

ZSTAR

EMPLOYEE RECOGNITION FORM

Employee Name: _____

Department: _____

Submitted by: _____

Date: _____

SHINING STAR

Awarded to employees for
“SHINING” moments. Recognizing
employees who lift others up
through positivity, teamwork, and
creativity. An example of a Shining
Star is an employee who steps in to
help without being asked.

SUPER STAR

Awarded to employees who demonstrate “SUPER” acts. Recognizing employees who achieve outstanding results, drive innovation, and productivity. An example of a Super Star is an employee who creates efficiencies while advancing the City.

 **SAFETY STAR**

Awarded to employees who demonstrate a

strong commitment to “SAFETY”.

Recognizing employees who champion safety through everyday actions. An example of a Safety Star is an employee who spots, reports, and fixes a hazard before it becomes an accident.

Please specify in detail the reason for the nomination: