

# Rules & Regulations

## Zephyrhills Municipal Airport

*City of Zephyrhills*  
Zephyrhills, Florida

Funded by the City of Zephyrhills  
and the Florida Department of Transportation

Prepared by



Plant City, Florida  
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## **ZEPHYRHILLS MUNICIPAL AIRPORT RULES AND REGULATIONS**

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## **SECTION 1. DEFINITIONS**

**1.01** Unless specifically defined otherwise herein, or unless a different meaning is apparent from the context, the terms used in these Rules and Regulations shall have the following definitions:

**“AIR OPERATIONS AREA”** (AOA) shall mean any area of the Airport used or intended to be used for landing, takeoff, or the surface maneuvering of aircraft.

**“AIRCRAFT”** shall mean any contrivance now known or hereafter designed, invented, or used for powered or nonpowered flight in the air.

For the purpose of this definition, parachutes and ultralight vehicles are not included.

**“AIRPORT”** shall mean Zephyrhills Municipal Airport.

**“APRON OR RAMP”** shall mean those areas of the Airport within the AOA designated for the loading, unloading, servicing, or parking of aircraft.

**“AUTHORIZED AREA”** shall mean a specified location, approved by the City, as accessible to specifically authorized person(s).

**“AUTHORIZED REPRESENTATIVE OF AIRPORT MANAGER”** shall mean such person or persons as designated by the Airport Manager.

**“COMMERCIAL ACTIVITY”** shall mean the exchange, trading, buying, hiring or selling of commodities, goods, services, or tangible or intangible property of any kind, or any revenue producing activity on the Airport.

**“COMMERCIAL AVIATION OPERATORS”** shall mean all operations of aircraft for commercial purposes.

**“COMMERCIAL VEHICLE”** shall mean any vehicle other than a private vehicle.

**“CITY”** shall mean The City of Zephyrhills, Pasco County, Florida.

**“FIRE DEPARTMENT”** shall mean that fire department having jurisdiction

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over the airport.

**“FLAMMABLE LIQUIDS”** shall mean a liquid or agent which when in contact with another property or properties may ignite causing a flame.

**“FUEL FLOWAGE FEE”** shall mean a fee due airport for fuel that is brought on Airport or City property within the airport boundaries, as set forth in City Resolution 472.

**“GROSS WEIGHT”** shall mean the maximum allowable gross landing weight of aircraft as determined by the Federal Aviation Administration, or other governmental agency having jurisdiction.

**“HELICOPTER”** shall mean a rotorcraft that, for its horizontal motion, depends principally on its engine driver rotors.

**“ITINERANT PILOT”** shall mean a pilot operating an aircraft not based at the airport.

**“LAW ENFORCEMENT AGENCY”** shall mean that law enforcement agency having jurisdiction over the airport.

**“LEASED AIRCRAFT”** shall mean any aircraft not owned, but under the control of any individual, or organization, through a valid and legal lease agreement with the aircraft owner.

**“MANAGER”** shall mean the Airport Manager.

**“MOTOR VEHICLE”** shall mean a self-propelled device in, upon or by which a person or property may be transported, carried or otherwise moved from point to point, except aircraft or devices moved exclusively upon stationary rails or tracks.

**“NFPA”** shall mean the National Fire Protection Association.

**“NON-COMMERCIAL ACTIVITY”** shall mean activities undertaken not for profit but for philanthropic, religious, charitable, benevolent, humane, public interest, or similar purpose.

**“OBSTRUCTION TO AIRCRAFT PUBLIC NUISANCE”** shall mean any

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structure or surface that may interfere with safe operation of aircraft in the airport area, in accordance with City Ordinance 316 and the current Airport Master Plan.

**“OPERATOR”** shall mean person(s) directly controlling or maneuvering equipment, vehicles or aircraft.

**“OPERATING DIRECTIVES” (“OD”)** shall mean the specific written documents detailing the approved methods of operations as directed and signed by the Manager.

**“OPERATOR, AIRCRAFT”** shall mean any person engaged in the use, or movement of an aircraft.

**“OPERATOR, AVIATION”** shall mean any person or organization engaged in business of an aviation nature under authority of a lease or permit from the City of Zephyrhills.

**“OPERATOR, COMMERCIAL”** shall mean the term “commercial operator” a person who, for compensation, provides goods and services to others on or from the airport.

**“OPERATOR, FIXED BASE”** shall mean those aviation operators who furnish and engage in aeronautical services and activities for the public, including line service, sale of aircraft, parts and supplies, maintenance and repair of airframes and engines, aircraft charter and rental, and flight instruction from a fixed location.

**“OPERATOR, NONCOMMERCIAL”** shall mean a person or organization that offers or provides goods or services without compensation.

**“OWNER”** shall mean person(s) possessing a legal or implied right to property.

**“PARACHUTE OPERATION”** means the performance of all activity for the purpose of, or in support of, a parachute jump or parachute drop. This parachute operation can involve, but is not limited to, the following persons: parachutist, parachutist in command and passenger in tandem parachute operations, drop zone or owner or operator, jump master, and certified parachute rigger, or pilot; or as otherwise defined by Federal Aviation Regulations Part 105.

**“PARACHUTIST”** means the person who intends to exit an aircraft while in

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flight using a single harness, dual parachute system to descend to the surface; or as otherwise defined by Federal Aviation Regulations Part 105.

**“PARK”** shall mean to put or leave or let a motor vehicle or aircraft stand or stop in any location whether the operator thereof leaves or remains in such vehicle or aircraft when such standing or stopping is not required by traffic controls or conditions beyond the control of the operator.

**“PERSON”** shall mean any individual, firm, partnership, corporation, company, association, joint stock association, or body politic; and includes any trustee, receiver, committee, assignee or other representative or employee thereof.

**“PRIVATE VEHICLE”** shall mean a vehicle transporting persons or property for which no charge is paid directly or indirectly by the passenger or by any other entity.

**“PUBLIC AREAS”** shall mean a specified location maintained for community use.

**“PUBLIC PARKING FACILITIES”** shall mean all parking facilities provided for the public at the Airport.

**“RAMP”** - See Apron

**“RESTRICTED AREA”** shall mean any area of the Airport designated to prohibit entry or to limit entry or access to specific authorized persons.

**“ROTOR CRAFT”** shall mean a heavier-than-air aircraft that depends principally for its support in flight on the lift generated by one or more rotors.

**“RUNWAY”** shall mean a restricted area used solely for take-off and landing of aircraft.

**“STANDARD OPERATING PROCEDURE” (SOP)** shall mean the specific written documents detailing the approved method of operations directed by the Airport Manager.

**“SOLICITATION OR TO SOLICIT”** shall mean to repetitively or continuously, directly or indirectly, actively or passively, openly or subtly, ask orally, in writing, or otherwise, (or endeavor to obtain by asking), request, implore, plead for, importune, seek or try to obtain.

**“TAXIWAY OR TAXILANE”** shall mean a restricted area designated for ground maneuvering of aircraft by its own power.

**“THROUGH-THE-FENCE–OPERATOR”** A commercial activity that is directly related to the use of the airport but is developed or located off airport property beyond the sponsor’s control. It also includes services performed on the airport by individuals or companies, which may or may not have a lease or permit from the sponsor to perform such services.

**“TRANSIENT AIRCRAFT”** shall mean an aircraft not using the Airport as its permanent base of operations.

**“ULTRALIGHT VEHICLES”** shall mean a Vehicle that is used or intended to be used for manned operation in the air by a single occupant; is used or intended to be used for recreation or sport purposes only; does not have any U.S. or foreign airworthiness certificate; and if unpowered, weighs less than 155 pounds; or if powered: weighs less than 254 pounds empty weight, excluding floats and safety devices which are intended for deployment in a potentially catastrophic situation; has a fuel capacity not exceeding five U.S. gallons; is not capable of more than 55 knots calibrated airspeed at full power in level flight; and has a power off stall speed which does not exceed 24 knots calibrated air speed, or as otherwise defined by Federal Aviation Regulations Part 103.

