line extension along Kossik Rd., from Hwy 301, west to Ft King Rd.	\$4,000,000
41003500-563000	8" Reclaimed water line extension from Eiland to Abbott Square (Engineering)	\$150,000
41003500-563000	8" Reclaimed water line extension from Eiland to Abbott Square	\$1,500,000
41003500-564000	New Pipe Hunter sewer cleaning vehicle (Vehicle Cost)	\$200,000
41003500-564000	Lateral push camera to inspect our sewer system (Equipment/Vehicle/Furnishings)	\$15,000
41003500-564000	Portable 100kW Generator (Vehicle Cost)	\$150,000
41003500-564000	Lift Station Generator Installation (Construction/Maintenance)	\$150,000
41003500-565900	Inventory - Wastewater (Equipment)	\$20,000
		\$18,327,000
ERP Code	Airport Fund	2024 Capital Costs
42004200-563000	Wetland Mitigation, SWFWMD Requirement. (Construction/Maintenance)	\$95,000
42004200-563000	Terminal, Box Hangars and Taxiway Construction (Construction/Maintenance)	\$6,201,073
42004200-563000	Airfield Pavement rehabilitation. (Construction/Maintenance)	\$1,000,000
42004200-563000	Runway 01/19 Pavement rehabilitation. (Construction/Maintenance)	\$4,200,000
42004200-564000	61" commercial mower (Vehicle Cost)	\$13,000
42004200-565900	Fuel Inventory for Resale (Other)	\$875,000
		\$12,384,073
ERP Code	Sanitation Fund	2024 Capital Costs
43003400-562000	Building Improvements (Sanitation) (Construction/Maintenance)	\$20,000
43003400-562000	City Yard Building Design & Construction Documents (Construction/Maintenance (3))	\$200,000
43003400-564000	Streets Grapple Truck (Vehicle Cost (2))	\$137,500
43003400-564000	Sanitation Truck Main Lift Hydraulic Cylinders (Equipment)	\$6,000
43003400-564000	Sanitation Truck Lift Arm - Replacement (Equipment)	\$60,000
43003400-564000	40' Gooseneck Trailer (Equipment)	\$25,000
43003400-564000	Flat Bed Truck (Vehicle Cost)	\$80,000
43003400-564000	Z-Carts (Equipment)	\$123,000
43003400-564000	Front Load Sanitation Truck - New (Vehicle Cost)	\$420,000
43003400-564000	Truck Canopy Safety Guard (Equipment)	\$5,000
43003400-564090	Roll Off Dumpsters (Equipment)	\$30,000
		\$1,106,500



DEBT

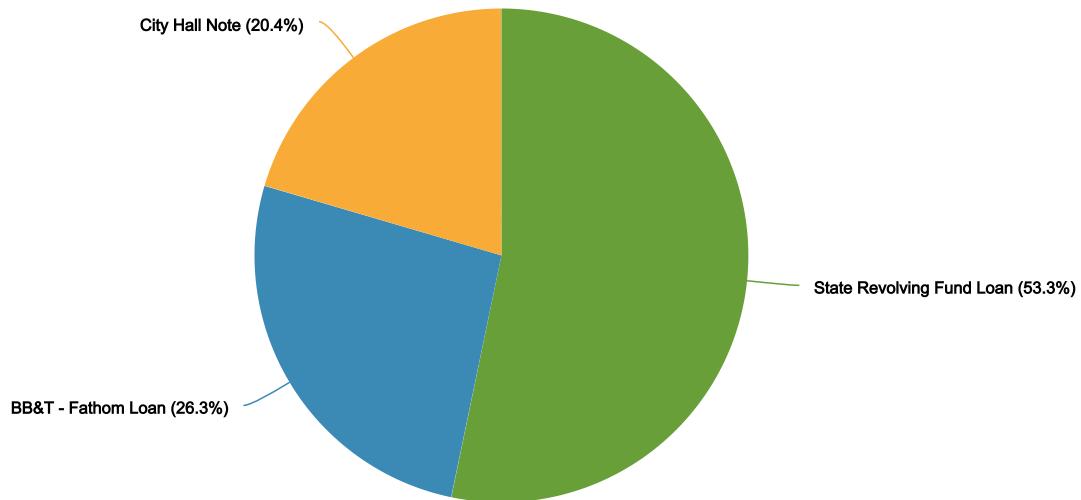


Debt Snapshot

Total budgeted debt service payments increased by \$109,866 from \$2,776,109 to \$2,885,975. Debt Service includes the annual payments on the state revolving fund loans used to build the wastewater treatment plant which matures in 2028 and 2040, AWT upgrade which matures in 2043, Reclaimed Water Line which matures 2043; the annual payment for the City hall loan which has a final payment in 2032; and the lease on our AMI Metering System/Software, which has a final payment in 2026.



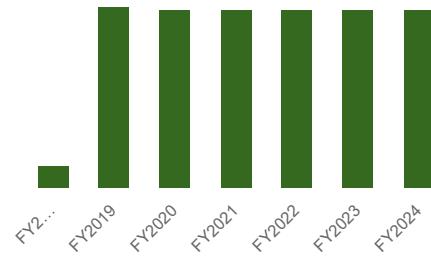
Debt by Type



	FY2023	FY2024	% Change
Debt	—	—	
City Hall Note	\$590,152	\$590,056	0%
BB&T - Fathom Loan	\$739,519	\$758,577	2.6%
State Revolving Fund Loan	\$1,159,261	\$1,537,343	32.6%
Total Debt:	\$2,488,932	\$2,885,975	16%

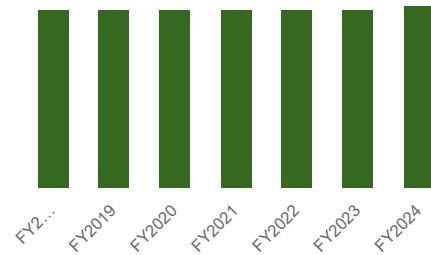


City Hall Note



	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
City Hall Note	—	—	—	—	—	—	—
Principle	\$0	\$432,147	\$430,602	\$440,695	\$451,025	\$461,597	\$472,417
Interest	\$75,885	\$170,055	\$159,969	\$149,732	\$139,282	\$128,556	\$117,639
Total City Hall Note:	\$75,885	\$602,202	\$590,571	\$590,427	\$590,306	\$590,152	\$590,056

BB&T - Fathom Loan



	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
BB&T - Fathom Loan	—	—	—	—	—	—	—
BB&T - Fathom Loan	\$737,915	\$739,456	\$740,712	\$740,323	\$739,925	\$739,519	\$758,577
Total BB&T - Fathom Loan:	\$737,915	\$739,456	\$740,712	\$740,323	\$739,925	\$739,519	\$758,577



State Revolving Fund Loan



	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
State Revolving Fund Loan	—	—	—	—	—	—	—
805020	\$326,590	\$326,590	\$653,179	\$653,179	\$653,179	\$653,179	\$653,179
805030	\$253,041	\$253,041	\$506,081	\$506,081	\$506,081	\$506,081	\$506,081
510531	\$0	\$0	\$0	\$0	\$0	\$0	\$315,630
510550	\$0	\$0	\$0	\$0	\$0	\$0	\$62,452
Total State Revolving Fund Loan:	\$579,630	\$579,630	\$1,159,261	\$1,159,261	\$1,159,261	\$1,159,261	\$1,537,343