**“UNICOM FREQUENCY”** shall mean the common UNICOM Frequency assigned to Zephyrhills Municipal Airport of 122.8.

**“VEHICLE”** shall mean a device in, upon, or by which a person or property may be propelled, moved, or drawn, including a device moved by human or animal power, except aircraft or devices moved exclusively upon stationary rails or tracks.

**1.02** Words relating to aeronautical practices, processes, and equipment shall be construed according to their general usage in the aviation industry. In the event of any conflict in rules, regulations, and/or terminology, Federal regulations, policies, and assurances shall prevail.

**SECTION 2. GENERAL REGULATIONS:**

**2.01 COMPLIANCE WITH RULES AND REGULATIONS:**

- a. The Airport Manager or his/her designated representatives has authority to take such actions as may be necessary to safeguard the public in attendance at the Airport, as well as all facilities under his/her control. All persons employed on or using the Airport shall cooperate with the Airport Manager and his/her designated representatives to enforce these Rules and Regulations.
- b. Any permission granted by the City, directly or indirectly, expressly, or by implication or otherwise, to any person to enter or to use the City or any part thereof, is conditioned upon strict compliance with the Rules and Regulations of the City.
- c. Any permission granted by the City under these Rules and Regulations is conditioned upon the payment of any and all applicable fees and charges established by the City.
- d. Written operating procedures and directives issued by the Airport Manager from time to time shall be considered as addenda to and have full force and effect as these Rules and Regulations.

**2.02 COMMERCIAL ACTIVITIES:**

No person shall occupy or rent space and no person shall conduct any business, commercial enterprise or activity, or other form of revenue producing activity on the Airport without first obtaining a written contract, lease, permit, or other form of written authorization from the City.

**2.03 THROUGH-THE-FENCE OPERATIONS:**

As a general principle, the City of Zephyrhills will not enter into any agreement, which grants access to the public landing area by aircraft stored and/or serviced on adjacent property. Exceptions will be considered on a case-by-case basis, and only when lease terms and operating restrictions can ensure security, safety, equitable compensation to the airport, and a fair competitive environment for other comparable airport tenants.

**2.03A LIABILITY:**

The City assumes no responsibility for loss, injury, or damage to persons or property by reason of fire, theft, vandalism, wind, flood, earthquake, collision, strikes, or act of God nor does it assume liability for injury to persons while on the Airport.

**2.04 ADVERTISING AND DISPLAY/ COMMERCIAL SPEECH:**

- a. No person shall post, distribute, or display signs, advertisements, literature, circulars, pictures, sketches, drawings, or other forms of printed or written matter in leased space, the AOA, or Restricted Areas at the Airport, without the express written permission of the Airport Manager.
- b. No person shall post or display signs, pictures, sketches, drawings, or other forms of printed or written material in public areas at the Airport, without the express written permission of the Airport Manager.
- c. No person, for a commercial purpose, shall post, distribute, or display signs, advertisements, circulars, pictures, sketches, or engage in other forms of commercial speech without first complying with Section 2.02 above.

**2.05 SOLICITATION:**

No person shall solicit for any purpose on the Airport.

**2.06 OBSTRUCTION OF AIRPORT USE AND OPERATION:**

No person shall obstruct, impair, or unreasonably interfere with the safe, orderly and efficient use of the Airport by any other person, vehicle, or aircraft.

**2.07 RESTRICTED AREAS AND AIR OPERATIONS AREAS:**

- a. Except as otherwise provided herein, no person may, without the prior written authorization of the City, enter the Air Operations Area (AOA) or any Restricted Area on the airport except:
  1. Persons assigned to duty thereon.
  2. Passengers who, under appropriate supervision, enter upon the aircraft

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apron for the purposes of enplaning or deplaning an Aircraft.

3. Persons authorized by the Manager.
4. Persons engaged, or having been engaged in the operation of aircraft.

b. The security of all vehicle and pedestrian gates, doors fences, walls, and barricades which lead from a tenant, lessee, or contractor exclusive use area to or from the Air Operations Area, or any other Restricted Area, shall be the responsibility of the tenant, lessee, or contractor abutting the Air Operations Area.

**2.08 PICKETING, MARCHING, AND DEMONSTRATION:**

No person shall walk in a picket line as a picket or take part in a labor or other form of demonstration including, but not limited to parades, marches, patrols, sit-ins, and public assemblies on any part of the Airport, except in or at the place specifically assigned through prior arrangements by the City for such picketing or other permitted demonstration, and any such picketing or demonstration shall be conducted as follows:

- a. In the peaceful and orderly manner contemplated by law, without physical harm, molestation, threat, or harassment of persons, obscenities, violence, breach of the peace or other unlawful conduct.
- b. Without obstructing the use of the Airport by others and without hindrance to or interference with the proper, safe, orderly, and efficient operation of the Airport and the activities conducted thereupon.
- c. In strict accordance with City operating procedures governing such activities on the Airport and pursuant to directions and conditions outlined in writing by the City in each instance.

**2.09 OTHER LAWS:**

All applicable provisions of the laws of the State of Florida and ordinances of the City and/or County now in existence or hereafter promulgated, are hereby adopted by reference as part of the Rules and Regulations of the Airport.

**2.10 INSURANCE CERTIFICATES:**

- a. A valid certificate of insurance, or copies of it, shall be deposited at the office of the Airport Manager by all tenants holding a valid lease, sublease, contract, or permit executed with the City of Zephyrhills.

- b. A valid certificate of insurance shall also be deposited at the office of the Airport Manager by any contractor, subcontractor, or construction company functioning on or in Airport property. Amounts of liability are to be determined by the City. All policies shall name the Airport and the City, its officers, servants, agents, and employees as additional insured.

**2.11 DAMAGE INSPECTION:**

- a. At the earliest opportunity, a damage inspection of any Airport facilities involved in an accident or incident shall be made by the Manager and the Aircraft or Vehicle Owner or Operator to determine the extent of damages to the field, facilities, or buildings of the Airport. Damages so sustained will be assessed by the Manager as a claim against the Owner or Operator of the Aircraft or Vehicle.
- b. No person shall walk or drive across the landing areas of the Airport without the express specific written permission from the Airport Manager.

**2.12 RESPONSIBILITY FOR DAMAGES:**

Any person causing damage to, or destroying, public property of any kind, including buildings, fixtures, or appurtenances, whether through violation of these Rules and Regulations, or through any act or omission, shall be fully liable to the City. Any such damage shall be reported immediately to the Airport Manager.

**2.13 ACCIDENT REPORTS:**

Any person involved in an accident, whether personal, aircraft, or automotive, occurring on the Airport property, shall make a full report to the Airport Manager within ten days. The report shall include, but not be limited to, the names and addresses of all principals and witnesses, if known, and a statement of the facts.

**2.14 NON-AVIATION STORAGE OF EQUIPMENT:**

Unless otherwise provided for by a lease or other contractual agreement, no person shall use any area of the Airport, including buildings, either privately owned or publicly owned, for the storage of cargo or any other property or equipment without permission of the Airport Manager. If, notwithstanding the above prohibition, a person, firm, or corporation uses such areas for storage without first obtaining such permission, the Airport Manager shall have the authority to order the cargo or any other property removed, or to cause the same to be removed and stored at the expense of the Owner or consignee without responsibility or liability therefore.

### **SECTION 3. PERSONAL CONDUCT:**

#### **3.01 COMPLIANCE WITH SIGNS:**

The public shall observe and obey all posted signs, fences, and barricades prohibiting entry upon the Airport Operations Area (AOA) or Restricted Areas or governing the activities and demeanor of the public while at the Airport.

#### **3.02 USE AND ENJOYMENT OF AIRPORT PREMISES:**

- a. No person(s) singularly or in association with others shall by his, her, or their conduct or by congregating with others prevent any other person or persons lawfully entitled thereto from the use and enjoyment of the Airport and its facilities or any part thereof, or prevent any other person or persons lawfully entitled thereto from passage from place to place, or through entrances, exits or passageways on the Airport.
- b. It shall be unlawful for any person to remain in or on any public area, place, or facility at the Airport, in such a manner as to hinder or impede the orderly passage in or through or the normal or customary use of such area, place, or facility by persons or vehicles entitled to such passage or use.

#### **3.03 ENVIRONMENTAL POLLUTION & SANITATION:**

To the maximum extent possible, each person while on the Airport property shall conduct his/her activities thereon in such a manner as not to cause littering or any other form of environmental pollution.

- a. No person shall dispose of garbage, papers, refuse, or other forms of trash, Including; cigarettes, cigars, and matches except in receptacles provided for such purpose.
- b. No person shall dispose of any fill or building materials or any other discarded or waste materials on Airport property except as approved in writing by the City and no liquids shall be placed in storm drains or the sanitary sewer system at the Airport which will damage such drains or system or will result in environmental pollution passing through such drain or system.

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- c. No person shall use a comfort station or restroom, toilet or lavatory facility at the Airport other than in a clean and sanitary manner.
- d. Any solid or liquid material which may be spilled at the Airport shall immediately be cleaned up by the person responsible for such spillage and reported immediately to the Airport Manager and in no case shall any refuse be burned at the Airport except as specifically authorized by the Fire Chief.
- e. No person shall unnecessarily or unreasonably or in violation of law, cause any smoke, dust, fumes, gaseous matter or particulates to be emitted into the atmosphere or be carried by the atmosphere.
- f. Any person discarding chemicals, paints, oils or any products which may not be discarded in a routine manner will adhere to all applicable state, local, county, and federal laws and regulations.
- g. All persons shall fully comply with the Airport Stormwater Management Plan and NPDES Permit.

**3.04 ANIMALS:**

No person shall enter any part of the Airport with a domestic animal, unless such animal is restrained by a leash or is so confined as to be completely under control.

- a. Except for animals that are to be or have been transported by air and are properly confined for air travel, no person shall permit any wild animal under his or her control or custody to enter the Airport.
- b. No person other than in conduct of an official act shall hunt, pursue, trap, catch, injure or kill any animal on the Airport.
- c. No person shall feed or do any other act to encourage the congregation of birds or other animals on the Airport.
- d. No person shall ride horseback on the Airport without the prior written authorization of the Airport Manager.

**3.05 FIREARMS AND WEAPONS:**

No person, except those persons authorized under Florida Statutes, may carry or transport any firearm or weapon on the Airport.

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The City reserves the right to restrict the carrying of firearms and weapons by watchmen and guards on the Airport.

- a. For the purpose of this section, a firearm means any weapon, including a starter gun, which will, or is designed to or may readily be converted to expel a projectile by the action of an explosive; the frame or receiver of any such weapon; any firearm muffler or firearm silencer; any destructive device; or any machine gun.
- b. For the purpose of this section, a weapon means any dirk, metallic knuckles, slingshot, billie, tear gas gun, chemical weapons, electric weapon, or device or any other deadly weapon.
- c. No person shall discharge any firearm or weapon on the Airport except in the performance of official duties requiring the discharge thereof.
- d. No person shall furnish, give, sell, or trade any firearm or weapon on the Airport..

#### **3.06 PRESERVATION OF PROPERTY:**

No person may destroy, injure, deface, or disturb any building, sign, equipment, marker, or other structure, tree, flower, lawn, or other property on the Airport.

- a. No person shall travel upon the Airport other than on roads, walks, or other rights-of-way provided for such specific purpose.
- b. No person shall alter, add to, or erect any building or sign on the Airport or make any excavation on the Airport without prior written approval of the City.
- c. Any person causing or being responsible for injury, destruction, damage, or disturbance at the Airport shall immediately report such incident to the City.

#### **3.07 LOST AND FOUND AND ABANDONED PROPERTY:**

- a. Any person finding lost articles in the public areas at the Airport shall immediately deposit them with the Airport Office. Articles unclaimed by their proper Owner within ninety (90) days thereafter shall, upon request, be turned over to the finder in accordance with Chapter 705, Florida Statutes. Nothing in this paragraph shall be construed to deny the right of Airport tenants to maintain "lost and found" services for property of their patrons, invitees or employees. Articles to which the Owner or finder is not entitled to lawful possession shall be forfeited to the Authority for disposal in accordance with the provision of applicable state law.

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- b. No person shall willfully abandon any personal property on the Airport.
- c. Any property, which has been determined by the City to be abandoned, will be removed, stored, and/or disposed of at the Owner's expense and in accordance with appropriate Florida Statutes.

**3.08 ALCOHOLIC BEVERAGES AND CONTROLLED SUBSTANCES:**

- a. No person under the influence of alcoholic beverages or drugs shall operate any Motor Vehicle or Aircraft on the Airport.
- b. No person, other than under competent medical supervision, shall consume any controlled substance on any part of the Airport.

**3.09 DISORDERLY CONDUCT:**

- a. No person shall commit any disorderly, obscene, or indecent act, or commit any nuisance, or abandon any personal property within the Airport premises.
- b. No person shall throw, shoot, or propel any object in such a manner as to interfere with or endanger the safe operation or any Aircraft taking off from, landing at, or operating on the Airport or any Vehicle operating on the Airport.
- c. No person shall use profane or abusive language within any building, room, or area of the Airport designated for use by the public.
- d. No person shall knowingly or willfully make any false statement or report to the City or its authorized representatives.
- e. No person shall smoke within 100 feet of any flammable material or in any public area of the airport.
- f. All persons shall conduct themselves in a professional and courteous manner.

## **SECTION 4. FIRE AND SAFETY**

### **4.01 GENERAL:**

- a. All persons using the Airport or the facilities of the Airport shall exercise the utmost care to guard against fire and injury to persons or property.
- b. All applicable City, County, State and NFPA codes, and standards and recommended practices of the City of Zephyrhills now in existence or hereafter promulgated and not in conflict with Operating Directives of the City or with Federal Aviation Regulations; are hereby adopted by reference as part of the Rules and Regulations of the Airport. In the event of conflict, NFPA codes and/or Federal Aviation Regulations shall prevail, as determined by the City Fire Chief.

### **4.02 FUELING OPERATIONS:**

#### **a. AIRCRAFT ENGINES:**

Fuel servicing shall not be performed on a fixed wing aircraft while an onboard engine is operating or being warmed by external heat or within the confines of any building.

Combustion heaters on aircraft (e.g., wing & tale surface heaters, integral cabin heaters) shall not be operated during fueling operations.

No person shall start the engine of an Aircraft on the Airport if there is any gasoline or other volatile fluid on the ground within the vicinity of the Aircraft.

#### **b. DISTANCE FROM BUILDINGS:**

Aircraft being fueled shall be positioned so that Aircraft fuel system vents or fuel tank openings are not closer than 25 feet from any terminal building, hangar, service building or enclosed passenger concourse other than a loading walkway.

Fuel trucks, whether loaded or empty, shall never enter hangars nor shall they be parked unattended within a distance of 50 feet of hangars, paint and dope shops, fuel storage systems, or other critical installations.

#### **c. SPILLAGE:**

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No fuel, grease, oil, dopes, paints, solvents, acid, flammable liquids or contaminants of any kind shall be allowed to flow into or be placed in any airport sanitary or storm drain system.

Any persons, including the Owner or Operators of Aircraft, causing overflowing or spilling of fuel, oils, grease, or other contaminants anywhere on the Airport, shall be responsible for expeditious notification to the Airport Manager of said spillage and will be held responsible for immediate cleanup of the effected area. When fuel spills occur, fueling shall stop immediately.

In the event of spillage, fuel delivery devices and other vehicles shall not be moved or operated in the vicinity of the spill until the spillage is removed. A fire guard shall be promptly posted.

d. PASSENGERS:

No Aircraft shall be fueled or defueled while passengers are on board unless a passenger boarding device is in place at the cabin door of the Aircraft, the door is open, and a flight crew member is at or near the cabin door.

e. STATIC BONDING:

Prior to the fueling and defueling of Aircraft, the Aircraft and the transfer of fuel apparatus shall be adequately bonded.

1. Prior to making any fueling connection to the Aircraft, the fueling equipment shall be bonded to the Aircraft by the use of a cable, thus providing a conductive path to equalize potential between the fueling equipment and Aircraft. The bond shall be maintained until fueling connections have been removed.
2. When fueling overwing, the nozzle shall be bonded with a nozzle bond cable having a clip or plug to a metallic component of the Aircraft that is metallically connected to the tank filler port. The bond connection shall be made before the filler cap is removed. If there is no plug receptacle or means for attaching a clip, the Operator shall touch the filler cap with the nozzle spout before removing the cap so as to equalize the potential between the nozzle and the filler port. The spout shall be kept in contact with the filler neck until the fueling is completed.
3. When a funnel is used in Aircraft fueling, it shall be kept in contact with the filler neck as well as the fueling nozzle spout or the supply container to

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avoid the possibility of a spark at the fill opening. Only metal funnels shall be used.

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4. Each hose, funnel, or apparatus used in fueling or defueling Aircraft shall be maintained in good condition and must be properly bonded to prevent ignition of volatile liquids.

f. **POSITIONING OF EQUIPMENT FOR FUELING:**

Positioning of Aircraft fuel servicing vehicles shall be as follows:

1. Aircraft fuel servicing vehicles shall be positioned so that they can be moved promptly after all Aircraft fuel hoses have been disconnected and stowed.
2. The propulsion or pumping engine of Aircraft fuel servicing vehicles shall not be positioned under the wing of Aircraft during overwing fueling or where Aircraft fuel system vents are located on the upper wing surface. Aircraft fuel servicing vehicles shall not be positioned within 10 foot (3m) radius of Aircraft fuel system vent openings.
3. Hand brakes shall be set on fuel servicing vehicles before Operators leave the vehicle cab.
4. No fueler shall be backed within 20 feet of an Aircraft unless a person is posted to assist or guide.

g. **FIRE WHILE FUELING:**

When a fire occurs in the fuel delivery device while servicing an Aircraft, the Fire Department shall be notified immediately, fueling shall be discontinued immediately and all emergency valves and dome covers shall be shut down at once.

h. **OPERATION OF FUEL TENDERS ON RUNWAYS AND TAXIWAYS:**

No fuel vehicle designed for or employed in the transportation of fuel shall be operated on a taxiway or runway at any time without prior permission from the Airport Manager.

1. **FIRE EXTINGUISHERS:**

No person shall engage in Aircraft fueling or defueling operations without proper and adequate fire extinguishing equipment readily accessible and operational at the

point of fueling.

j. **PARKING AREAS FOR FUEL TENDER:**

Parking areas for City approved fuel tenders shall be arranged to:

1. Facilitate dispersal of the vehicles in the event of emergency;
2. Provide at least 10 feet of clear space between parked vehicles for accessibility for fire control purposes;
3. Prevent any leakage from draining to an adjacent building;
4. Minimize exposure to damage from out-of-control Aircraft;
5. Provide at least 50 feet from any Airport terminal building, Aircraft cargo building, Aircraft hangar or other Airport structure housing the public, which has windows or doors in the exposed walls.

k. **USE OF RADIO, RADAR, AND ELECTRICAL SYSTEMS:**

No person shall operate a radio transmitter or receiver, or switch electrical appliances on or off, in an Aircraft while it is being fueled or defueled.

l. **THUNDERSTORM ACTIVITY**

Fueling or defueling operations shall not be conducted during periods of dangerous thunderstorm activity on the Airport, or when thunderstorm activity is observed within five statute miles of the airport.

**4.03 FUEL FARMS AND BULK FUEL INSTALLATIONS:**

- a. All fuel farms and bulk fuel installations shall conform to the appropriate National Fire Protection Association Standards, County Fire codes, federal, state, local laws, and any other specifications that may be issued by the City.
- b. There shall be NO SMOKING within one hundred (100) feet of a fuel farm or bulk fuel installation.
- c. Person(s) using fuel farms and bulk fuel installations shall ensure that such areas are kept free of weeds, grass, and shrubs. Said area shall be kept free of trash and other debris at all times.

- d. Fire extinguishers, as specified in the lease, shall be maintained in an accessible position, and in an operable condition, with an unexpired certification date by the operator.
- e. During loading and unloading of fuel at a fuel farm or bulk fuel installation no fueling or fuel transporting vehicle shall be left unattended.
- f. All fuel farms and bulk fuel installations shall be operated under a quality control, maintenance, and inspection program of a licensed and bonded fuel supplier, or the State of Florida.

#### **4.04 FUEL TRANSPORTING VEHICLES:**

- a. Each tank vehicle shall be conspicuously marked on both sides and rear of the cargo tank with the word “FLAMMABLE”/ and type of fuel.
- b. Emergency operating devices on all fuel tank vehicles shall be conspicuously marked “EMERGENCY SHUT OFF”.
- c. The propulsion and pumping engine on all tank vehicles shall have safeguards to reduce ignition sources to a minimum.
- d. The carburetor on all fuel tank vehicles shall be fitted with an approved back-flash arrester.
- e. The wiring on all fuel tank vehicles shall be adequately insulated and fastened to eliminate chafing, and affixed to terminal connections by tight-fitting snap or screw connections with rubber or similar insulating and shielding covers and molded boots.
- f. Two fire extinguishers should be conspicuously apparent on all tank vehicles.
- g. Each hose, funnel, or apparatus on a fuel truck used in fueling or defueling Aircraft shall be maintained in good condition.
- h. Maintenance and testing of Aircraft fueling systems shall be conducted under controlled conditions and in accordance with National Fire Protection Association guidelines.
- i. Fuel tank vehicles shall be stored and maintained outdoors in areas authorized by

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the City.

- j. All fuel trucks shall be operated under a quality control, inspection, and maintenance program of a licensed and bonded fuel supplier.

#### **4.05 SMOKING:**

Smoking or carrying lighted smoking materials or striking matches or other incendiary devices shall not be permitted on Airport Apron areas, nor within 100 feet of parked Aircraft, nor during fueling or defueling, nor during the loading or unloading of fuel tank trucks or tank cars, nor within 100 feet of a flammable liquid spill, nor in any area on the Airport where smoking is prohibited by the City by means of posted signs, nor in any hangar, shop or other building in which flammable liquids are stored or used except in cases where, specifically approved smoking rooms have been constructed for that purpose.

#### **4.06 OPEN FLAME OPERATIONS:**

- a. Lead and carbon burning, fusion gas and electric welding, blow-torch work, reservoir repairs, engine testing, battery charging, and all operations involving open flames shall be restricted to the repair shop section and isolated from the storage section of any hangar and be conducted in full compliance with NFPA Codes 407 and 409. During such operations, the shop shall be separated from the storage section by closing all doors and openings to the storage section.
- b. Full compliance with City Ordinance No. 652 for open burning and permits shall be maintained.

#### **4.07 STORAGE OF MATERIALS:**

- a. No person shall keep or store material or equipment in such manner as to constitute a fire hazard or be in violation of applicable County, City, NFPA codes; Standard Operating Procedures, and/or Operational Directives of the Airport.
- b. Gasoline, kerosene, ethyl, jet fuel, ether, lubricating oil, or other flammable gases or liquids, including those used in connection with the process of “doping” shall be stored in accordance with the applicable City, County and NFPA Codes. Buildings shall be provided with fire suppression devices required by code and first-aid equipment and be approved by the City Fire Chief.

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- c. No person shall keep, transport, or store lubricating oils on the Airport except in containers and receptacles designed for such purpose and in areas specifically approved for such storage in compliance with the applicable County Codes, and FAA regulations.

**4.08 HAZARDOUS MATERIALS:**

- a. No person shall, without prior permission from the Airport Manager, keep, transport, handle, or store at, in or upon the Airport any cargo of explosives or other hazardous articles which is barred from loading in, or for transportation by Civil Aircraft in the United States under the current provisions of Regulations promulgated by the Department of Transportation, the Federal Aviation Administration, or by any other competent authority. Compliance with said regulations shall not constitute or be construed to constitute a waiver of the required notice or an implied permission to keep, transport, handle or store such explosives or other dangerous articles at, in or upon the Airport. Advance notice of at least 24 hours shall be given the Manager to permit full investigation and clearance for any operation requiring a waiver of this rule.
- b. No person may offer, and no person may knowingly accept, any hazardous article for shipment at the Airport unless the shipment is handled and stored in full compliance with the current provisions of the Federal Aviation Regulations.
- c. Any person engaged in transportation of hazardous articles shall have designated personnel at the Airport authorized and responsible for receiving and handling such shipments in compliance with the prescribed regulations.
- d. Any person engaged in the transportation of hazardous articles shall provide storage facilities, which reasonably insure against unauthorized access, or exposure to persons and against damage to shipments while at the Airport.

**4.09 MOTORIZED GROUND EQUIPMENT AROUND AIRCRAFT:**

No person shall park motorized ground equipment near any Aircraft in such manner so as to prevent it or the other ground equipment from being readily driven or towed away from the Aircraft in case of an emergency.

**4.10 AIRCRAFT ELECTRICAL AND ELECTRONIC SYSTEMS:**

- a. Radio transmitters and similar equipment in Aircraft shall not be tested or operated

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within a hangar with dynamotors running unless all parts of the antenna system are at least one (1) foot removed from any other object. No aircraft shall be placed, at any time, so that any fabric covered surface is within (1) foot of an antenna system.

- b. No airborne radar equipment shall be operated or ground tested in any area on the Airport where the directional beam of high intensity radar is within (300) feet, or the low intensity beam is within (100) feet of an Aircraft fueling operation, Aircraft fueling truck or flammable liquid storage facility, unless an approved shielding device is used during the radar operation.

**4.11 ELECTRICAL EQUIPMENT AND LIGHTING SYSTEM:**

- a. Vapor or explosion -proof electrical equipment and lighting systems shall be used exclusively within hangars or maintenance shelters when required under NFPA Standards. No portable lamp assembly shall be used without a proper protective guard or shield over such lamp assemblies to prevent breakage.
- b. All power operated equipment or electrical devices shall be shut off when not in actual use.
- c. The Aircraft electrical system shall be de-energized on any Aircraft upon which work is being done within any hangar or structure by disconnecting the battery or power source.

**4.12 HEATING HANGARS:**

Heating systems or devices in any hangar shall only be approved systems or devices as listed by the Underwriters Laboratories, Inc., as suitable for use in Aircraft hangars and shall be installed in the manner prescribed by the Underwriters Laboratories, Inc.

**4.13 USE OF CLEANING FLUIDS:**

Cleaning of Aircraft parts and other equipment shall preferably be done with non-flammable cleaning agents or solvents. When the use of flammable solvents cannot be avoided, only liquids having flash points in excess of 100 F shall be used and special precautions shall be taken to eliminate ignition sources in compliance with good practice recommendations of the NFPA.

**4.14 APRONS, BUILDING, AND EQUIPMENT:**

- a. All persons on the Airport shall keep all areas of the premises leased or used by them clean and free of oil, grease and other flammable material. The floors of

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hangars and other buildings shall be kept clean and continuously kept free of rags, waste materials or other trash or rubbish. Approved metal receptacles with a self-extinguishing cover shall be used for the storage of oily waste rags and similar materials. The contents of these receptacles shall be removed daily by persons occupying space and kept clean at all times. Only approved boxes, crates, paint, or varnish cans, bottles or containers shall be stored in or about a hangar or other buildings on the Airport.

- b. No person shall use flammable substances for cleaning hangars or other buildings on the Airport. Cleaning agents shall meet all Federal, State and Local codes, regulations, and permit requirements. All cleaning of buildings must be in compliance with the airport stormwater plan.

#### **4.15 CONTAINERS:**

- a. No tenant, lessee, concessionaire, or agent thereof doing business on the Airport, may keep uncovered trash containers adjacent to sidewalks or roads in a public area of the Airport.
- b. No person shall spill dirt or any other materials from a vehicle operated on the Airport.

#### **4.16 REPAIRING AIRCRAFT:**

- a. Aircraft repairs in storage areas of hangars shall be limited to inspections and replacements of parts and repairs incident thereto, provided such repairs do not involve appliances using open flames or heated parts.
- b. The starting or operating of Aircraft engines inside any hangar is prohibited. This shall not be construed as prohibiting the use of tractors, with NFDA approved exhaust systems, when moving planes within any hangar.

#### **4.17 DOPING, SPRAY PAINTING, AND PAINT STRIPPING:**

- a. The use of "dope" (cellulose nitrate or cellulose acetate dissolved in volatile flammable solvents) within any hangars is prohibited. The process of doping will be carried out as set forth in NFPA Standards and applicable City Codes.
- b. For paint, varnish, or lacquer spraying operations, the arrangement, construction, ventilation and protection of spraying booths and the storing and handling of materials shall be in accordance with NFPA Standards and applicable City Codes.

**4.18 FIRE EXTINGUISHERS:**

- a. Fire extinguishing equipment at the Airport shall not be tampered with at any time nor used for any purpose other than fire fighting or fire prevention. All such equipment shall be maintained in accordance with NFPA Standards. Tags showing the date of the last inspection shall be attached to each unit or records acceptable to Fire Underwriters shall be kept showing the status of such equipment.
- b. All tenants or lessees of hangars, Aircraft maintenance buildings, or shop facilities shall supply and maintain an adequate number of readily accessible fire extinguishers. Fueling vehicles designed for the transport and transfer of fuel shall carry on board at least (2) fire extinguishers, one located on each side of the vehicle. Extinguishers shall conform to applicable NFPA Standards.

**4.19 ZEPHYRHILLS FIRE DEPARTMENT**

All regulations and recommendations of the Zephyrhills Fire Department shall be adhered to with regard to fueling, storage and handling of all inflammables.

## **SECTION 5. AERONAUTICAL**

### **5.01 GENERAL RULES:**

a. **COMPLIANCE WITH ORDERS:**

All aeronautical activities at the Airport shall be conducted in compliance with the current applicable Federal Aviation Regulations, these Rules and Regulations, Standard Operating Procedures, and Minimum Standards, Directives/Resolutions issued by the City.

b. **HOLD HARMLESS:**

The Aircraft Owner, pilot, agent, or his or her duly authorized representative agrees to release or discharge the City, the Airport, its Board, its officers, and its employees of and from liability for any damage, which may be suffered by any Aircraft and its equipment, and for personal injury or death.

c. **NEGLIGENT OPERATIONS PROHIBITED:**

1. No person shall operate Aircraft at the Airport in a careless manner or in disregard of the rights and safety of others.
2. All persons using the Airport shall be held liable for any property damage caused by carelessness or negligence on or over the Airport, and any Aircraft being operated, so as to cause such property damage, may be retained in the custody of the Airport and the Airport may have a lien on said Aircraft until all charges for damages are paid. Any person liable for such damage agrees to indemnify fully and to save and hold harmless the City, the Airport, its board, its officers, and its employees from claims, liabilities, and causes of action of every kind, character, and nature, and from all costs and fees (including attorney's fees) connected therewith, and from the expenses of the investigation thereof.

d. **DENIAL OF USE OF AIRPORT:**

The Manager or his/ her authorized representative shall have the right at any time to close the Airport in its entirety or any portion thereof to air traffic, to delay or restrict any flight or other Aircraft operation, to direct refusal of takeoff permission

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to Aircraft, and to deny the use of the Airport or any portion thereof to any specified class of Aircraft or to any individual or group, when he or she considers any such action to be necessary and desirable to avoid endangering persons or property and to be consistent with the safe and proper operation of the Airport. In the event the Manager or his or her authorized representative believes the condition of the Airport to be unsafe for landings or takeoffs, it shall be within his or her authority to issue, or cause to be issued, a NOTAM (Notice to Airmen) closing the Airport or any portion thereof.

e. **AIRCRAFT ACCIDENTS OR INCIDENTS:**

The pilot or Operator of any Aircraft involved in an accident or incident on the Airport causing personal injury or property damage shall, in addition to all other reports required by other agencies, make prompt and complete report concerning said accident or incident to the office of the Manager within 48 hours of the time the accident or incident occurred. When a written report of any accident or incident is required by Federal Aviation Regulations, a copy of such report may be submitted to the Manager in lieu of the report required above. In either instance, the report shall be filed to the Manager within 48 hours from the time the accident or incident occurred.

f. **DISABLED AIRCRAFT:**

Subject to compliance with appropriate Federal Regulations, the Aircraft Owner shall be responsible for the prompt removal of all disabled Aircraft and its parts at the Airport, as reasonably directed by the Manager or his/her authorized representatives. In the event of Owner's failure or refusal to comply with removal orders, disabled Aircraft or any parts thereof may be removed by the Airport at the Owner's expense without liability to the Airport for any damage which may be incurred by the Aircraft Owner as a result of such removal..

g. **TAMPERING WITH AIRCRAFT:**

No person shall interfere or tamper with any Aircraft, or put in motion such Aircraft, or use or remove any Aircraft, Aircraft parts, instruments, or tools without positive evidence of permission of the Owner thereof.

h. **CLEANING, AND PAINTING OF AIRCRAFT:**

No person shall paint, or wash an Aircraft, other than in areas approved and in the manner designated by the City.

1. **HAND PROPPING OF AIRCRAFT:**

Hand propping is not allowed unless there is no other means of starting Aircraft. Pilot will be solely responsible for liability resulting from this type of action.

j. **CERTIFICATION OF AIRCRAFT AND LICENSING OF PILOTS:**

All Aircraft operating at the Airport shall display on board the Aircraft a valid Airworthiness Certificate issued by the FAA or appropriate foreign government and shall display on the exterior of the Aircraft a valid registration number issued by the FAA or appropriate foreign government. All persons operating Aircraft on the Airport shall possess an appropriate license and medical certificate, issued by the FAA or appropriate foreign government. The operator shall, upon request of the Manager or his/her representative, produce the operator's license and airworthiness certificate.

**5.02 AIRPORT OPERATIONAL RESTRICTIONS**

a. **GENERAL:** Unless contrary to Federal Policy Regulations, and/or Grant Assurances the City shall have the authority to designate or restrict the use of runways or other operational areas at the Airport with respect to but not limited to, the following types of operations.

- Experimental Flights;
- Equipment Demonstration;
- Air Shows;
- Aircraft Type;
- Compliance with FAR Part 36, Noise Standards: Aircraft Type and Airworthiness Certification

b. **AIRCRAFT COMMUNICATIONS:** All based aircraft operating at the airport shall be equipped with a two-way radio capable of transmitting and receiving on the UNICOM frequency assigned to Zephyrhills Municipal Airport within a five nautical mile radius of the airport.

c. **TAKE OFFS AND LANDINGS**

1. Except for a Helicopter, which may operate from a helipad or other approved location, no person shall cause an Aircraft to land or takeoff at the

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Airport, except on a runway.

2. No person shall cause an Aircraft to takeoff or land on or from an unserviceable runway, or on or from any Ramp area or Taxiway.
3. Persons landing an Aircraft at the Airport shall make the landing runway available to other Aircraft by leaving said runway as promptly as possible, consistent with safety.
4. Any person operating or controlling an Aircraft landing at or taking off from the Airport shall maintain engine noise within applicable Aircraft engine noise limits as promulgated by the Federal government, or City, whichever is the most restrictive.

Such designation of restriction will be established through the issuance of Operational Directives.

d. **BALLOON OPERATIONS**

1. Balloon operators must contact the Airport Manager before their first operation of any balloon at the airport.
2. Balloon pilots must register NOTAM's for skydiving from balloons.
3. Balloon pilots must notify Tampa Approach Control of any skydiving activity.
4. Balloon pilots are required to have a radio and monitor Unicom on frequency 122.8.
5. Skydiving activity from balloons is restricted to Zephyrhills Airport.
6. Landing and take off for balloons is prohibited within city limits of Zephyrhills, except for at Zephyrhills Airport.
7. All FAA regulations pertaining to balloon flight at Zephyrhills Airport must be followed.

e. **ULTRALIGHT VEHICLES**

Ultralight vehicle operations are allowed only in areas specified by the City. All ultralight vehicles must be equipped with brakes and two-way radio communications with the capability of transmitting and receiving on the Zephyrhills UNICOM 122.8 frequency. Pilots of ultralight vehicles are required to possess the basic aeronautical skills necessary for safe operations within the Zephyrhills Airport Air Traffic Area, and possess an endorsement from a Basic

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Flight Instructor for solo VFR flight. All ultralight operations must meet or exceed all requirements contained in Federal Aviation Regulations Part 103 and shall be in accordance with all current Airport Operational Directives.

f. **PARACHUTE OPERATIONS**

All parachute operations must be conducted in accordance with Federal Aviation Regulations Part 105 and shall meet or exceed the basic safety requirements of the United States Parachute Association. Parachute operations at Zephyrhills Municipal Airport shall be limited to drop zone (s) specified by the Airport Manager and shall be in accordance with all current Airport Operational Directives.

g. **GLIDER OPERATIONS**

All glider operations must be conducted in accordance with current Federal Aviation Regulations Part 91 and current Airport Operational Directives, and approved in advance by the Airport Manager.

h. **KITES, MODELS, BALLOONS PROHIBITED:**

No kites, model airplanes, tethered unmanned balloons or other objects constituting a hazard to Aircraft operations shall be flown on or within the vicinity of the Airport.

**5.03 TAXI AND GROUND RULES:**

a. **AIRCRAFT PARKING**

1. No person shall park an Aircraft in any area on the Airport except those designated, and in the manner prescribed, by the City. If any person uses unauthorized areas for Aircraft parking, the Aircraft so parked may be removed by or at the direction of City at the risk and expense of the Owner thereof.
2. No Aircraft shall be left unattended on the Airport unless it is in a hangar or adequately secured. Owners of such aircraft shall be held responsible for any damage resulting from failure to properly comply with this provision.
3. Articles left in Aircraft are the sole responsibility of the Aircraft Owner/pilot. Theft or vandalism of said articles are not the City's

responsibility.

b. **DERELICT AIRCRAFT**

1. No person shall park or store any Aircraft in non-flyable condition on Airport property, including leased premises, for a period in excess of ninety (90) days, without written permission from the City.
2. No person shall store or retain Aircraft parts or components being held as inventory anywhere on the Airport, other than in an authorized facility, or in a manner approved by the City, in writing.
3. Whenever any Aircraft is parked, stored, or left in non-flyable condition on the airport in violation of the provisions of this Section, the City shall so notify the Owner or Operator thereof by certified or registered mail, requiring removal of said Aircraft within fifteen (15) days of receipt of notice, or if the Owner or Operator be unknown or cannot be found, the Airport Manager shall conspicuously post and affix notice to the said Aircraft, requiring removal of said Aircraft within fifteen (15) days from date of posting. Upon the failure of the Owner or Operator of the said Aircraft to remove said Aircraft within the period provided, the City shall have the Aircraft removed from the Airport. All costs incurred by the City in the removal of any Aircraft as set forth herein shall be recoverable against the Owner or Operator thereof.

c. **STARTING AND RUNNING AIRCRAFT ENGINES:**

1. No Aircraft engine shall be run at the Airport unless a pilot or certified A&P (airframe and power plant) mechanic qualified to run the engine of that particular type Aircraft is at the controls.
2. No person may run an engine of an Aircraft parked on the Airport in a manner that could cause injury to persons or damage to any other property or endanger the safety of operation on the Airport.
3. No Aircraft will be run-up or started up while under the roofline of a hangar, whether said hangar is enclosed or not.
4. Noise emanating from Aircraft engines during ground operations shall be maintained within the then applicable Aircraft engine noise limits promulgated by the Federal Government, or the City, whichever is the most restrictive.

d. AIRCRAFT TAXING:

1. No person shall taxi an Aircraft on the Airport until he or she has ascertained that there will be no danger of collision with any persons or objects.
2. All Aircraft shall be taxied at a safe and reasonable speed.
3. All Aircraft operating on the Airport shall be equipped with wheel brakes in proper working order.
4. Where taxiing Aircraft are converging, the Aircraft involved shall pass each other bearing to the right.
5. No Aircraft shall be taxied into or out of any hangar under its own power.
6. All Aircraft being taxied, towed, or otherwise moved on the Airport shall operate aircraft position lights in accordance with FAR Part 91 during the hours between sunset and sunrise.

**5.04 ROTORCRAFT OPERATIONS RULES:**

In addition to all other Rules and Regulations contained herein, the following Rules shall apply to rotorcraft:

- a. Rotorcraft Aircraft shall follow traffic patterns published by the FAA, or as otherwise directed by the airport manager.
- b. Rotorcraft shall not be taxied, towed, or otherwise moved with rotors turning unless there is a clear area of at least 50 feet in all directions from the outer tips of the rotors.
- c. Rotorcraft Aircraft shall not be operated within 200 feet of any areas on the Airport where unsecured light Aircraft are parked.
- d. Rotorcraft shall not, during landing and takeoff, pass over any Airport building, structure, or auto parking area.

**5.05 USE OF T-HANGARS AND STORAGE HANGARS:**

- a. T-Hangars and Unit Storage Hangars shall not be used for any purpose that would

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constitute a nuisance or interfere in any way with the use and occupancy of other buildings and structures in the neighborhood of the leased premises.

- b. No Aircraft or Aircraft component shall be suspended or lifted utilizing the building or any component of the building.
- c. No alterations will be made to the hangar structure without written approval by the City. Any alterations are subject to removal by the City at tenant's expense, upon thirty (30) days written notice, for the purpose of repair, construction or other purposes deemed necessary by the City.
- d. No inflammable materials or refuse will be stored or allowed to accumulate in hangars, except tenant may store not more than twenty five (25) gallons of flammable fluids including a reasonable amount of Aircraft lubricants, within the premises, provided that any such storage be limited to NFPA approved containers, or unopened original containers.
- e. Aircraft are not to be washed with running water in hangars when such washing will cause drainage into or through another hangar.
- f. No paint spraying or spraying of any kind will be permitted.
- g. No tools, equipment, or material will be used in the hangars that could constitute a fire hazard.
- h. No smoking in T-Hangars and Aircraft unit storage hangars is permitted.
- i. Tenants will exercise reasonable care to keep oil, grease, etc. off the floor.
- j. No signs will be erected or painted on the exterior or interior of T-Hangars or Aircraft unit storage hangars.
- k. No Aircraft or Vehicle is to be parked by T-Hangars or unit storage hangars, in such a manner as to block access to adjoining hangar spaces, or to cause inconvenience to other tenants or taxiing aircraft.
- l. The premises are for the private use of tenant and shall not be sublet for profit or used for any commercial purpose, including, but not by way of limitation, the sale of products or services of any kind, whether or not such sales are transacted for a profit.

## **SECTION 6. MOTOR VEHICLES**

### **6.01 GENERAL TRAFFIC REGULATIONS:**

#### **a. AUTHORITY**

Unless otherwise provided herein, the City shall, by resolution, establish regulations relating to traffic and traffic control and shall post official traffic control devices pursuant thereto. Said regulations shall include, but not necessarily be limited to, regulations for parking, standing, stopping, one-way roadways, through roadways, stop or yield intersections, speed restrictions, crosswalks, safety zones, bus stops, matters pertaining to all forms of Commercial Ground Transportation traffic lanes, signal devices, limitations on roadway use, and restricted areas. Said resolution shall be filed in the offices of the City.

#### **b. TRAFFIC SIGNS AND SIGNAL DEVICES.**

The City shall erect or cause to be erected all signs, markers, and signal devices pertaining to traffic control within the boundaries of the Airport.

#### **c. PEDESTRIAN RIGHT-OF-WAY.**

The Operator of any Vehicle shall yield the right-of-way to a pedestrian who crosses within a marked pedestrian crosswalk, except when the movement of traffic is being otherwise actively regulated by law enforcement officers, traffic specialists, or traffic control devices. The driver of a Vehicle must exercise due care for the safety of any pedestrian upon a roadway.

#### **d. AUTHORIZED VEHICLES .**

Only vehicles properly registered to operate on public roads shall be authorized to use designated airport roadways, except that recreational vehicles, all terrain vehicles, and vehicles of non-standard height and/or weight shall require the express written permission of the Airport Manager. No person shall operate upon the Airport premises any Motor Vehicle which (1) is so constructed, equipped, or loaded, or which is in such unsafe condition, as to endanger persons or property, or (2) which has attached thereon any object or equipment (including that which is being towed) which drags, swings, or projects so as to be hazardous to persons or property.

e. **CLOSING OR RESTRICTING USE OF AIRPORT ROADWAYS.**

The Manager or his/her authorized representative is authorized to close or restrict the use of any or all Airport roadways to vehicular traffic in the interest of public safety.

f. **STORING, PARKING, OR REPAIRING VEHICLES.**

No Motor Vehicle shall be stored, parked, or repaired on Airport property, except in areas so designated by the Manager or his/her authorized representative, except for minor repairs necessary with respect to a temporally disabled Vehicle.

**6.02 LICENSING:**

No person shall operate a Vehicle or motorized equipment on the Airport without a valid Operator's license.

**6.03 PROCEDURE IN CASE OF ACCIDENTS:**

The driver of any Vehicle involved in an accident on the Airport which results in injury to or death of any persons or property damage shall immediately stop such Vehicle at the scene of the accident and shall render reasonable assistance. The driver shall immediately, by the quickest means of communication, give notice of the accident to the applicable law enforcement agency and the Manager. The driver of each vehicle involved shall furnish the name and address of the Owner and the driver of the vehicle, the Operator's license and vehicle registration and the name of the liability insurance carrier for the vehicle, to any person injured, the driver or occupant of the vehicle damage and to any police officer.

**6.04 SPEED LIMITS:**

a. **SAFE SPEED.**

No person shall drive a Vehicle on the Airport at a speed greater than is reasonable and prudent under the existing conditions and having due regard to actual and potential hazards.

b. **MINIMUM SPEED.**

No person shall drive a Motor Vehicle at such a slow speed as to impede or block the normal and reasonable movement of traffic, except when reduced speed is

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necessary for safe operation or in compliance with the law.

c. **MAXIMUM SPEED.**

No person shall drive a Vehicle on the streets and other vehicular traffic areas on the Airport, including parking areas in excess of the speed limits indicated on signs posted and maintained by the City. In areas in which signs are not posted, the speed limit shall be 25 miles per hour.

**6.05 VEHICLE OPERATIONS WITHIN AIR OPERATIONS AREA:**

a. **LICENSING AND REGISTRATION**

1. No person shall operate motorized ground equipment of any kind on the Airport without a valid Florida Operator's License.
2. No person shall operate any motor vehicle in the Air Operations Area without having first registered the same with the Airport Manager and obtained a permit and airfield safety briefing for the operation of such equipment. Such permit shall be issued upon terms, as may be prescribed by the Airport Manager, City Ordinance, and FAA and State requirements and be displayed on the vehicle at all times.

b. **RULES OF OPERATION**

1. No person shall operate a motor vehicle of any kind on the airport in a reckless manner, or in excess of the speed limits prescribed by the Airport Manager. Speed limits shall not exceed 15 mph on ramp, apron, in aircraft parking or hangar areas.
2. Pedestrians and aircraft shall at all times have right of way over vehicular traffic. All vehicles shall pass to the rear of taxiing aircraft and shall pass no nearer than 20 feet horizontal distance from any wing or tail section of a parked aircraft.
3. No persons operating a motor vehicle on the airport shall fail to give proper signals, or fail to observe the directions of posted traffic signs.
4. No person under the influence of intoxicating liquor, narcotic or dangerous drugs shall operate a motor vehicle or aircraft on the Airport.

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5. No person shall operate any motor vehicle on the airport overloaded or carrying more passengers than that for which the vehicle was designed. No person shall ride on the running board, standing up in the body of moving vehicles, or with arms or legs protruding from the body of motor vehicles other than crash, fire, and rescue vehicles designed for standing personnel.
6. No vehicles shall be operated on the airport if so constructed, equipped, or loaded as to endanger persons or property.
7. No person shall operate a motorcycle, truck, or other motor vehicle without exhausts protected by screens or baffles to prevent the escape of sparks or the propagation of flame in any hangar on the airport.
8. When parking adjacent to a runway, all vehicles must park parallel to the runway and at least 250 feet to the outside of the runway lights.
9. Two-way radio communications (VHF UNICOM 122.8) will be required of all authorized vehicles, or escort by vehicles so equipped, traversing or operating on runways and taxiways at Zephyrhills Municipal Airport. Such vehicles will display a flashing or rotating yellow beacon. Vehicle operators will contact the UNICOM operator (when on duty) and will receive information regarding known aircraft movement on the ground and in the air around the airport. The vehicle operator will closely monitor UNICOM for transmissions by aircraft or the UNICOM operator. Responsibility lies with the vehicle operator to visually clear himself prior to entering a taxiway or runway.

c. PARKING

- I. No person shall park a motor vehicle for loading, unloading or any other purpose on the airport other than in the areas specifically designated for parking and in the manner prescribed by signs, lines, or other means. No person shall abandon any motor vehicle on the airport. No person shall park a motor vehicle in a manner as to obstruct roadways; nor in a manner, which could interfere with, or create a hazard for aircraft operations.
2. Parking in designated public parking areas is open to all members of the public using the airport for a period of not more than 30 consecutive days.

d. REPAIR OF VEHICLES

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No person shall clean or make any repairs to vehicles anywhere within the airport boundary, other than in shops or other areas designated for such purposes, except minor repairs necessary to remove such vehicle from the airport, nor shall any person move, interfere or tamper with any vehicle or put in motion the engine or take or use any vehicle part, instrument or tool thereof without permission of the owner or satisfactory evidence of the right to do so presented to the Airport Manager.

e. **RADIO EQUIPMENT**

1. All vehicles operating in the Air Operations Area (excluding resident general aviation tiedown apron and private hangar areas) shall be equipped with two-way radio communications (VHF UNICOM) and shall continually monitor the airport UNICOM frequency, with the exception of the following equipment which will be accompanied by an escort vehicle when operating or working on or within 250 feet of usable runways and/or taxiways.
  - a. Crash equipment while attending an accident.
  - b. Operational, agricultural, and maintenance equipment not engaged in working on runways proper.
2. The installation of two-way radios does not permit the operation of vehicles on the airport without a vehicle operation permit, issued by the Airport Manager in accordance with City Ordinance 199.
3. Any vehicles that have been permitted to operate on the airport will not proceed closer than 250 feet from the edge of the runways nor across any of the runways prior to visually clearing for aircraft taking off or landing.

## **SECTION 7. CHARGES**

### **7.01 SPACE OCCUPANCY CHARGES:**

Occupancy and rental of all space, or the conduct of any business, commercial enterprise, or other form of revenue producing activity on the Airport, shall not be permitted unless a written contract for such occupancy, rental, or conduct or business has first been obtained from the City.

### **7.02 AIRCRAFT SERVICING FEES:**

All charges and fees owed to the Airport for service performed, for Airport facilities used or for Aircraft stored on a daily basis shall be paid before the Aircraft shall be cleared from the Airport, unless prior satisfactory credit arrangements have been made with the Manager.

### **7.03 AIRCRAFT PARKING FEES:**

- a. Aircraft parked on Ramp areas assigned to fixed base operators shall be charged at the rate determined by the fixed base operator. Owners and/or operators of Aircraft parked within or on City ramp and hangar facilities shall pay such fees as designated by the City.

## **SECTION 8. PENALTIES**

### **8.01 CEASE AND DESIST ORDERS:**

- a. The Airport Manager or his/her authorized representative may order any person to cease and desist any activities or conduct violative of or in noncompliance with the City's Rules and Regulations, Standard Operating Procedures or Directives.
- b. Any person violating the terms of this Ordinance, upon conviction thereof in the Municipal Court, shall be sentenced to pay a fine of not more than \$500.00, or to spend 90 days in the Municipal Jail, or both such fine and sentence, in the discretion of the Municipal Judge.
- c. That the aforementioned penalty shall be in addition to any penalty levied by Federal Law or Federal Administration Regulations.

### **8.02 REMOVAL FROM OR DENIAL OF ACCESS TO AIRPORT**

- a. The Airport Manager or his/her authorized representative may order any person(s) who knowingly fails to comply with a cease and desist order removed from or denied access to the Airport. An order of removal from or denial of access to the Airport shall be issued by the Airport Manager or his/her authorized representative and written orders may be hand delivered or sent by certified mail to the person's last known address.
- b. Such order shall set forth the reasons for and dates on which removal or denial of access shall begin and end.

### **8.03 REVIEW OF ORDERS:**

- a. Upon receipt of an order described in either Section 8.01 or 8.02 above, the person may submit, within ten (10) days of receipt of the order, a written request for review of the order to the City. Such request shall be in writing, and shall specify all reasons why the order should be changed or modified.
- b. After the City votes for their recommendation, either party may request in writing that the City review the information and make a decision. The City's decision is final, unless within ten (10) days from the City's decision, the person requests in writing, by certified mail, that a hearing be held on the matter. Within (10) days of

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receipt of such request, the City Attorney shall give the person written notice by certified mail of the appointment of a hearing officer. Thereafter, the hearing officer shall send a written notice of the hearing to the requesting party and to the Airport Manager. At any such hearing, the requesting party may attend and give testimony and present evidence, may conduct examination of witnesses and may be represented by counsel. Cost of transcription of any testimony taken shall be borne by the person requesting the transcript.

- c. The decision of the City is final and is subject to appeal in accordance with the laws of the State of Florida.

**8.04 REMOVAL OF PROPERTY:**

- a. Law Enforcement may remove or cause to be removed from any restricted or reserved areas, any roadway or right-of-way, or any other unauthorized area or structure at the Airport, any property which is disabled, abandoned or which creates an operations problem, nuisance, security or safety hazard or which otherwise is placed in an illegal, improper, or unauthorized manner. Any such property may be removed or caused to be removed by Law Enforcement to an official impound area or such other area designated by the City.
- b. Any property impounded by the Airport shall be released to the Owner or Operator thereof, upon proper identification of the property, provided that the person claiming it pays any towing, removal, or storage charges and any other accrued fees. The City shall not be liable for any damage, which may be caused to the property or loss or diminution of value, which may be caused by the act of removal.

**8.05 INTENT:**

Nothing in the preceding sections is intended to preclude any authorized City personnel from taking other action authorized by law.